



CALWA RECREATION & PARK DISTRICT MEETING AGENDA

www.calwarecreation.org

SPECIAL BOARD MEETING MINUTES NOTICE AND AGENDA MARCH 21, 2020

TIME - 9:00 A.M.

CALWA PARK HALL– 4545 E. CHURCH AVE., FRESNO, CALIFORNIA

IMPORTANT NOTE:

- Residents may participate via telephone by calling 844-854-2222 and entering Passcode 140484 at the prompt.
- Comments will also be accepted by email at gunner@calwarecreation.org

BOARD CHAIRPERSON

Raul Guerra, Chair

DISTRICT ADMINISTRATOR

vacant

BOARD VICE CHAIR

Mary L. Rosales Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Jose Luis Sanchez, Board Member

Gabriela Mares, Board Member

Esmeralda Zamora, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda.

Call to Order and Roll Call

Meeting was called to order at 9:02 a.m. by Board Chairperson Raul Guerra; Roll call was as follows:

Board Chairperson Raul Guerra was present in person
Board Vice Chair Mary L. Rosales walked in late at 9:06 a.m.
Board Member Jose Luis Sanchez was present in person
Board Member Gabriela Mares present/ called into meeting
Board Member Esmeralda Zamora was present in person

A. Invocation and Flag Salute

Invocation and Flag Salute were led by Board Vice Chair Mary L. Rosales

B. Approval of Agenda

Agenda was approved with Motion being made by Board Member Jose Luis Sanchez and Seconded by Board Member Esmeralda Zamora; approved 5-0 and 0-opposed.

C. PUBLIC COMMENTS

Members of the public wishing to address the District may do so when the item is called. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

None

D. NEW BUSINESS

1. Discussion on District Administrator Vacancy and actions necessary:

a. Extension of Recruitment of District Administrator (A)

Extension of recruitment of District Administrator to be posted on social media, newspaper was extended until position is filled.

Motion was made by Board Chairperson Raul Guerra and Seconded by Board Member Esmeralda Zamora; 5-0 approved and 0-opposed.

b. Determination on authority for Ad Hoc Committee to provide every day to day instructions to Staff (A)

Ad Hoc Committee was provided authority to provide every day to day instructions to staff, Office staff and Maintenance Supervisor would be allowed to contact Board Chairperson Raul Guerra and Board Vice Chair Mary L. Rosales. Board Chairperson Raul Guerra said that he would be coming in and making himself available when insurance adjuster and Renaissance representative visited Calwa Park.

Motion was made by Board Member Jose Luis Sanchez and Seconded by Board Member Gabriela Mares; 5-0 approved and 0- opposed.

2. Discussion and consideration of issues concerning COVID-19 (Corona Virus and impact on Park and action on the following:

a. Park Closure (A)

Park was to be closed to the public until further notice, inside operations were to continue.

Motion was made by Board Member Gabriela Mares and Seconded by Board Member Esmeralda Zamora; 5-0 approved and 0- opposed.

b. **Staff Hours and Potential Lay Offs (A)**

Hours for Calwa staff were to remain the same until end of March when office staff would give staff notice on March 23, 2020 that a potential reduction of hours and potential layoffs would possible be occurring starting April 1, 2020.

Hours of operation for Calwa staff starting next week would be 8:00 a.m. to 5:00 p.m. and that Full-time staff would be working 40 hours and Part time staff would see a reduction of hours by 50% Ad Hoc Committee would be reassessing to see if staff hours needed to be increased or decreased.

Motion was made by Board Chairperson Raul Guerra and Seconded Board Member Jose Luis Sanchez by; 5-0 approved and 0- opposed

c. **Discussion of Concession Stand rent (A)**

Suspended/ waive rent for Concession Stand and other programs that aren't able to work due to fire at Calwa Park until park is open again. Jeff Pfeiffer (Ground Control) was ok'd to continue work.

Motion was made Board Chairperson Raul Guerra and Seconded by Board Member Gabriela Mares; 5-0 approved and 0- opposed.

d. **Discussion and consideration of Private Security contracted for overnight security at Calwa Park through In House Supportive Security Services (A)**

Ad Hoc Committee recommended a bigger safe that could be bolted down, no new alarm put in due to still having not having full electricity still because of gas leak that must be fixed first. All board members except Board Member Gabriela Mares were in agreement not to hire overnight security for Calwa Park as it was insured through SDRMA.

Motion was made by Board Member Jose Luis Sanchez and Seconded by Board Member Esmeralda Zamora. 4-0 approved and 1-opposed Board Member Gabriela Mares.

e. **Other action deemed necessary**

Meeting was adjourned at 12:00 p.m.

Agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. To receive meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org.

Any writings or documents provided to a majority of the Board Members less than 72 hours before a regular meeting regarding any item on this agenda will be made available for public inspection during normal business hours, at District Office and posted on the District wall. The documents will also be made available on the District's website at www.calwarecreation.org.

NEXT REGULAR MEETING:

April 21, 2010

Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on March 20, 2020.

Signature