

**CALWA RECREATION & PARK DISTRICT
MEETING MINUTES**

[WWW.C alwacrecreation.org](http://www.calwacrecreation.org)

REGULAR BOARD MEETING

MARCH 20, 2018

Regular Session 6:30 P.M.

CALWA PARK HALL— 4545 E. CHURCH AVE., FRESNO, CALIFORNIA

BOARD CHAIRPERSON

Mary L. Rosales

DISTRICT ADMINISTRATOR

Felix Ortiz

BOARD VICE CHAIR

Raul Guerra, Vice Chair

DISTRICT COUNSEL

Hilda Cantu Montoy

BOARD MEMBERS

Jose Luis Sanchez, Board Member

Gabriela Mares, Board Member

Esmeralda Zamora, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

A. Call to Order and Roll Call

Board meeting was called to order at 6:30 P.M.

Board Chairperson Mary L. Rosales was present, Board Vice Chair Raul Guerra was present, Board Member Jose Luis Sanchez was present, Board Member Gabriela Mares was present, and Board Member Esmeralda Zamora was present.

B. Invocation and Flag Salute

Invocation and Flag Salute were led by Chairperson Mary L. Rosales

C. Approval of Agenda

Agenda was approved, Motioned by Board Member Gabriela Mares Seconded by Board Member Raul Guerra. 5-0 0-0-Opposed

D. Ceremonial Matters and Presentations (N/A)

1. Presentation by Fresno County Board of Supervisor Sal Quintero and staff regarding
(a) County of Fresno and City of Fresno efforts to improve the Calwa Community and
(b) potential improvements to Calwa Park.

Supervisor Sal Quintero was not able to attend the Board Meeting, but he did send in Representation Steve Rapada. Steve shared that the number one project of Fresno was to clean up Orange Street. Orange street is one of the worst streets that is half county and half city. They are working to not only cleaning it up but also looking into redeveloping the street. There is a contract that is being proposed before both City (April 3, 2018) and County (April 5, 2018) and Mr. Rapada believes it should pass easily the redevelopment should be occurring in late spring or early summer. Mr. Quintero is strongly committed to helping Calwa Park do improvements along with the help of the City of Fresno. There have been conversations with the head of Public Health to help find funding to help restore/redevelop the pool and restrooms at Calwa Park.

Mr. Rapada mentioned that Mr. Culligian was raised in Calwa is willing to work with us on rebuilding at a lower cost. That he has contacts that would be able to rebuild.

Along with Rebuilding they are also looking into finding ways of offsetting the costs of maintaining the pool and restroom costs. A suggestion was mentioned of reaching out to local business that would help put money into account that would be designated for maintenance of pool and restroom costs.

The Kiwanis and over one hundred members will be coming out to help with doing repairs out here at Calwa Park on April 7, 2018. They are a great resource to tap into in the future to help out with maintenance and repairs.

Mr. Rapada shared that Mr. Quintero has a vision of bringing jobs and business back to Calwa. Flyers for the next community meeting with Mr. Quintero is going to be posted at public places to let the community know of the day and time. Hot meals were provided here before for the Seniors, but it ended because they didn't have enough participants for the program. Mr. Quintero is of part of the FM AAA Board and the COG Board he will be given message about helping to get the Senior program going and helping with funding for transportation in Calwa.

2. Presentation by Mr. Jose Barraza regarding update to Regional Park and Soccer Complex Project and inviting Calwa to join the Southeast Fresno Regional Park and Soccer Complex Authority (JPA).

Mr. Barraza is the CEO of the Joint Powers legal identity he came to speak about the new 49-acre park that is tentatively set to be built South of Butler and Peach. There has been clean up already been done by volunteers at their next clean up event March 24, 2018, they are also going to plant trees and grass. The park would be 18 acres of typical park and an eight-soccer field area that has been offered to be run by a Roosevelt Soccer team that has been going out to help clean up the park in preparation of phase one building of the

Park. They are applying to receive money from grants and donations. Mr. Barraza came to formally extend the invitation to join the Joint Powers Agreement to Calwa Recreation & Park District again. One Board Member would be appointed Representative and an Alternate would be designated. Only four meetings would be held but special meetings could be called by representatives, total of four meetings a year would be held. As of right now they have the Mayor of Sanger and a Malaga Board Member who have joined the Joint Power Agreement. Signing the JPA means that they would participate in what happens at the park. A bond measure was all mentioned that was going to assign money for parks and that Calwa Park may be eligible for depending on how text was presented since we are our own special district. Calwa Park would not have to give any money to join the JPA, the new park is close to us and that we would become a part of a project that is going to create new ways to raise money.

