

CALWA RECREATION & PARK DISTRICT MEETING AGENDA

www.calwarecreation.org

BOARD MEETING MINUTES APRIL 16, 2019

Regular Session 6:30 P.M.

CALWA PARK HALL— 4545 E. CHURCH AVE., FRESNO, CALIFORNIA

BOARD CHAIRPERSON

Raul Guerra

DISTRICT ADMINISTRATOR

Felix Ortiz

BOARD VICE CHAIR

Mary L. Rosales

DISTRICT COUNSEL

Hilda Cantu Montoy

BOARD MEMBERS

Jose Luis Sanchez, Board Member

Gabriela Mares, Board Member

Esmeralda Zamora, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

A. Call to Order and Roll Call

Meeting was called to order at 6:30 p.m. Board Chair Raul Guerra was present, Board Vice Chair was not present, Board Member Jose Luis Sanchez was present, Board Member Gabriela Mares was present, and Board Member Esmeralda Zamora was present.

B. Invocation and Flag Salute

A moment of silence was held and then Board Chair Raul Guerra led the flag salute.

C. Approval of Agenda

Agenda was approved, Motion was made by Board Member Jose Luis Sanchez and Second by Board Member Esmeralda Zamora. 4-0 approved and 0- opposed.

D. Ceremonial Matters and Presentations

Each presentation is limited to five (5) minutes.

None

E. PUBLIC COMMENT

Members of the public wishing to address the District on an item that is not on the agenda may do so now. No action will be taken by the Board this evening. But items presented may be referred to the Administrator for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes, with a

fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

None

F. CONSENT CALENDAR (all items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For any discussion of an item on the Consent Calendar, it will be enacted at the request of any member of the Board and made a part of the regular agenda.

1. Minutes, February 19, 2019
2. Financials, February 28, 2019
3. Financials, March 31, 2019

Consent Calendar was approved, Motion was made by Board Member Gabriela Mares and Second by Board Member Esmeralda Zamora. 4-0 approve 0-opposed.

G. New Business

1. Approval allowing Fresno Building Healthy Communities (FBHC) apply for Prop. 68 Funds on behalf of Calwa Recreation and Park District and set special meeting to approve MOU and Resolution. - District Administrator **(A)**

No Action only Informational topic for the Board Members from the District Administrator. Topic to be tabled at Special Board Meeting on Tuesday, April 30, 2019 at 7:30 p.m. where Sandra Celedon from Fresno Building Healthy Communities would be coming to present as well as to answer any questions on behalf of Board Members.

2. Discuss new requirements on Calwa Park Hall being a Voting Centers for the County of Fresno — District Administrator **(NA)**

Informational topic for Board Members from District Administrator. Direction to staff to get information from County of Fresno to allow Voting Centers for 4 day use and to see how much they would pay for usage of Calwa Hall.

3. Expense on Operating a Public Swimming Pool — District Administrator **(NA)**

Informational topic for Board Members from District Administrator presented gathered budgeted and cost information that he received from other organizations that are currently operating swimming pools.

4. Presentation of Preliminary (Draft) Budget FY 19/20 - District Administrator **(Direction to Staff)**

District Administrator Presented to Board Members.

H. REPORT FROM DISTRICT ADMINISTRATOR

- Easter Egg hunt Event at Calwa Park April 19, 2019
- Baseball
- Queens of Style Event April 13, 2019
- Calwa Summer Fun Camp to be held again this year for Free
- Showdown for Hope Event that Calwa cosponsors will be held at of May 25 and 26 with setup day on May 24, 2019.

I. CLOSED SESSION

None

J. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION, IF ANY

None

K. ADJOURNMENT

Meeting was adjourned at 7:27 p.m.

Agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. To receive meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org.

Any writings or documents provided to a majority of the Board Members less than 72 hours before a regular meeting regarding any item on this agenda will be made available for public inspection during normal business hours, at District Office and posted on the District wall. The documents will also be made available on the District's website at www.calwarecreation.orci.

**Next Meeting: Special Board
Meeting April 30, 2019 at
7:30 p.m.
Next Regular Board
Meeting: May 21, 2019**


Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office and the front door window of the District Office on April ____ 11____, 2019.

A handwritten signature in black ink, appearing to be "EOL", written over a horizontal line.

Signature



Calwa Recreation & Park District

4545 E. Church Avenue, Fresno, CA 93725 • Phone: (559) 264-6867

Raul Guerra
Board Member
Chair

Mary L. Rosales
Board Member
Vice-Chair

Jose Luis Sanchez
Board Member

Gabriela Mares
Board Member

Esmeralda Zamora
Board Member

Felix Ortiz
District Administrator

www.calwarecreation.org

Hilda Cantu Montoy
District Counsel

NOTICE AND CALL OF SPECIAL BOARD MEETING MINUTES

Location: 4545 E. Church Avenue, Fresno, CA 93725

Date: Tuesday, April 30, 2019

Time: 7:30 PM

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This Special Board meeting has been called by the Board Chair. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

Members of the public shall have an opportunity to speak on the agenda items and will be limited to three minutes per item. The sole business to be conducted at this meeting is as follows:

1. Call to Order.

Meeting was called to order by Board Member Chair Raul Guerra at 7:33 p.m.

2. Roll Call.

Board Member Chair Raul Guerra was present, Board Member Jose Luis Sanchez was present, Board Member Gabriela Mares was present and Board Member Esmeralda Zamora.

Board Member Vice-Chair Mary L. Rosales walked in late at 7:38 p.m.

3. Invocation and Flag Salute.

A moment of silence was held and then the Flag Salute was led by Board Member Chair Raul Guerra.

4. Approval of Agenda.

Agenda was approved Motion made by Board Member Jose Luis Sanchez and Second by Board Member Esmeralda Zamora. 4-0 approved 0- opposed.

5. Consideration of Collaboration with Fresno Building Healthy Communities (FBHC) to apply for Prop. 68 Funds on behalf of Calwa Recreation and Park District and for implementation of grant project. — District Administrator (A)

Approved collaboration with Fresno Building Healthy Communities to apply for Prop. 68 on behalf of Calwa Recreation and Park District and Park District and for implantation of grant project. Motion was made by Board Member Jose Luis Sanchez and Second by Board Member Gabriela Mares. 4-1 approved 1-0 opposed.

A. Adoption of Resolution Approving the Application for Statewide Park Development and Community Revitalization Program Grant Funds

B. Approval of Memorandum of Understanding (MOU) Between Calwa Recreation and Parks District and Fresno Building Healthy Communities Regarding Renovation of Calwa Park ("Project")

6. REPORT FROM DISTRICT ADMINISTRATOR

7. Adjournment. Meeting was Adjourned at 7:43 p.m.

This notice is given pursuant to CA Government Code Section 54956 and this notice shall also be posted at least 24 hours prior to the special meeting in a location that is freely accessible to members of the public at the District and on the District's website www.calwarecreation.org.

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**Next Regular Meeting
Tuesday, May 21, 2019
6:30 pm**

Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office and the front door window of the District Office on April ; 6¹ , 2019.