3. Presentation by Ms. Susan Xong regarding Soccer Tournament.
Presented before Board Members to ask if the Calwa Park would consider her having her event her on May 26 and 27 in kind she cohost's it with Fresno Center. They will provide about 20 booths that will have information on immigration for low income community members and other topics, they hope to reach over 2,000 community members. In the year 2015 they drew a negative and in the year 2016 they made a profit of 300+ dollars. In order to sustain festival they need help in using Calwa Park as in-kind space. Direction to staff was to keep in contact Ms. Xong and work out a deal.
4. Presentation Regarding Fresno EOC Head Start, Cedarwood/EI Encino Baptist Church.

We had a presenter come and talk about all the rules and regulations that it takes for one to sign up a child in EOC Head Start. They have 3 classes and their borders were just extended hopefully to get them more people register. Presenter left flyers and actually thought she would be presenting to parents of potential children.

E. PUBLIC COMMENT

Members of the public wishing to address the District on an item that is not on the agenda may do so now. No action will be taken by the Board this evening. But items presented may be referred to the Administrator for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

F. CONSENT CALENDAR (all items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For any discussion of an item on the Consent Calendar, it will be enacted at the request of any member of the Board and made a part of the regular agenda.

1. Minutes, Special Meeting January 30, 2018
2. Minutes, February 20, 2018
3. Financials, February 28, 2018
Consent Calender was approved it was motioned by Director Esmeralda Zamora and Seconded by Chairperson Mary L. Rosales. Approved by 5-0 and 0-
Opposed

G. New Business

1. Presentation of Draft FY-18/19 Budget -District Administrator (**Direction to Staff**)
2. Discuss and Consider Potential Purchases and Renovations — Chairperson Rosales (**Direction to Staff**)
 - a. Purchase tables and chairs for Hall- was advised to District Administrator to purchase round tables and chairs for hall rental and to purchase rectangle tables for Board Member Meeting.
 - b. Renovation of Hall- Bathrooms have already been remodled and they were asking to have the hall be given a paint.

- c. Renovation outside of office- It is already going to be renovated and painted by the Kiwanis group on April 7, 2018.
- d. Renovation of Rocket Monument- look into rules and regulations of renovation of Rocket.

H. REPORT FROM DISTRICT ADMINISTRATOR

Grant writer cost and that Felix was going to keep shopping around for a grant writer.

Ethics training that we need to have to do we want to schedule Hilda for 2 hours or do it online. All Board Members opted to schedule with Hilda.

Harassment Prevention needed? Hilda was going to investigate it since we are a smaller company.

Easter Egg Hunt that is going to be held here at Calwa Park, update on youth baseball league we have only two teams, April 7, 2018 Kiwanis paint building and April 14, 2018 Community Action Day, Bulletin Board has been ordered and will receive next month, Audit was completed, Restroom in Hall were renovated, backstops were renovated as well.

I. CLOSED SESSION

None

J. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION, IF ANY

K. ADJOURNMENT

Meeting was adjourned at 8:39 P.M.

Agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. To receive meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org.

Any writings or documents provided to a majority of the Board Members less than 72 hours before a regular meeting regarding any item on this agenda will be made available for public inspection during normal business hours, at District Office and posted on the District wall. The documents will also be made available on the District's website at www.calwarecreation.org.

Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office and the front door window of the District Office on March _____, 2018.

Signature



Calwa Recreation and Park District

Calwa Recreation & Park District
4545 E Church ave Fresno CA 93725
Phone: (559)264-6867

Bank Balances as of April 16, 2018

Payroll Account--	\$ 10,447.57
Revenue Account--	\$ 23,938.10
Fresno County-----	\$171,066.82

12:55 PM

04/05/18

Calwa Recreation and Park District
Reconciliation Summary
Bank of the West Payroll, Period Ending 03/31/2018

	<u>Mar 31, 18</u>
Beginning Balance	10,684.30
Cleared Transactions	
Checks and Payments - 11 items	-16,341.22
Deposits and Credits - 3 items	24,329.94
	<u>7,988.72</u>
Total Cleared Transactions	
Cleared Balance	<u>18,673.02</u>
Register Balance as of 03/31/2018	18,673.02
Ending Balance	18,673.02