Signature

Calwa Park FY 17-18 Adopted Budget

REMAINING

	Calwa PPD Budget FY 16-19												YTD TOTAL	Total	Dollar	Percentage Left	
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19					
Employee Cost	\$ 15,363.00	\$ 15,363.00	\$ 15,363.00	\$ 20,075.00	\$ 15,363.00	\$ 15,363.00	\$ 15,363.00	\$ 15,363.00	\$ 15,363.00	\$ 20,075.00	\$ 15,363.00	\$ 13,816.00	\$ 156,071.74	\$ 139,973.00	\$ 37,901.26	19.54%	
Employee Salaries	\$ 13,870.00	\$ 13,870.00	\$ 13,870.00	\$ 19,747.72	\$ 14,795.75	\$ 13,258.73	\$ 15,402.88	\$ 13,211.00	\$ 14,107.95	\$ 20,751.48	\$ 13,927.00	\$ 12,922.00	\$ 137,759.25	\$ 132,886.00	\$ 4,498.75	26.64%	
Payroll Taxes	\$ 1,266.37	\$ 1,266.37	\$ 1,266.37	\$ 1,492.29	\$ 1,742.23	\$ 1,115.44	\$ 1,255.84	\$ 1,134.03	\$ 1,710.51	\$ 1,649.04	\$ 1,409.99	\$ 1,260.00	\$ 13,759.25	\$ 13,759.25	\$ -	0.00%	
Payroll Fees	\$ 128.00	\$ 128.00	\$ 128.00	\$ 128.00	\$ 128.00	\$ 128.00	\$ 128.00	\$ 128.00	\$ 128.00	\$ 128.00	\$ 128.00	\$ 128.00	\$ 1,280.00	\$ 1,280.00	\$ -	0.00%	
Director Stipend	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 9,000.00	\$ 9,000.00	\$ -	0.00%	
Workers Compensation	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 32,500.00	\$ 32,500.00	\$ -	0.00%	
HR Miscellaneous	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 1,440.00	\$ 1,440.00	\$ -	0.00%	
Total	\$ 21,725.00	\$ 21,725.00	\$ 21,725.00	\$ 23,988.00	\$ 23,250.00	\$ 17,252.00	\$ 17,252.00	\$ 20,755.00	\$ 17,252.00	\$ 23,886.00	\$ 17,252.00	\$ 16,628.00	\$ 175,685.74	\$ 166,828.00	\$ 8,857.74	23.49%	
	\$ 15,754.66	\$ 15,150.59	\$ 19,567.20	\$ 21,650.73	\$ 16,473.39	\$ 17,584.84	\$ 16,753.97	\$ 15,131.16	\$ 15,970.51	\$ 22,308.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenses	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19					
Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 7,860.00	\$ 7,860.00	\$ -	0.00%
Bank Fees	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ -	0.00%
Cleaning Supplies	\$ 1,200.00	\$ 500.00	\$ 500.00	\$ 250.00	\$ 500.00	\$ 300.00	\$ 300.00	\$ 250.00	\$ 800.00	\$ 565.32	\$ 500.00	\$ 415.00	\$ 5,043.27	\$ 5,043.27	\$ -	0.00%	
Office Counsel	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 12,000.00	\$ 12,000.00	\$ -	0.00%	
Office Counsel	\$ 240.00	\$ 510.00	\$ 735.00	\$ 645.00	\$ 1,659.00	\$ 1,650.00	\$ 480.00	\$ 540.00	\$ 480.00	\$ 540.00	\$ 540.00	\$ 540.00	\$ 5,994.00	\$ 5,994.00	\$ -	0.00%	
Outside Board Elections	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	0.00%
Electricity	\$ 2,400.00	\$ 1,500.00	\$ 2,715.00	\$ 2,100.00	\$ 1,960.00	\$ 1,200.00	\$ 1,600.00	\$ 1,550.00	\$ 2,150.00	\$ 2,287.00	\$ 1,960.00	\$ 2,188.00	\$ 23,043.08	\$ 23,520.00	\$ 476.92	2.03%	
Equipment Fuel	\$ 114.00	\$ 150.00	\$ 159.00	\$ 118.00	\$ 125.00	\$ 65.00	\$ 180.00	\$ 61.00	\$ 130.00	\$ 118.00	\$ 97.00	\$ 118.00	\$ 1,201.99	\$ 1,416.00	\$ 214.01	15.11%	
Event Costs	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 1,250.00	\$ 1,500.00	\$ 250.00	84.67%	
Preserve Co Service Fees	\$ 204.42	\$ (100.00)	\$ -	\$ 249.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 229.93	\$ 750.00	\$ 520.07	84.67%	
Liability Insurance	\$ 3,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,400.00	\$ 6,400.00	\$ -	100.00%	
Internet	\$ 166.00	\$ 170.00	\$ 166.00	\$ 166.00	\$ 166.00	\$ 166.00	\$ 166.00	\$ 166.00	\$ 166.00	\$ 170.00	\$ 166.00	\$ 166.00	\$ 1,823.91	\$ 2,000.00	\$ 176.09	8.00%	
Landline Phone	\$ 159.99	\$ 319.98	\$ 159.00	\$ 159.99	\$ 159.99	\$ 75.00	\$ 394.98	\$ 75.00	\$ 394.98	\$ 234.99	\$ 159.99	\$ 140.00	\$ 1,873.91	\$ 1,873.91	\$ -	0.00%	
Mobile Phone	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 1,400.00	\$ 1,800.00	\$ 400.00	28.57%	
Memberships	\$ 107.78	\$ 111.24	\$ 111.24	\$ 111.20	\$ 116.34	\$ 116.34	\$ 111.34	\$ 111.38	\$ 116.42	\$ 116.42	\$ 116.42	\$ 116.42	\$ 1,179.70	\$ 1,440.00	\$ 260.30	21.55%	
Mileage	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 1,354.00	\$ 1,000.00	\$ 354.00	29.48%	
Office Equipment	\$ 210.00	\$ 170.00	\$ 170.00	\$ 100.00	\$ 180.00	\$ 175.00	\$ 170.00	\$ 200.00	\$ 275.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 1,465.02	\$ 2,100.00	\$ 634.98	30.24%	
Office Supplies	\$ 85.00	\$ 100.00	\$ 50.00	\$ 170.00	\$ 180.00	\$ 296.00	\$ 20.00	\$ 50.00	\$ 270.00	\$ 11.00	\$ 85.00	\$ 85.00	\$ 1,137.64	\$ 1,972.00	\$ 834.36	27.63%	
Professional Development	\$ -	\$ -	\$ -	\$ 100.01	\$ 44.33	\$ 55.13	\$ 99.99	\$ 424.44	\$ 144.31	\$ -	\$ -	\$ -	\$ 1,137.64	\$ 2,000.00	\$ 862.36	27.63%	
Recreation Programs	\$ 210.00	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 2,500.00	\$ 2,000.00	75.00%	
Recreation Programs	\$ 2,183.14	\$ 664.50	\$ 153.04	\$ 487.15	\$ 197.76	\$ 208.00	\$ 208.00	\$ 208.00	\$ 404.91	\$ 536.25	\$ 153.32	\$ 208.00	\$ 4,780.07	\$ 2,500.00	\$ (2,280.07)	-91.20%	
Repairs and Maintenance	\$ 3,500.00	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 20,000.00	\$ 30,000.00	\$ 10,000.00	30.00%	
Security	\$ 4,423.38	\$ 4,680.81	\$ 3,466.33	\$ 978.60	\$ 349.58	\$ 1,757.17	\$ 1,595.74	\$ 1,135.84	\$ 1,387.74	\$ 2,013.49	\$ 157.00	\$ 157.00	\$ 20,803.68	\$ 18,840.00	\$ 1,963.68	30.65%	
Security	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 1,570.00	\$ 1,570.00	\$ -	0.00%	
Security Monitoring System	\$ 471.00	\$ -	\$ -	\$ 486.00	\$ -	\$ -	\$ 486.00	\$ -	\$ -	\$ 486.00	\$ -	\$ -	\$ 1,929.00	\$ 600.00	\$ (1,329.00)	-21.98%	
Technology Services	\$ 593.07	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 956.00	\$ 900.00	\$ (56.00)	-5.94%	
Trash Disposal	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 960.00	\$ 3,000.00	\$ (2,040.00)	-66.67%	
Trash Disposal	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 3,500.00	\$ 3,000.00	\$ (500.00)	-14.29%	
Vehicle Testing/Financing	\$ 219.73	\$ 219.73	\$ 219.73	\$ 663.22	\$ -	\$ -	\$ 219.73	\$ 232.99	\$ 229.69	\$ 229.68	\$ 229.68	\$ 229.68	\$ 2,464.19	\$ 4,800.00	\$ (2,335.81)	-48.66%	
Vehicle Testing/Financing	\$ 4,584.00	\$ 4,584.00	\$ 4,584.00	\$ 4,584.00	\$ 4,584.00	\$ 4,584.00	\$ 4,584.00	\$ 4,584.00	\$ 4,584.00	\$ 4,584.00	\$ 4,584.00	\$ 4,584.00	\$ 45,840.00	\$ 45,840.00	\$ -	0.00%	
Water	\$ 459.33	\$ 134.27	\$ 459.33	\$ 335,306.80	\$ 388.58	\$ (3,365.73)	\$ (18,751.17)	\$ 8,971.25	\$ 134.27	\$ 9,133.78	\$ 2,900.00	\$ 2,500.00	\$ 32,870.71	\$ 30,000.00	\$ 2,870.71	40%	
Water	\$ 3,000.00	\$ 4,200.00	\$ 4,800.00	\$ 5,400.13	\$ 5,213.13	\$ 3,729.75	\$ 1,399.08	\$ 528.83	\$ 277.61	\$ 291.33	\$ 282.02	\$ 2,650.00	\$ 21,867.14	\$ 20,266.00	\$ 1,601.14	27.11%	
Water	\$ 2,219.39	\$ 2,620.15	\$ 5,217.85	\$ 5,213.13	\$ 3,729.75	\$ 1,399.08	\$ 528.83	\$ 277.61	\$ 291.33	\$ 282.02	\$ 2,650.00	\$ 2,650.00	\$ 21,867.14	\$ 20,266.00	\$ 1,601.14	27.11%	
Total	\$ 13,051.36	\$ 13,424.60	\$ 14,356.60	\$ 49,728.36	\$ 11,215.34	\$ 3,356.89	\$ (3,894.31)	\$ (14,901.86)	\$ 7,559.47	\$ 16,517.48	\$ 3,239.00	\$ 3,489.00	\$ 140,647.05	\$ 140,647.05	\$ -	0.00%	
Total	\$ 40,930.00	\$ 37,683.00	\$ 36,634.00	\$ 38,749.00	\$ 39,749.00	\$ 39,749.00	\$ 39,749.00	\$ 39,749.00	\$ 39,749.00	\$ 39,749.00	\$ 39,749.00	\$ 39,749.00	\$ 316,332.79	\$ 430,905.00	\$ 114,572.21	27%	
Grand Total	\$ 28,756.02	\$ 28,575.19	\$ 33,723.80	\$ 77,419.09	\$ 27,688.73	\$ 20,941.73	\$ 12,859.06	\$ 90,033.62	\$ 23,509.98	\$ 38,825.57	\$ -	\$ -	\$ 316,332.79	\$ 430,905.00	\$ 114,572.21	27%	