Account Statement

March 1, 2018 - March 31, 2018


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CALWA RECREATION & PARK DISTRICT
4545 E CHURCH AVE
FRESNO CA 93725-1537

At your service

 bankofthewest.com

 1-800-488-2265

 1-800-659-5495 TTY/TDD

DEPOSIT ACCOUNT DISCLOSURE

Rate Information on p. 36 (for Business Accts Eff. 12/2/17) is clarified to read: Interest rates are variable and are determined by Bank policy and market conditions. Within any product type the rates applicable to your Account may differ according to a variety of factors including the location of your Branch of Account, the day on which you open your Account, its daily balance and how long you have had Accounts with us.

Important Fee Information: Effective June 6, 2018, First Hawaiian Bank may charge you a fee for withdrawals, balance inquiries or transfers conducted at any First Hawaiian Bank ATM using your Bank of the West ATM or Debit Card.

REGULAR BUSINESS CHECKING

CALWA RECREATION & PARK DISTRICT

ACCOUNT SUMMARY

Beginning Balance	\$10,684.30
0 Credits	0.00
2 Deposits	24,329.94
7 Withdrawals	-13,021.38
4 Checks	-3,319.84
Ending Balance	\$18,673.02

EARNINGS SUMMARY

Interest this statement period	\$0.00
Interest credited year-to-date	\$0.00
Interest credited prior year	\$0.00
Annual percentage yield earned	0.00%
Average monthly balance	\$14,056.44

For your protection:

Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers: A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

IMPORTANT INFORMATION**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS**

(For accounts that are maintained primarily for personal, family or household purposes.)

Telephone us at (800) 488-2265, or write us at Bank of the West*, Branch Service Center, P.O. Box 2573, Omaha, NE 68103-2573 as soon as you can if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. We will need to know the following:

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (20 business days for transactions involving new accounts) to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

*In South Dakota, Bank of the West operates under the name of Bank of the West California.



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Calwa Recreation and Park District
Reconciliation Detail
Fresno County Account, Period Ending 03/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						210,674.03
Cleared Transactions						
Checks and Payments - 30 items						
Check	03/06/2018	65-0266443	Home Depot Credit Car...	X	-419.88	-419.88
Check	03/06/2018	65-0266446	Deere Credit Inc	X	-268.54	-688.42
Check	03/06/2018	65-0266445	AT&T	X	-135.03	-823.45
Check	03/06/2018	65-0266444	Verizon Wireless	X	-123.74	-947.19
Check	03/07/2018	65-0256099	Calwa Recreation and ...	X	-8,415.76	-9,362.95
Check	03/07/2018	65-0256092	Calwa Recreation and ...	X	-8,196.48	-17,558.43
Check	03/07/2018	65-0256097	PG&E	X	-2,154.32	-19,712.75
Check	03/07/2018	65-0256093	Central Sanitary Supply	X	-261.04	-19,973.79
Check	03/07/2018	65-0256094	Unwired Broadband Inc.	X	-159.99	-20,133.78
Check	03/07/2018	65-0256095	Zoom Imaging Solution...	X	-142.40	-20,276.18
Check	03/07/2018	65-0256100	Erica Linares	X	-42.20	-20,318.38
Check	03/07/2018	65-0256091	Unifirst	X	-33.30	-20,351.68
Check	03/07/2018	65-0256098	Unifirst	X	-33.30	-20,384.98
Check	03/07/2018	65-0256096	Unifirst	X	-33.30	-20,418.28
Check	03/14/2018	65-0266442	California Special Distri...	X	-1,277.00	-21,695.28
Check	03/14/2018	65-0266440	Mid Valley Disposal	X	-439.46	-22,134.74
Check	03/14/2018	65-0266439	De Lage Landon	X	-82.97	-22,217.71
Check	03/14/2018	65-0266441	Unifirst	X	-33.30	-22,251.01
Check	03/21/2018	65-0266434	Calwa Recreation and ...	X	-7,718.70	-29,969.71
Check	03/21/2018	65-0266432	Streamline	X	-1,125.00	-31,094.71
Check	03/21/2018	65-0266437	City of Fresno-Utilities	X	-497.38	-31,592.09
Check	03/21/2018	65-0266436	Office Depot Credit Card	X	-264.49	-31,856.58
Check	03/21/2018	65-0266438	Central Sanitary Supply	X	-197.35	-32,053.93
Check	03/21/2018	65-0266435	Unifirst	X	-33.30	-32,087.23
Check	03/21/2018	65-0266433	Unifirst	X	-33.30	-32,120.53
Check	03/28/2018	65-0266427	KS StateBank	X	-162.53	-32,283.06
Check	03/28/2018	65-0266430	Unwired Broadband Inc.	X	-159.99	-32,443.05
Check	03/28/2018	65-0266429	Central Sanitary Supply	X	-116.84	-32,559.89
Check	03/28/2018	65-0266431	Zoom Imaging Solution...	X	-44.71	-32,604.60
Check	03/28/2018	65-0266428	Unifirst	X	-33.30	-32,637.90
Total Checks and Payments					-32,637.90	-32,637.90
Deposits and Credits - 1 item						
Deposit	04/05/2018			X	5,222.17	5,222.17
Total Deposits and Credits					5,222.17	5,222.17
Total Cleared Transactions					-27,415.73	-27,415.73
Cleared Balance					-27,415.73	183,258.30
Register Balance as of 03/31/2018					-27,415.73	183,258.30
Ending Balance					-27,415.73	183,258.30