9:41 AM

Calwa Recreation and Park District Profit & Loss Budget vs. Actual

05/15/19

April 2019

Accrual Basis

	Apr 19
Ordinary Income/Expense	
Income	
Park Income (Income recieved from Park Rentals)	3,335.00
The County of Fresno	128,101.28
Total Income	131,436.28
Gross Profit	131,436.28
Expense	
Aflac (Health Insurance)	-58.68
Audit	0.00
Bank Fees	0.00
Cleaning supplies	565.32
Director stipends	0.00
District counsel	540.00
District Payroll Taxes	1,409.99
Electricity	1,959.76
Employee Salaries	20,751.48
Equipment Fuel	159.84
Event Costs	68.52
Fresno co Service fee	0.00
HR miscellaneous	20.00
Internet	159.99
Landline Phone	157.92
Liability insurance	0.00
Memberships	0.00
Mileage	0.00
Mobile Phone	116.42
Office Equipment	67.00
Office Supply	0.00
Payroll Fees	146.62
Professional Development	0.00
Recreation Programs	153.32
Repairs and Maintenance	2,018.49
Security	486.00
Security Monitoring System	10.00
Technology Service	360.00
Trash Disposal	229.69
Vehicle Leasing	9,133.78
Water	282.02
Workers Compensation	0.00
Total Expense	38,737.48
Net Ordinary Income	92,698.80
Other Income/Expense	
Other Expense	
Ask My Accountant (Transactions to be discussed with accountant, consultant, or tax preparer)	82.97
Total Other Expense	82.97
Net Other Income	-82.97
Net Income	92,615.83

11:41 AM
05/13/19

Calwa Recreation and Park District
Reconciliation Summary
Bank of The West Revenue, Period Ending 04/30/2019

	<u>Apr 30, 19</u>
Beginning Balance	20,435.29
Cleared Transactions	
Checks and Payments - 19 items	-6,439.39
Deposits and Credits - 3 items	3,585.00
Total Cleared Transactions	<u>-2,854.39</u>
Cleared Balance	<u>17,580.90</u>
Register Balance as of 04/30/2019	17,580.90
Ending Balance	17,580.90

Calwa Recreation and Park District
Reconciliation Detail
Bank of The West Revenue, Period Ending 04/30/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						20,435.29
Cleared Transactions						
Checks and Payments - 19 items						
Check	04/01/2019	DEBIT	Sherwin Williams	X	-46.17	-46.17
Check	04/03/2019	DEBIT	Live Scan	X	-20.00	-66.17
Check	04/05/2019	DEBIT	Jenson & Pilegard	X	-85.25	-151.42
Check	04/08/2019	DEBIT	Ferguson	X	-316.14	-467.56
Check	04/09/2019	DEBIT	Microsoft 365	X	-360.00	-827.56
Check	04/09/2019	DEBIT	Shell Gas Station	X	-72.08	-899.64
Check	04/09/2019	DEBIT	Ferguson	X	-62.85	-962.49
Check	04/09/2019	DEBIT	Ferguson	X	-33.02	-995.51
Check	04/10/2019	DEBIT	Peach Jar	X	-100.00	-1,095.51
Check	04/12/2019	DEBIT	Agri Valley Irrigation ...	X	-34.86	-1,130.37
Check	04/15/2019	DEBIT	Jensen & Watts	X	-29.24	-1,159.61
Transfer	04/16/2019			X	-5,000.00	-6,159.61
Check	04/17/2019	DEBIT	Winco	X	-56.64	-6,216.25
Check	04/18/2019	DEBIT	Epic Sports	X	-53.32	-6,269.57
Check	04/18/2019	DEBIT	Shell Gas Station	X	-27.41	-6,296.98
Check	04/19/2019	DEBIT	99 Cents Store	X	-11.88	-6,308.86
Check	04/22/2019	DEBIT	RING.COM	X	-10.00	-6,318.86
Check	04/23/2019	DEBIT	Arco	X	-60.35	-6,379.21
Check	04/30/2019	DEBIT	www.GabP.com	X	-60.18	-6,439.39
Total Checks and Payments					-6,439.39	-6,439.39
Deposits and Credits - 3 items						
Deposit	04/02/2019			X	1,785.00	1,785.00
Deposit	04/05/2019			X	845.00	2,630.00
Deposit	04/17/2019			X	955.00	3,585.00
Total Deposits and Credits					3,585.00	3,585.00
Total Cleared Transactions					-2,854.39	-2,854.39
Cleared Balance					-2,854.39	17,580.90
Register Balance as of 04/30/2019					-2,854.39	17,580.90
Ending Balance					-2,854.39	17,580.90



BANK OF THE WEST
BNP PARIBAS

P.O. Box 2830, Omaha, NE 68103-2830

Account Statement

April 1, 2019 - April 30, 2019

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CALWA RECREATION & PARK DISTRICT
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CLASSIC BUSINESS CHECKING

CALWA RECREATION & PARK DISTRICT

ACCOUNT SUMMARY

Beginning Balance	\$20,435.29
1 Credits	10.00
3 Deposits	3,585.00
20 Withdrawals	-6,449.39
0 Checks	0.00
Ending Balance	\$17,580.90

EARNINGS SUMMARY

Interest this statement period	\$0.00
Interest credited year-to-date	\$0.00
Annual percentage yield earned	0.00%
Average monthly balance	\$19,875.59

For your protection:

Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers: A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

In South Dakota, Bank of the West operates under the name of Bank of the West California.