Report ID:
Program:

PeopleSoft
MONTHLY GENERAL LEDGER TRANSACTION REGISTER
Journal Dates 03/01/2018 through 03/31/2018

Page No. 2
Run Date 04/03/2018
Run Time 11:48:52

Journal Date	Jrnl Src	Jrnl ID	Header Description	Line Ref	Debit Amount	Credit Amount
Fund: . Calwa Park And Recreation Dist SUBCLASS: ACCOUNT:						
03/14/2018	AUD	0001812842	18-FRESNO RDA SALE OF ASSE	ABX 126 O		3,617.76
5804	ABX126		Other Revenue	Account Total	0.00	3,617.76
			Ending Balance			-15,718.18
Subclass Total					37,860.07	37,860.07
Fund Total					37,860.07	37,860.07

End of Report

Report ID:
Program: G

PeopleSoft
MONTHLY GENERAL LEDGER TRIAL BALANCE
Fiscal Year 2018
Through Period 9

Page No. 2
Run Date 04/03/2018
Run Time 11:46:53

Fund: Calwa Park And Recreation Dist Subclass: General Subclass	Beginning Balance		Year-to-Date Transaction		Current Balances	
	Debit Accts	Credit Accts	Debits	Credits	Debits Accts	Credit Accts
GRAND TOTALS	270,452.17	270,452.17	268,895.77	268,895.77	183,258.30	183,258.30

End of Report


Account Statement


March 1, 2018 - March 31, 2018


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CLASSIC BUSINESS CHECKING

CALWA RECREATION & PARK DISTRICT

ACCOUNT SUMMARY

Beginning Balance	\$28,789.15
2 Credits	159.59
3 Deposits	2,571.80
22 Withdrawals	-4,518.33
1 Checks	-1,000.00
Ending Balance	\$26,002.21

EARNINGS SUMMARY

Interest this statement period	\$0.00
Interest credited year-to-date	\$0.00
Interest credited prior year	\$0.00
Annual percentage yield earned	0.00%
Average monthly balance	\$27,832.16

For your protection:

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IMPORTANT INFORMATION**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS**
(For accounts that are maintained primarily for personal, family or household purposes.)

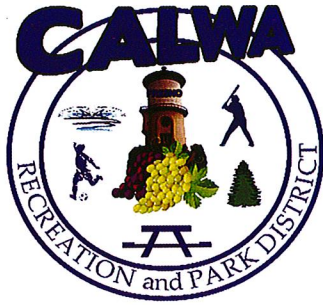
Telephone us at (800) 488-2265, or write us at Bank of the West*, Branch Service Center, P.O. Box 2573, Omaha, NE 68103-2573 as soon as you can if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. We will need to know the following:

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Meeting Date: April 17, 2018

Agenda Item Number: G - 3

Wording for Agenda: Preliminary Budget FY 18/19

Submitting: District Administrator

Contact Name and Phone Number: Felix Ortiz
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

**District Administrator
(Initials Required)**

Department Recommendation: No recommendation.

Summary/Background: At the April 2018 meeting, I presented a Draft Budget for FY 18/19 to the board. Attached is the Preliminary Budget for FY 18/19. It will be coming for adoption at the May 2018 meeting. I am prepared to answer any questions you may have or any direction you wish me to proceed on the FY 18/19 Budget.