CLASSIC BUSINESS CHECKING xxx-xx (continued)

ACCOUNT DETAIL

Credits

<i>Date</i>	<i>Amount</i>	<i>Description</i>
04/01	\$10.00	SERVICE CHG REBATE VALUED CUSTOMER MONTHLY SERVICE CHARGE REBATE
1 credit for a total of \$10.00		

Deposits

<i>Date</i>	<i>Amount</i>	<i>Date</i>	<i>Amount</i>	<i>Date</i>	<i>Amount</i>
04/02	\$1,785.00	04/05	\$845.00	04/17	\$955.00
3 deposits for a total of \$3,585.00					

Withdrawals

<i>Date</i>	<i>Amount</i>	<i>Description</i>
04/01	\$46.17	POS PURCHASE 001602 SHERWIN WILLIA FRESNO CA ##7602
04/01	10.00	MONTHLY SVC CHG PREVIOUS PERIOD ACTIVITY RESULTED IN MONTHLY SERVICE CHARGE
04/03	20.00	DEBIT CARD POS INT*IN *LIVE SCAN FRES 559-4766853 CA ON 190403 #7602
04/05	85.25	DEBIT CARD POS JENSON & PILEGARD #2 FRESNO CA ON 190405 #7602
04/08	316.14	DEBIT CARD POS FERGUSON ENT, INC 690 FRESNO CA ON 190407 #7602
04/09	33.02	DEBIT CARD POS FERGUSON ENT, INC 690 8448723857 CA ON 190409 #7602
04/09	62.85	DEBIT CARD POS FERGUSON ENT, INC 690 FRESNO CA ON 190409 #7602
04/09	72.08	POS PURCHASE 771248 SHELL Service S FRESNO CA ##7602
04/09	360.00	DEBIT CARD POS MSFT * E0700809PS MSBILL.INFO WA ON 190409 #7602
04/10	100.00	DEBIT CARD POS PEACHJAR 8589972117X CA ON 190410 #7602
04/12	34.86	DEBIT CARD POS AGRI VALLEY IRRIGATION KIRK@AGRIVAL CA ON 190412 #7602
04/15	29.24	DEBIT CARD POS JENSON & PILEGARD #2 FRESNO CA ON 190415 #7602
04/16	5,000.00	ONLINE TRANSFER TRANSFER TO CHECKING ***-**5854
04/17	56.64	POS PURCHASE 101667 WINCO FOO 1004 S Fresno CA ##7602
04/18	53.32	DEBIT CARD POS EPIC SPORTS, INC. WICHITA KS ON 190418 #7602
04/18	27.41	POS PURCHASE 773892 SHELL Service S FRESNO CA ##7602
04/19	11.88	POS PURCHASE 111320 99 CENTS 4979 E FRESNO CA ##7602
04/22	10.00	DEBIT CARD POS RING.COM RING UNLIMITE 8006561918 CA ON 190421 #7602
04/23	60.35	POS PURCHASE 044001 ARCO #42744 FRESNO CA ##7602
04/30	60.18	DEBIT CARD POS WWWGABPCOM 7133299400 TX ON 190430 #7602
20 withdrawals for a total of \$6,449.39		





BANK OF THE WEST
BNP PARIBAS

Account Statement

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IMPORTANT INFORMATION

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS
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2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (20 business days for transactions involving new accounts) to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

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Account Statement

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Calwa Recreation and Park District
Reconciliation Summary
Bank of the West Payroll, Period Ending 04/30/2019

	<u>Apr 30, 19</u>
Beginning Balance	12,268.47
Cleared Transactions	
Checks and Payments - 11 items	-23,102.98
Deposits and Credits - 6 items	21,527.44
Total Cleared Transactions	<u>-1,575.54</u>
Cleared Balance	<u>10,692.93</u>
Uncleared Transactions	
Deposits and Credits - 1 item	7,485.54
Total Uncleared Transactions	<u>7,485.54</u>
Register Balance as of 04/30/2019	<u>18,178.47</u>
New Transactions	
Deposits and Credits - 1 item	7,169.45
Total New Transactions	<u>7,169.45</u>
Ending Balance	<u>25,347.92</u>

Calwa Recreation and Park District
Reconciliation Detail
Bank of the West Payroll, Period Ending 04/30/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						12,268.47
Cleared Transactions						
Checks and Payments - 11 items						
Check	04/02/2019	DEBIT	ADP	X	-5,416.58	-5,416.58
Check	04/02/2019	DEBIT	ADP	X	-1,928.17	-7,344.75
Check	04/04/2019	11012	Eleno Hernandez Or...	X	-839.26	-8,184.01
Check	04/05/2019	985014	Aflac Health	X	-117.36	-8,301.37
Check	04/12/2019	DEBIT	ADP	X	-73.31	-8,374.68
Check	04/16/2019	DEBIT	ADP	X	-5,474.42	-13,849.10
Check	04/16/2019	DEBIT	ADP	X	-1,671.26	-15,520.36
Check	04/17/2019	11013	Eleno Hernandez Or...	X	-339.86	-15,860.22
Check	04/26/2019	DEBIT	ADP	X	-73.31	-15,933.53
Check	04/30/2019	DEBIT	ADP	X	-5,522.59	-21,456.12
Check	04/30/2019	DEBIT	ADP	X	-1,646.86	-23,102.98
Total Checks and Payments					-23,102.98	-23,102.98
Deposits and Credits - 6 items						
Check	04/01/2019	65-02...	Calwa Recreation a...	X	8,167.39	8,167.39
Deposit	04/02/2019			X	58.68	8,226.07
Check	04/10/2019	65-02...	Calwa Recreation a...	X	8,184.01	16,410.08
Deposit	04/16/2019			X	58.68	16,468.76
Transfer	04/16/2019			X	5,000.00	21,468.76
Deposit	04/30/2019			X	58.68	21,527.44
Total Deposits and Credits					21,527.44	21,527.44
Total Cleared Transactions					-1,575.54	-1,575.54
Cleared Balance					-1,575.54	10,692.93
Uncleared Transactions						
Deposits and Credits - 1 item						
Check	04/16/2019	65-02...	Calwa Recreation a...		7,485.54	7,485.54
Total Deposits and Credits					7,485.54	7,485.54
Total Uncleared Transactions					7,485.54	7,485.54
Register Balance as of 04/30/2019					5,910.00	18,178.47
New Transactions						
Deposits and Credits - 1 item						
Check	05/02/2019	65-02...	Calwa Recreation a...		7,169.45	7,169.45
Total Deposits and Credits					7,169.45	7,169.45
Total New Transactions					7,169.45	7,169.45
Ending Balance					13,079.45	25,347.92



BANK OF THE WEST
BNP PARIBAS

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Account Statement

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REGULAR BUSINESS CHECKING

CALWA RECREATION & PARK DISTRICT

ACCOUNT SUMMARY

Beginning Balance	\$12,268.47
10 Credits	5,176.04
1 Deposits	16,351.40
8 Withdrawals	-21,806.50
3 Checks	-1,296.48
Ending Balance	\$10,692.93

EARNINGS SUMMARY

Interest this statement period	\$0.00
Interest credited year-to-date	\$0.00
Annual percentage yield earned	0.00%
Average monthly balance	\$10,501.10

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Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers: A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

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REGULAR BUSINESS CHECKING xxx-xx

(continued)

ACCOUNT DETAIL

Credits

<i>Date</i>	<i>Amount</i>	<i>Description</i>
04/02	\$12.42	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 040219PPD
04/02	16.32	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 040219PPD
04/02	29.94	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 040219PPD
04/16	12.42	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 041619PPD
04/16	16.32	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 041619PPD
04/16	29.94	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 041619PPD
04/16	5,000.00	ONLINE TRANSFER TRANSFER FROM CHECKING ***-**8101
04/30	12.42	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 043019PPD
04/30	16.32	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 043019PPD
04/30	29.94	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 043019PPD

10 credits for a total of \$5,176.04

Deposits

<i>Date</i>	<i>Amount</i>
04/17	\$16,351.40

1 deposit for a total of \$16,351.40

Withdrawals

<i>Date</i>	<i>Amount</i>	<i>Description</i>
04/02	\$1,928.17	ELECTRONIC DBT ADP Tax ADP Tax 040219 RRJIG 040207A01 CCD
04/02	5,416.58	ELECTRONIC DBT ADP WAGE PAY WAGE PAY 040219 929610235020JIG CCD
04/12	73.31	ELECTRONIC DBT ADP PAYROLL FEES ADP - FEES 041219 2RJIG 9780481 CCD
04/16	1,671.26	ELECTRONIC DBT ADP Tax ADP Tax 041619 RRJIG 041508A01 CCD
04/16	5,474.42	ELECTRONIC DBT ADP WAGE PAY WAGE PAY 041619 943509439046JIG CCD
04/26	73.31	ELECTRONIC DBT ADP PAYROLL FEES ADP - FEES 042619 2RJIG 0920794 CCD
04/30	1,646.86	ELECTRONIC DBT ADP Tax ADP Tax 043019 RRJIG 043009A01 CCD
04/30	5,522.59	ELECTRONIC DBT ADP WAGE PAY WAGE PAY 043019 942909611818JIG CCD

8 withdrawals for a total of \$21,806.50

Checks Paid

<i>Number</i>	<i>Date paid</i>	<i>Amount</i>	<i>Number</i>	<i>Date paid</i>	<i>Amount</i>	<i>Number</i>	<i>Date paid</i>	<i>Amount</i>
11012	04/04	839.26	11013	04/17	339.86	985014*	04/05	117.36

3 checks paid for a total of \$1,296.48

* Break in check number sequence.