Our District Counsel shared with me the District's Budget Process which I've including below:

1. Workshop/Meeting to Get Direction: this generally happens at May meeting. This time we are presenting at this April meeting. The Board will give direction.
2. Adoption of Preliminary Budget: at the June regular meeting. You could do it at the May meeting if everything is in order. Law requires adoption on or before July 1 of each year.
3. Notice: Before July 1, the District has to publish a notice the newspaper, post on the bulletin board, etc., the date, time and placed that it has adopted a preliminary budget and when the Board will adopt the final budget. Newspaper notice must comply with Government Code section 6061, which requires publication only a single time. I can send you sample of notice.
4. Timing: The notice must be given at least 2 weeks before the regular meeting where the budget is proposed to be adopted.
5. Public Hearing: The hearing must be public and the public must be given an opportunity to comment.
6. Adoption: The Board must adopt a budget before August 30 of each year. It is best to try to get it adopted at the July regular meeting.
7. Auditor Notification: After adoption, the District Administrator is to forward a copy of the final budget to the auditor of Fresno County.

Prior Board Actions: None:

Attachments: None

Recommended motion to be made by Board: None

Copies of this report have been provided to: Board Members and District Attorney

Yo Soy! Media Inc.

710 Van Ness Avenue #265
Fresno, CA 93721
Office #559-226-1521
yosomediainc.com

October 18, 2017

Calwa Recreation and Park District
Office of District Administrator
45445 E. Church Avenue
Fresno, CA 93725

Re: Event Partnership

Dear Felix and Erica:

Thanks for your time and the tour of your grounds. Per our discussion Yo Soy! Media Inc., a nonprofit, will help with development and execution of your purposed events. Those being Easter Egg Hunt, Lip Sync Contest and Concerts in the Park.

The other programs listed, i.e. After School Camp, Movies in the Park and Summer Day Camp we can reach out to needed vendors. Any/all brainstorming and sharing of "know-how" as required. We can assist with organization, perhaps timelines and other needs as they arise.

Yo Soy! Media Inc. will assist with collateral material graphics designs, distribution of any/all advertising materials, network marketing of each event, outreach to various sponsors and organizations willing to donate or help with giveaways, i.e. Radio, TV and other advertising. As a partner, we will assist in complete set-up and execution of start to finish of each event.

Any and all monies derived from these events will be collected, pay bills and manage thru a third party for a small fee. Thereafter, Yo Soy! Media Inc. agrees to a 50/50 split of all remaining proceeds. Each of use will carry our own insurance and will discuss other requirements as they arise.


Yo Soy! Media Inc. would ask in exchange for "hands-on" effectuation of your programs is to be allowed the use of the facility for two exclusive Yo Soy! Media Inc. Fundraiser for 2018. These fundraisers depending upon the outcome and attendance we can give a donation for use of the facility.

Felix let me know your thoughts. If the above proposal is acceptable to you please return this form with your signature of approval noted below.

Thank You.

Sincerely,
Edna Collins
CEO/Founder

Date: 10-14-17

Signature: 

Date: 10-18-17

Signature: 

Calw Park Revenue FY 18-19													
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
FY 17-18 Carryover	\$ 120,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000.00
Tax Apportionment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000.00	\$ 280,000.00
Other Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 30,000.00
Events/Rental	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 29,400.00
Grants							\$ 40,000.00						\$ 40,000.00
Picnic Rentals													\$ -
Field Rentals													\$ -
Zumba/Boxing													\$ -
Rent payments													\$ -
Total	\$ 122,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 157,450.00	\$ 42,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 157,450.00	\$ 499,400.00
Adopted Cost	\$ 34,555.00	\$ 37,557.00	\$ 34,053.00	\$ 34,302.00	\$ 35,552.00	\$ 35,352.00	\$ 37,052.00	\$ 41,802.00	\$ 34,052.00	\$ 37,052.00	\$ 34,056.00	\$ 36,801.00	\$ 432,186.00
Balance	\$ 87,895.00	\$ 52,788.00	\$ 21,185.00	\$ (10,667.00)	\$ (43,769.00)	\$ 78,329.00	\$ 83,727.00	\$ 44,375.00	\$ 12,773.00	\$ (21,829.00)	\$ (53,435.00)	\$ 67,214.00	\$ 67,214.00
Carryover FY 19-20													\$ 67,214.00