BANK OF THE WEST
BNP PARIBAS

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IMPORTANT INFORMATION

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8:12 AM

05/15/19

Calwa Recreation and Park District
Reconciliation Summary
Fresno County Account, Period Ending 04/30/2019

	<u>Apr 30, 19</u>
Beginning Balance	200,811.86
Cleared Transactions	
Checks and Payments - 23 items	-39,218.59
Deposits and Credits - 1 item	128,101.28
Total Cleared Transactions	<u>88,882.69</u>
Cleared Balance	<u><u>289,694.55</u></u>
Register Balance as of 04/30/2019	289,694.55
New Transactions	
Checks and Payments - 20 items	-23,348.07
Total New Transactions	<u>-23,348.07</u>
Ending Balance	<u><u>266,346.48</u></u>

Calwa Recreation and Park District
Reconciliation Detail
Fresno County Account, Period Ending 04/30/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						200,811.86
Cleared Transactions						
Checks and Payments - 23 items						
Check	04/01/2019	65-0281762	RJMS Corporation d...	X	-8,674.45	-8,674.45
Check	04/01/2019	65-0281765	Calwa Recreation a...	X	-8,167.39	-16,841.84
Check	04/01/2019	65-0281761	Central Sanitary Sup...	X	-260.01	-17,101.85
Check	04/01/2019	65-0281760	KS StateBank	X	-162.53	-17,264.38
Check	04/01/2019	65-0281764	Unwired Broadband ...	X	-159.99	-17,424.37
Check	04/01/2019	65-0281763	Zoom Imaging Soluti...	X	-67.00	-17,491.37
Check	04/10/2019	65-0281756	Calwa Recreation a...	X	-8,184.01	-25,675.38
Check	04/10/2019	65-0281755	PG and E	X	-1,959.76	-27,635.14
Check	04/10/2019	65-0281750	Home Depot Credit ...	X	-800.78	-28,435.92
Check	04/10/2019	65-0281749	Jeff Pfeiffer	X	-550.00	-28,985.92
Check	04/10/2019	65-0281752	Montoy Law Corpora...	X	-540.00	-29,525.92
Check	04/10/2019	65-0281759	Sonitrol	X	-486.00	-30,011.92
Check	04/10/2019	65-0281747	City of Fresno Utilities	X	-282.02	-30,293.94
Check	04/10/2019	65-0281753	Mid Valley Disposal	X	-229.69	-30,523.63
Check	04/10/2019	65-0281751	AT and T	X	-157.92	-30,681.55
Check	04/10/2019	65-0281757	Unifirst	X	-151.34	-30,832.89
Check	04/10/2019	65-0281748	John Deere Financial	X	-134.27	-30,967.16
Check	04/10/2019	65-0281754	Verizon Wireless	X	-116.42	-31,083.58
Check	04/10/2019	65-0281758	De Lage Landon	X	-82.97	-31,166.55
Check	04/16/2019	65-0281745	Calwa Recreation a...	X	-7,485.54	-38,652.09
Check	04/16/2019	65-0281744	Jocelyne Solis	X	-250.00	-38,902.09
Check	04/16/2019	65-0281742	KS StateBank	X	-162.53	-39,064.62
Check	04/16/2019	65-0281746	Central Sanitary Sup...	X	-153.97	-39,218.59
Total Checks and Payments					-39,218.59	-39,218.59
Deposits and Credits - 1 item						
Deposit	04/30/2019			X	128,101.28	128,101.28
Total Deposits and Credits					128,101.28	128,101.28
Total Cleared Transactions					88,882.69	88,882.69
Cleared Balance					88,882.69	289,694.55
Register Balance as of 04/30/2019					88,882.69	289,694.55
New Transactions						
Checks and Payments - 20 items						
Check	05/02/2019	65-0281737	Calwa Recreation a...		-7,169.45	-7,169.45
Check	05/02/2019	65-0281736	PG and E		-1,853.55	-9,023.00
Check	05/02/2019	65-0281741	Jeff Pfeiffer		-550.00	-9,573.00
Check	05/02/2019	65-0281740	Central Sanitary Sup...		-324.17	-9,897.17
Check	05/02/2019	65-0281739	Unwired Broadband ...		-159.99	-10,057.16
Check	05/02/2019	65-0281738	Zoom Imaging Soluti...		-94.86	-10,152.02
Check	05/08/2019	65-0281729	Home Depot Credit ...		-439.69	-10,591.71
Check	05/08/2019	65-0281730	Mid Valley Disposal		-229.69	-10,821.40
Check	05/08/2019	65-0281733	AT and T		-157.64	-10,979.04
Check	05/08/2019	65-0281728	Unifirst		-150.86	-11,129.90
Check	05/08/2019	65-0281731	John Deere Financial		-134.27	-11,264.17
Check	05/08/2019	65-0281732	Verizon Wireless		-98.01	-11,362.18
Check	05/08/2019	65-0281734	Streamline		-75.00	-11,437.18
Check	05/10/2019	650281726	Montoy Law Corpora...		-1,692.00	-13,129.18
Check	05/10/2019	650281727	City of Fresno Utilities		-1,368.14	-14,497.32
Check	05/10/2019	65-0281735	Central Sanitary Sup...		-233.82	-14,731.14
Check	05/14/2019	650281722	Calwa Recreation a...		-8,313.15	-23,044.29
Check	05/14/2019	650281723	KS StateBank		-162.53	-23,206.82
Check	05/14/2019	65-0281725	De Lage Landon		-82.97	-23,289.79
Check	05/14/2019	650281724	Office Depot Credit ...		-58.28	-23,348.07
Total Checks and Payments					-23,348.07	-23,348.07
Total New Transactions					-23,348.07	-23,348.07
Ending Balance					65,534.62	266,346.48

Fund: Calwa Park And Recreation Dist SUBCLASS: 10000 ACCOUNT: 0110

Journal Date	Trnl Src	Trnl ID	Header Description	Line Ref	Debit Amount	Credit Amount
General Subclass						
Beginning Balance						200,811.86
04/02/2019	AUD	0001861549	19- Current Unsecured Supp			75.08
04/12/2019	AUD	0001863448	19-CURRENT SECURED SUPPLEM		1,029.35	
04/16/2019	AUD	0001863884	3rd QTR- 1st INTEREST DIST		95.38	
04/16/2019	REC	0001863930	Op Fund Entry - Main			31,166.55
04/17/2019	AUD	0001864190	19--TEETER 2ND 18-19		112,341.82	
04/17/2019	REC	0001864266	Op Fund Entry - Main		14,559.65	8,052.04
04/25/2019	AUD	0001865124	19-CURRENT UNSECURED		128,101.28	
Cash In Treasury					289,694.55	39,218.59
Ending Balance						
Beginning Balance					2,583,019.29	
04/16/2019	REC	0001863930	Op Fund Entry - Main		31,166.55	
04/17/2019	REC	0001864266	Op Fund Entry - Main		8,052.04	
Fund Balance - Unassigned					39,218.59	0.00
Ending Balance						
Beginning Balance					0.00	
04/02/2019	AUD	0001861549	19- Current Unsecured Supp			75.08
04/17/2019	REC	0001864190	19--TEETER 2ND 18-19			112,341.82
Suppl-Current Unsecured					Account Total	112,341.82
Ending Balance					-75.08	
Beginning Balance					0.00	
04/17/2019	AUD	0001864190	19-TEETER 2ND 18-19			112,341.82
Property Taxes-Current Secured					Account Total	112,341.82
Ending Balance					-245,766.32	
Beginning Balance					-4,417.76	
04/12/2019	AUD	0001863448	19-CURRENT SECURED SUPPLEM			1,029.35
Suppl-Current Secured					Account Total	1,029.35
Ending Balance					-5,447.11	
Beginning Balance					0.00	
04/25/2019	AUD	0001865124	19-CURRENT UNSECURED			14,559.65
Property Taxes-Current Unsecrd					Account Total	14,559.65
Ending Balance					-14,559.65	
Beginning Balance					-2,358.25	
04/16/2019	ALO	0001863884	3rd QTR- 1st INTEREST DIST			95.38
Interest					Account Total	95.38
Ending Balance					-2,453.63	
Subclass Total					167,319.87	167,319.87