FY 17/18 CARRYOVER

\$120,000.00

Apportionment \$ 280,000.00
 Other Taxes/RDA \$ 30,000.00

Tax
 Apportionment
 Other Taxes/RDA

Grants
 SJVAPCD \$ 40,000.00
 for Vehicles

Events/Rentals
 Zumba 9-10 am \$ 100.00 \$ 1,200.00
 Zumba 10-11 am \$ 100.00 \$ 1,200.00
 Senior Leisure \$ - \$ -
 After School Prog. \$ - \$ -
 Zumba 630-730 pm \$ 200.00 \$ 2,400.00
 Boxing \$ 400.00 \$ 4,800.00
 Zumba 730-830 pm \$ 200.00 \$ 2,400.00
 Concession Stand \$ 500.00 \$ 6,000.00
 Recycling Center \$ 500.00 \$ 6,000.00
 Field Rentals \$ 150.00 \$ 1,800.00
 Picnic Rentals \$ 100.00 \$ 1,200.00
 Hall Rental \$ 100.00 \$ 1,200.00
 Sports Sponsors \$ 100.00 \$ 1,200.00

\$ 310,000.00

\$ 40,000.00

\$120,000.00

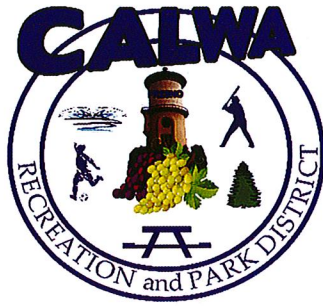
TOTAL

\$ 499,400.00

\$ 29,400.00

Calwa RPD Budget FY 18-19

	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Employee Cost													
Employee Salaries	\$ 14,967.00	\$ 14,967.00	\$ 14,967.00	\$ 14,967.00	\$ 14,967.00	\$ 14,967.00	\$ 14,967.00	\$ 14,967.00	\$ 14,967.00	\$ 14,967.00	\$ 14,967.00	\$ 14,963.00	\$ 179,600.00
Overtime	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 1,800.00
Payroll Taxes	\$ 1,446.00	\$ 1,446.00	\$ 1,446.00	\$ 1,446.00	\$ 1,446.00	\$ 1,446.00	\$ 1,446.00	\$ 1,446.00	\$ 1,446.00	\$ 1,446.00	\$ 1,446.00	\$ 1,446.00	\$ 17,352.00
Payroll Fees	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 1,680.00
Director Stipends	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 7,500.00
Workers Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	\$ 4,500.00
HR miscellaneous	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 1,728.00
Total	\$ 17,847.00	\$ 17,847.00	\$ 17,347.00	\$ 17,347.00	\$ 17,347.00	\$ 17,347.00	\$ 17,347.00	\$ 21,847.00	\$ 17,347.00	\$ 17,347.00	\$ 17,347.00	\$ 17,843.00	\$ 214,160.00
Expenses													
Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ -	\$ 9,000.00
Bank Fees	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 264.00
Cleaning Supplies	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 6,000.00
District Counsel	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 12,000.00
District Board Elections	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00
Electricity	\$ 1,960.00	\$ 1,960.00	\$ 1,960.00	\$ 1,960.00	\$ 1,960.00	\$ 1,960.00	\$ 1,960.00	\$ 1,960.00	\$ 1,960.00	\$ 1,960.00	\$ 1,960.00	\$ 1,960.00	\$ 23,520.00
Equipment Fuel	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 118.00	\$ 1,416.00
Event Costs	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 1,500.00
Fresno Co Service Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750.00
Liability Insurance	\$ 234.00	\$ 234.00	\$ 234.00	\$ 233.00	\$ 233.00	\$ 233.00	\$ 233.00	\$ 233.00	\$ 233.00	\$ 233.00	\$ 233.00	\$ 234.00	\$ 2,800.00
Internet	\$ 166.00	\$ 170.00	\$ 166.00	\$ 166.00	\$ 166.00	\$ 166.00	\$ 166.00	\$ 166.00	\$ 166.00	\$ 166.00	\$ 170.00	\$ 166.00	\$ 2,000.00
Landline Phone	\$ 108.00	\$ 108.00	\$ 108.00	\$ 108.00	\$ 108.00	\$ 108.00	\$ 108.00	\$ 108.00	\$ 108.00	\$ 108.00	\$ 110.00	\$ 110.00	\$ 1,300.00
Mobile Phone	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 1,800.00
Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300.00
Mileage	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 83.00	\$ 85.00	\$ 85.00	\$ 1,000.00
Office Equipment	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 2,100.00
Office Supplies	\$ 131.00	\$ 131.00	\$ 131.00	\$ 131.00	\$ 131.00	\$ 131.00	\$ 131.00	\$ 131.00	\$ 131.00	\$ 131.00	\$ 131.00	\$ 131.00	\$ 1,572.00
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 3,000.00
Recreation programs	\$ 210.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 208.00	\$ 210.00	\$ 2,500.00
Repairs and Maintenance	\$ 4,166.00	\$ 4,166.00	\$ 4,166.00	\$ 4,166.00	\$ 4,166.00	\$ 4,166.00	\$ 4,166.00	\$ 4,166.00	\$ 4,166.00	\$ 4,166.00	\$ 4,170.00	\$ 4,170.00	\$ 50,000.00
Security	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 157.00	\$ 1,884.00
Security Monitoring System	\$ 10.00	\$ 10.00	\$ 10.00	\$ 260.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 260.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 620.00
Technology Services	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 900.00
Trash Disposal	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 3,000.00
Vehicles /Financing	\$ 4,568.00	\$ 4,568.00	\$ 4,568.00	\$ 4,568.00	\$ 4,568.00	\$ 4,568.00	\$ 4,568.00	\$ 4,568.00	\$ 4,568.00	\$ 4,568.00	\$ 4,560.00	\$ 4,560.00	\$ 54,800.00
water	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 30,000.00
Total	\$ 16,708.00	\$ 19,710.00	\$ 16,706.00	\$ 16,955.00	\$ 18,205.00	\$ 18,005.00	\$ 19,705.00	\$ 19,955.00	\$ 16,705.00	\$ 19,705.00	\$ 16,709.00	\$ 18,958.00	\$ 218,026.00
Grand Total	\$ 34,555.00	\$ 37,557.00	\$ 34,053.00	\$ 34,302.00	\$ 35,552.00	\$ 35,352.00	\$ 37,052.00	\$ 41,802.00	\$ 34,052.00	\$ 37,052.00	\$ 34,056.00	\$ 36,801.00	\$ 432,186.00