End of Report

Report ID: GISF9100
Program: GISF9100

Peoplesoft
MONTHLY GENERAL LEDGER TRANSACTION REGISTER
Journal Dates 04/01/2019 through 04/30/2019

Page No. 2
Run Date 05/02/2019
Run Time 08:57:48

Journal Date	Jrnl Sec	Jrnl ID	Header Description	Line Ref	Debit Amount	Credit Amount
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Fund: Calwa Park And Recreation Dist SUBCLASS: ACCOUNT: Fund Total 167,319.87 167,319.87

End of Report

Report ID: GLSF9109
 Program: GLSF9109

PeopleSoft
 MONTHLY GENERAL LEDGER TRIAL BALANCE
 Fiscal Year 2019
 Through Period 10

Page No. 1
 Run Date 05/02/2019
 Run Time 08:57:48

Fund: Calwa Park And Recreation Dist Subclass: General Subclass	Beginning Balance		Year-to-Date Debits	Transaction Credits	Current Balances	
	Debit Accts	Credit Accts			Debits Accts	Credit Accts
Cash In Treasury	276,556.20	0.00	13,138.35	0.00	289,694.55	0.00
Interest Receivable	1,258.86	0.00	0.00	1,258.86	0.00	0.00
Due To Other Governmental	0.00	1,619,309.92	0.00	0.00	0.00	1,619,309.92
Fiduciary Closing	0.00	980,919.49	0.00	0.00	0.00	980,919.49
Fund Balance - Unassigned	0.00	-2,322,414.35	299,823.53	0.00	0.00	-2,622,237.88
RDA ABX1 26 Property Tax	0.00	0.00	0.00	19,416.32	0.00	19,416.32
Redev Tax Increm Reimb	0.00	0.00	0.00	12,821.50	0.00	12,821.50
Suppl-Prior Secured	0.00	0.00	0.00	387.12	0.00	387.12
Suppl-Prior Unsecured	0.00	0.00	0.00	75.08	0.00	75.08
Property Taxes-Current Sec	0.00	0.00	0.00	245,766.32	0.00	245,766.32
Suppl-Current Secured	0.00	0.00	0.00	5,447.11	0.00	5,447.11
Suppl-Current Unsec	0.00	0.00	0.00	22.11	0.00	22.11
Property Taxes-Current Pr	0.00	0.00	0.00	14,559.65	0.00	14,559.65
Property Taxes-Curr Unsec	0.00	0.00	0.00	325.01	0.00	325.01
Property Taxes-Prior Unsec	0.00	0.00	0.00	504.03	0.00	504.03
Penalties & Costs-Delinq T	0.00	0.00	0.00	131.78	0.00	131.78
Interest	0.00	0.00	0.00	2,453.63	0.00	2,453.63
State In-Lieu Taxes- Fishn	0.00	0.00	0.00	6.98	0.00	6.98
State-I/L Homeowners Prop	0.00	0.00	0.00	1,479.10	0.00	1,479.10
ABX126 Other Revenue	0.00	0.00	0.00	8,307.28	0.00	8,307.28
SUB CLASS TOTAL	277,815.06	277,815.06	312,961.88	312,961.88	289,694.55	289,694.55

End of Report

Report ID
Program:

Peoplesoft
MONTHLY GENERAL LEDGER TRIAL BALANCE

Fiscal Year 2019
Through Period 10

Page No. 2
Run Date 05/02/2019
Run Time 08:57:48

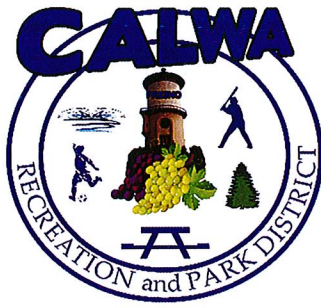
Fund:
Calwa Park And Recreation Dist
Subclass:
General Subclass

	Beginning Balance Debit Accts	Credit Accts	Year-to-Date Debits	Transaction Credits	Current Balances Debits Accts	Credit Accts
GRAND TOTALS	277,815.06	277,815.06	312,961.88	312,961.88	289,694.55	289,694.55

End of Report

Update on Calwa Community Meetings for Prop 68 Grant with collaboration with Fresno Building Healthy Communities (FBHC). The dates below are ones where community meetings will be held to gather community's input for Calwa Park Master Plan. Highlighted dates below are the ones that will be held here at Calwa Park Hall. Activities during those days and times have been canceled for the day. Instructors have been notified of dates and times. Board Member Esmeralda Zamora has been asked to attend the Community Meetings in representation of Calwa Park Board Members.

Date	Time	Location	Notes
Friday, May 31	5:30 PM	Calwa Park – Community Center	Zumba class participants
Saturday, June 1	10 AM	Calwa Park – Community Center	General Public
Friday, June 7	6:00 PM	Calwa Park – Community Center	General Public
Wednesday, June 12	11 AM	Friends of Calwa	Neighborhood Association Group
Friday, July 12	5:30 PM	Calwa Park – Community Center	Presentation of Draft Concept Plan



Meeting Date: May 21, 2019

Agenda Item Number: G - 2

Wording for Agenda: : Adoption of Preliminary Budget for FY 19/20

Submitting: District Administrator

Contact Name and Phone Number: Felix Ortiz
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

**District Administrator
(Initials Required)**

Department Recommendation: No recommendation.

Summary/Background: Attached is the Preliminary Budget for FY 19/20. It will be coming for adoption at the June 2019 meeting. I am prepared to answer any questions you may have or any direction you wish me to proceed on the FY 19/20 Budget.

The District's Budget Process is included below:

1. Workshop/Meeting to Get Direction: this generally happens at May meeting. This time we are presenting at this April meeting. The Board will give direction.
2. Adoption of Preliminary Budget: at the June regular meeting. You could do it at the May meeting if everything is in order. Law requires adoption on or before July 1 of each year.
3. Notice: Before July 1, the District has to publish a notice the newspaper, post on the bulletin board, etc., the date, time and placed that it has adopted a preliminary budget and when the Board will adopt the final budget. Newspaper notice must comply with Government Code section 6061, which requires publication only a single time. I can send you sample of notice.
4. Timing: The notice must be given at least 2 weeks before the regular meeting where the budget is proposed to be adopted.
5. Public Hearing: The hearing must be public and the public must be given an opportunity to comment.
6. Adoption: The Board must adopt a budget before August 30 of each year. It is best to try to get it adopted at the July regular meeting.
7. Auditor Notification: After adoption, the District Administrator is to forward a copy of the final budget to the auditor of Fresno County.

Prior Board Actions: None:

Attachments: None

Recommended motion to be made by Board: None

Copies of this report have been provided to: Board Members and District Counsel

Calwa Recreation and Park District

Preliminary Budget

FY 2019/2020



4545 E. Church Avenue, Fresno Ca. 93725

Calwa Recreation and Park District

Board Members and Employees

FY 2019/2020

Chair – Raul Guerra

Vice Chair – Mary Rosales

Board Member – Jose Luis Sanchez

Board Member – Gabriela Mares

Board Member – Esmeralda Zamora

Board Secretary

Felix Ortiz – District Administrator

Full-Time Employees

Erica Linares – Office Manager

Minervino Garcia – Maintenance Supervisor

Part-Time Employees

Veronica Luchessa – Financials

Robert Otero – Maintenance

Daniel Turrubiatez _ Maintenance

– As Needed

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Projected Expense

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12 Salary increases

BACKGROUND INFORMATION

PREVIOUS FY CARRYOVER: Funds held in District Bank Accounts, excluding outstanding liabilities. (uncashed checks, bills received prior to June 30th but unpaid, etc...)

PROPERTY TAXES: Property taxes paid by Calwa Recreation & Park District property owners which is collected by the Fresno County Auditor-Controller/Treasure-Tax Collector through assessments based on property values.

* Fifty percent of the funds expected in the fiscal year are deposited into the District's Account in January of each year. The account is administered by the Fresno County Auditor-Controller/Treasurer-Tax Collector's Office. Forty-five percent is deposited in April and the remaining five percent in June.