Meeting Date: April 17, 2018

Agenda Item Number: G - 5

Wording for Agenda: Update on groups volunteering at Calwa Park on April 14th, 2018

Submitting: District Administrator

Contact Name and Phone Number: Felix Ortiz
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

**District Administrator
(Initials Required)**

Department Recommendation: No recommendation.

Summary/Background: The Fresno Building Healthy Communities and the Kiwanis Club and other community leaders helped in the clean-up of Calwa Park at the Fresno Building Healthy Communities' Community Action Day held on Saturday, April 14, 2018. The event took place from 9:00 a.m. - 12:00 p.m. Volunteers helped Calwa employees with the following list.

1. Painted outside of Hall
2. Painted the Rocket
3. Painted Picnic areas and benches
4. Planted Trees
5. Painted Swings and Submarine.
6. Planted Flowers

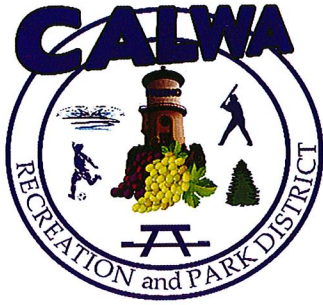
All was donated except for the painting of the Hall. Our employees prepped the Hall and we purchased the paint. Prepping the building cost us less than \$300.00 and the paint cost us \$500.

Prior Board Actions: None:

Attachments: None

Recommended motion to be made by Board: None

Copies of this report have been provided to: Board Members and District Counsel.



Meeting Date: April 17, 2018

Agenda Item Number: G - 7

Wording for Agenda: Approval of Agreement with the Hopeful Encounter and Fresno Center

Submitting: District Administrator

Contact Name and Phone Number: Felix Ortiz
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

**District Administrator
(Initials Required)**

Department Recommendation: Approve Agreement with the Hopeful Encounter and Fresno Center

Summary/Background: At the last Board Meeting, Susan Xong from Hopeful Encounter asked for the use of Calwa Park to organize a Soccer Tournament at no cost. Board instructed staff to meet with Ms. Xong and come up with the agreement that would benefit all parties involved. Agreement attached for your approval.