* Additional funds from 'unsecured property taxes' are deposited in February of each year but can't be used for budgeting purposes because they fluctuate erratically from year to year and therefore very unreliable.

RDA TAX INCREMENT: These are funds that formerly would have been distributed to Redevelopment Agencies as a tax increment are deposited into a Redevelopment Trust Fund and used to pay obligations listed on the Redevelopment Obligations (EOPS/ROPS). Any remaining funds in the trust fund, plus any unencumbered redevelopment cash and funds from asset sales, are distributed to the local agencies such as the Calwa Recreation & Park District. These 'pass-through' funds are deposited into the District's accounts by the County and deposited in January and June.

* The District also receives additional 'ABX1 26' funds which are generated using a formula related to the former Redevelopment Agency's debt. Those funds are deposited in February but also can not be used for budgeting purposes because they can't be predicted far in advance of when they might be available, if available at all.

EVENT REVENUE: Funds collected from special events such as the Hmong New Year Festival, Art Wall festival and any miscellaneous events that require substantial park space.

HALL RENTAL REVENUE: Monies paid to lease the Community Center Main Hall (excluding deposit fees). Current fees are set at \$100.00 for the first two hours and \$75.00 each additional hour or \$400.00 for the whole day. A \$250.00 deposit is required but returned if there are no damages to the facility.

PICNIC RENTAL REVENUE: Funds collected to reserve any of the five picnic areas at Calwa Park. Renters pay \$35.00 per picnic area, an additional \$15.00 if they require electricity.

FIELD RENTAL REVENUE: Monies collected to reserve any of the athletic fields at Calwa Park. The public may rent any of the three full size soccer/baseball fields, the grassy area south of the Hall, a basketball court, and one tennis court. Renters pay:

Soccer Fields:

Regular	Adults : \$50.00/game	With Lights an extra: \$30.00 an hour
Non Profit	Adults: \$35.00/game	With Lights an extra: \$25.00 an hour

Regular Youth: \$35.00/game With Lights an extra: \$25.00 an hour
Non Profit Youth: \$30.00/game With Lights an extra: \$20.00 an hour

Softball Fields \$25.00/game or two hours With Lights an extra: \$30.00 an hour

ZUMBA REVENUE: Rent Payments made by Zumba Instructors to reserve the Center Hall for one hour Mondays through Fridays. Instructors in the morning pay \$100.00 monthly and evening instructors pay \$200.00 monthly.

RENT PAYMENTS: Revenue collected from holders of long term leases on certain areas of Calwa Park. These include the Concession Stand, Recycling Center, and Boxing.

Concession Stand: \$500.00/monthly
Recycling Center: \$500.00/monthly
Boxing: \$400.00/monthly

Calwa RPD Budget FY 19/20

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
Employee Cost													
Employee Salaries	\$ 15,547.00	\$ 15,547.00	\$ 15,547.00	\$ 24,878.00	\$ 15,547.00	\$ 15,547.00	\$ 15,547.00	\$ 15,547.00	\$ 24,879.00	\$ 24,879.00	\$ 15,547.00	\$ 15,547.00	\$ 205,227.00
Overtime	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 1,525.00
Payroll Taxes	\$ 1,392.00	\$ 1,392.00	\$ 1,392.00	\$ 2,169.00	\$ 1,392.00	\$ 1,392.00	\$ 1,392.00	\$ 1,392.00	\$ 2,169.00	\$ 2,169.00	\$ 1,392.00	\$ 1,392.00	\$ 18,258.00
Payroll Fees	\$ 126.00	\$ 126.00	\$ 126.00	\$ 210.00	\$ 126.00	\$ 126.00	\$ 126.00	\$ 126.00	\$ 126.00	\$ 210.00	\$ 126.00	\$ 126.00	\$ 1,680.00
Director Stipends	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 7,500.00
Workers Compensation	\$ 3,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500.00
HR miscellaneous	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 1,728.00
Total	\$ 21,534.00	\$ 18,284.00	\$ 17,784.00	\$ 27,976.00	\$ 17,784.00	\$ 17,784.00	\$ 21,034.00	\$ 17,909.00	\$ 17,909.00	\$ 28,102.00	\$ 17,909.00	\$ 18,409.00	\$ 242,418.00
													Total
Expenses													
Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00
Bank Fees	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 264.00
Cleaning Supplies	\$ 1,200.00	\$ 500.00	\$ 500.00	\$ 400.00	\$ 500.00	\$ 300.00	\$ 350.00	\$ 500.00	\$ 800.00	\$ 350.00	\$ 500.00	\$ 500.00	\$ 6,400.00
District Counsel	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 12,000.00
District Board Elections	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00
Electricity	\$ 2,400.00	\$ 2,000.00	\$ 3,100.00	\$ 2,100.00	\$ 1,960.00	\$ 2,400.00	\$ 2,100.00	\$ 2,500.00	\$ 2,150.00	\$ 3,000.00	\$ 1,960.00	\$ 2,188.00	\$ 27,858.00
Equipment Fuel	\$ 114.00	\$ 150.00	\$ 140.00	\$ 118.00	\$ 125.00	\$ 65.00	\$ 180.00	\$ 150.00	\$ 130.00	\$ 118.00	\$ 97.00	\$ 118.00	\$ 1,505.00
Event Costs	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 1,500.00
Fresno Co Service Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750.00
Liability Insurance	\$ 3,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,400.00
Internet	\$ 180.00	\$ 170.00	\$ 210.00	\$ 166.00	\$ 210.00	\$ 210.00	\$ 200.00	\$ 166.00	\$ 210.00	\$ 210.00	\$ 170.00	\$ 201.00	\$ 2,303.00
Landline Phone	\$ 120.00	\$ 160.00	\$ 120.00	\$ 120.00	\$ 160.00	\$ 160.00	\$ 130.00	\$ 120.00	\$ 160.00	\$ 250.00	\$ 160.00	\$ 210.00	\$ 1,870.00
Mobile Phone	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 1,440.00
Memberships	\$ -	\$ 620.00	\$ -	\$ -	\$ -	\$ 1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,920.00
Mileage	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00
Office Equipment	\$ 210.00	\$ 170.00	\$ 170.00	\$ 100.00	\$ 180.00	\$ 175.00	\$ 170.00	\$ 200.00	\$ 275.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 2,100.00
Office Supplies	\$ 85.00	\$ 100.00	\$ 50.00	\$ 170.00	\$ 180.00	\$ 296.00	\$ 70.00	\$ 50.00	\$ 270.00	\$ 131.00	\$ 85.00	\$ 85.00	\$ 1,572.00
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
Recreation programs	\$ 600.00	\$ 500.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 308.00	\$ 350.00	\$ 300.00	\$ 350.00	\$ 4,508.00
Repairs and Maintenance	\$ 2,500.00	\$ 2,500.00	\$ 8,000.00	\$ 4,800.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 2,500.00	\$ 52,300.00
Security	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 350.00	\$ 500.00	\$ -	\$ -	\$ 2,350.00
Security Monitoring System	\$ 10.00	\$ 10.00	\$ 10.00	\$ 260.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 260.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 620.00
Technology Services	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00	\$ 120.00	\$ 120.00	\$ 100.00	\$ 90.00	\$ 100.00	\$ 90.00	\$ 100.00	\$ 90.00	\$ 1,170.00
Trash Disposal	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 3,000.00
Vehicles / financing	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 4,500.00
Water	\$ 3,000.00	\$ 4,200.00	\$ 3,600.00	\$ 4,400.00	\$ 2,800.00	\$ 1,850.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 30,000.00
Total	\$ 15,701.00	\$ 16,062.00	\$ 18,782.00	\$ 15,016.00	\$ 14,537.00	\$ 14,078.00	\$ 23,202.00	\$ 12,228.00	\$ 12,155.00	\$ 13,051.00	\$ 11,424.00	\$ 12,194.00	\$ 178,430.00
Grand Total	\$ 37,235.00	\$ 34,346.00	\$ 36,566.00	\$ 42,992.00	\$ 32,321.00	\$ 31,862.00	\$ 44,238.00	\$ 30,137.00	\$ 30,064.00	\$ 41,153.00	\$ 29,333.00	\$ 30,603.00	\$ 420,848.00

Calwa RPD Budget FY 18-19		Total
Employee Cost		
Employee Salaries	\$	192,173.00
Overtime	\$	1,800.00
Payroll Taxes	\$	18,258.00
Payroll Fees	\$	1,680.00
Director Stipends	\$	7,500.00
Workers Compensation	\$	6,500.00
HR miscellaneous	\$	1,728.00
Total	\$	229,639.00
Expenses		Total
Audit	\$	9,000.00
Bank Fees	\$	264.00
Cleaning Supplies	\$	6,000.00
District Counsel	\$	12,000.00
District Board Elections	\$	3,000.00
Electricity	\$	23,520.00
Equipment Fuel	\$	1,416.00
Event Costs	\$	1,500.00
Fresno Co Service Fees	\$	750.00
Liability Insurance	\$	6,400.00
Internet	\$	2,000.00
Landline Phone	\$	1,680.00
Mobile Phone	\$	1,440.00
Memberships	\$	1,920.00
Mileage	\$	1,000.00
Office Equipment	\$	2,100.00
Office Supplies	\$	1,572.00
Professional Development	\$	2,000.00
Recreation programs	\$	2,500.00
Repairs and Maintenance	\$	30,000.00
Security	\$	1,884.00
Security Monitoring System	\$	620.00
Technology Services	\$	900.00
Trash Disposal	\$	3,000.00
Vehicle leasing/Financing	\$	54,800.00
water	\$	30,000.00
Total	\$	201,266.00
Grand Total	\$	430,905.00

Actual Budget FY 18-19		As of April, 2019	Total
Employee Cost			
Employee Salaries	\$	156,071.74	
Overtime	\$	13,759.25	
Payroll Taxes	\$	1,812.44	
Payroll Fees	\$	2,421.10	
Director Stipends	\$	915.83	
Workers Compensation	\$	705.38	
HR miscellaneous	\$		
Total	\$	175,685.74	
Expenses		Total	
Audit	\$	7,860.00	
Bank Fees	\$	95.00	
Cleaning Supplies	\$	5,043.27	
District Counsel	\$	5,994.00	
District Board Elections	\$	1,013.05	
Electricity	\$	23,043.08	
Equipment Fuel	\$	1,201.99	
Event Costs	\$	229.93	
Fresno Co Service Fees	\$	-	
Liability Insurance	\$	-	
Internet	\$	1,823.91	
Landline Phone	\$	1,334.34	
Mobile Phone	\$	1,129.70	
Memberships	\$	1,354.00	
Mileage	\$	-	
Office Equipment	\$	1,465.02	
Office Supplies	\$	1,137.64	
Professional Development	\$	500.00	
Recreation programs	\$	4,780.07	
Repairs and Maintenance	\$	20,803.68	
Security	\$	1,929.00	
Security Monitoring System	\$	956.00	
Technology Services	\$	960.00	
Trash Disposal	\$	2,464.19	
Vehicles /Financing	\$	32,870.71	
water	\$	21,867.14	
Total	\$	140,647.05	
Grand Total	\$	316,332.79	

Calwa RPD Budget FY 19-20		Total
Employee Cost		
Employee Salaries	\$	205,227.00
Overtime	\$	1,525.00
Payroll Taxes	\$	18,258.00
Payroll Fees	\$	1,680.00
Director Stipends	\$	7,500.00
Workers Compensation	\$	6,500.00
HR miscellaneous	\$	1,728.00
Total	\$	242,418.00
Expenses		Total
Audit	\$	8,000.00
Bank Fees	\$	264.00
Cleaning Supplies	\$	6,400.00
District Counsel	\$	12,000.00
District Board Elections	\$	3,000.00
Electricity	\$	27,858.00
Equipment Fuel	\$	1,505.00
Event Costs	\$	1,500.00
Fresno Co Service Fees	\$	750.00
Liability Insurance	\$	6,400.00
Internet	\$	2,303.00
Landline Phone	\$	1,870.00
Mobile Phone	\$	1,440.00
Memberships	\$	1,820.00
Mileage	\$	100.00
Office Equipment	\$	2,100.00
Office Supplies	\$	1,572.00
Professional Development	\$	1,000.00
Recreation programs	\$	4,508.00
Repairs and Maintenance	\$	52,300.00
Security	\$	2,350.00
Security Monitoring System	\$	620.00
Technology Services	\$	1,170.00
Trash Disposal	\$	3,000.00
Vehicles /Financing	\$	4,500.00
water	\$	30,000.00
Total	\$	178,430.00
Grand Total	\$	420,848.00

Background Information:

Employee Salaries were based on the following pay rates and estimated hours of work:

Position

(1) District Administrator (FT):	\$58,000.00
(1) Operations Mgr. (FT):	\$32,750.00
(1) Maint. Supervisor (FT):	\$37,128.00
(2) Park Maint. (PT):	\$38,220.00
(1) Finance (PT):	\$17,472.00
(1) Park Maint. (As needed):	\$ 3,000.00
10% Contingency:	\$18,657.00
TOTAL:	\$205,227.00

FT = Full Time

PT = Part Time

Pay Periods = 2 weeks

District Payroll Taxes are the portion of Federal and State taxes that are the responsibility of the District.

Payroll Fees are calculated by the District's payroll processing contractor, ADP, and are based on the number of pay periods, the checks being generated in each of those pay periods and fees charged to process required tax documents (such as the Employer's Quarterly Federal Tax Return, California Quarterly Contribution Return and Report of Wages).

Workers' Compensation: For the 2017/18 FY was paid for in the previous FY as required by our provider, the Special District Risk Management Authority (SDRMA). Funds allocated in the 2017/18 Fiscal Year are reserved for the District's payment of the anticipated 2018/19 Fiscal Year premium. These figures may increase or decrease because they are estimates, based on payroll periods in the 2016/2017 Fiscal Year. They are also contingent on the District's active participation in SDRMA's Credit Incentive Program.

If the District underestimated the payroll numbers during the months in which it was covered through SDRMA in the 2016/17 Fiscal, the District will need to pay the difference. If the District overestimated payroll numbers, it will be reimbursed the portion of the premium overpaid. These under/overestimates are not included in budget estimates for the 2017/18 Fiscal Year.

Human Resources (Misc.) expenses are reserved to pay for job announcements or any other costs associated with the functions of hiring an employee, such as background checks.

Membership fees have been reserved for the District's participation in the California special Districts Association and the California Association of Recreation and Park Districts.

Mileage costs incurred by staff to conduct District business is reimbursable at a rate of \$0.575 per mile.

Office Equipment costs include the lease of the office copier and the occasional purchase of wiring or other devices needed for the District to carry out its operations.

Office Supplies tracked in this category include paper, ink, pens, binders, dividers, filing folders and other miscellaneous supplies.

Professional Development expenses include costs associated with travel and attendance at conferences and professional training seminars, including those organized by the CSDA and CARPD.

Recreational Programs require materials such as sports equipment, art supplies, snacks, small prizes used as incentives for program participants and other recreational equipment. Expenses incurred to carry out program activities will be tracked in this category.

Repairs and Maintenance costs tracked in this line item will cover small expenses to fix anything that gets damaged or defaced on District Property. They include but are not limited to sprinklers, windows, graffiti removal, air conditioning unit repair, faucets, toilets, water lines, lights and door knobs.

Security fees are paid to Sonitrol to cover monitoring fees from 9 PM to 8 AM every day.

Security Monitoring System fees for Ring Camera system. Purchase new cameras.

Technology Services will be utilized to maintain the District's website, provide email services and the occasional technical support offered by private consultants.

Trash Disposal fees are paid to Mid Valley Disposal to pick up a regular trash bin, green waste bin and a recyclable material bin once per week.

Water Fees are paid to the City of Fresno since we are connected to their system.

STEP INCREASES

	STEPS	PER HOUR			
		Jan-18	19-Jul	20-Jul	21-Jul
	A				
MAINT. SUPERVISOR	MINEVINO	\$17.00	\$17.85	\$18.74	\$19.68
OFFICE MANAGER	ERICA	\$15.00	\$15.75	\$16.54	\$17.36
FINANCIAL MANGER	VERONICA	\$16.00	\$16.80	\$17.64	\$18.52
GROUND MAINT.	ELLENO/DANIEL	\$14.00	\$14.70	\$15.44	\$16.21
MAINT. TEMP.	ROBERT	\$13.00	\$13.65	\$14.33	\$15.05

Increase to step B will be given July 1, 2019