Prior Board Actions: None:

Attachments: Agreement with Hopeful Encounters

Recommended motion to be made by Board: Approve Agreement with the Hopeful Encounter and Fresno Center to co-sponsor a Youth Soccer Tournament.

Copies of this report have been provided to: Board Members and District Attorney

**AGREEMENT BETWEEN CALWA RECREATION AND PARK DISTRICT
AND HOPEFUL ENCOUNTERS AND FRESNO CENTER**

HOPEFUL ENCOUNTER AND FRESNO CENTER EVENT

This Agreement for the Hopeful Encounter and Fresno Center Event (“Agreement”) is made and entered into this 27th day of February 2018, by and between the Calwa Recreation and Park District, a special district (hereinafter called “District”), and Hopeful Encounter Inc. and Fresno Center for _____ (hereinafter collectively called “Permittee”).

RECITALS

- a. District provides groups with the opportunity to have special events; and
- b. Permittee is interested in holding a special event on District Property; and
- c. The event will benefit the Calwa community as the focus will be health, exercise and sports.
- d. Because of the public benefit to the Calwa community the District will assist by waiving the Use of Park Fee.
- e. District and Permittee wish to enter an agreement to have Permittee hold the Event at Calwa Park, also referenced as “Premises.”

AGREEMENT

1. Use of Park Location. District gives permission to Permittee for the use of Calwa Park for the Hopeful Encounter and Fresno Center Event (youth soccer, volleyball, etc.). The Event will be for a period of two days: May 26 and 27, 2018. The Park shall be available at 6:00 am to set up event.
2. Location and Site Plan. A Site Plan which depicts where activities will take place and is attached hereto as Exhibit “A” and incorporated by reference. Only the areas shown on the Site Plan may be used. The Hall will **not** be used.
3. Payment. This is a co-sponsor event with the District: No Charge
 - a. Park Rental for Event Days (May 26 and 27, 2018)
 - b. Proceeds made for this event will be divided between the District and Permittee 50-50
4. Contracts, Permits, and Licenses.

- iii. Address: [Comment: need to add]
 - iv. Email Address: susanxong@gmail.com
- h. Any repairs to the fields used must be made by May 31, 2018
- i. All activities will be subject to Park Rules and will be enforced by Calwa Park personnel. Failure to comply with Calwa Park Rules and Regulations will result in early termination of the event or activity and a forfeit of all fees and deposits paid to Calwa Recreation and Park District. A copy of the Calwa Park Rules and Regulations will be provided to Permittee.
 - j. All Teen activities must have one (1) adult chaperone for each 25 participants.
7. Default. If Permittee fails to make payments as set forth in this Agreement, District will consider that a breach of the Agreement. If Permittee fails to deliver required permits and contracts per Section 4 of the Agreement, District will consider that a breach of the Agreement and the Event may not be held.
8. Insurance. During the term of this Agreement and until the fields are fixed, Permittee shall maintain public liability, property damage, and workers' compensation insurance for injuries to persons or damages to property related to the operation of the Hopeful Encounter and Fresno Center Event including set up and take down activities pursuant to this Agreement. Coverage shall be at least as broad as Insurance Services Form CG 00 01 covering CGL on an "occurrence" basis, including property damage, bodily injury, and personal injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies with the general aggregate limit shall apply separately to this location or the general aggregate limit shall be twice the required occurrence limit. The District and its principals, agents, and employees shall be named as additional insured.
9. Indemnification. Permittee shall hold harmless, defend, and indemnify District and its officers, officials, employees, and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Permittee performance hereunder or its failure to comply with any of its obligations contained in the Agreement, except such loss or damage which was caused by the sole negligence or willful misconduct of the District.
10. Clean Up. The responsibility of clean-up shall include a thorough clean-up of the Park area on a regular basis, but in no event not less than once every day at closing time by Permittee.
11. Cancellation. Permittee may cancel this Agreement by giving District a written notice thirty (30) days prior to the date of the event.

such signature page is attached to any other counterpart identical thereto except having additional signature pages executed by the other party.

20. Severability. If any of the provisions contained in this Agreement are for any reason held invalid or unenforceable, such holding shall not affect the remaining provisions or the validity and enforceability of the Agreement as a whole.

**CALWA RECREATION AND
PARK DISTRICT**

**HOPEFUL ENCOUNTER AND THE
FRESNO CENTER**

By: _____
Felix Ortiz
District Administrator

By: _____

Date: _____

Date: _____