

CALWA RECREATION & PARK DISTRICT REPORT TO THE BOARD

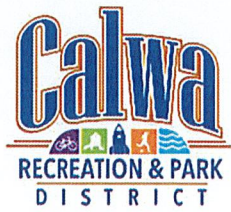
TO: Board of Directors

FROM: Tim Chapa, District Administrator

SUBJECT: Minutes for Regular Meetings of 8/15 23, 10/17/23, 11/21/23, 12/19/23, 1/23/24 and Special Meetings of 7/25/23, 8/31/23, 10/4/23, 10/9/23

RECOMMENDATION: That the Board approve the minutes.

SUMMARY: Attached are minutes prepared by District Counsel for the period when the position of District Administrator was absent. It is noted that the minutes are action minutes. There is no detailed discussion other than a few comments. Action minutes are used by numerous public agencies.



**CALWA RECREATION & PARK DISTRICT
MEETING AGENDA**

www.calwarecreation.org

MINUTES

**SPECIAL BOARD MEETING
NOTICE AND AGENDA**

**January 23, 2023 – *Date Corrected as 2024*
4545 E. Church Ave, Fresno CA 93725
6:00 PM**

BOARD CHAIRPERSON

Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR

Tim Chapa

BOARD VICE CHAIR

Raul Guerra Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Joseph Perez, Board Member

Laura Garcia, Board Member

Mary L. Rosales, Board Member

The Board welcomes you to its meetings and encourages you to participate at the meeting. This agenda contains a brief general description of each item that will be considered by the Board. All persons who attend the meeting are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

CALL TO ORDER AND ROLL CALL – 6:03 PM; *Director Garcia absent; Director Garcia arrived @ 6:12 PM.*

A. INVOCATION AND FLAG SALUTE – *Led by Director Rosales*

B. APPROVAL OF AGENDA – *Motion by Director Rosales; Second by Director Perez; 4-0 vote to approve.*

C. PUBLIC COMMENTS

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Mr. Elias Blajos spoke about the Calwa Boxing Club having required insurance and that they would like to have two shows as sanctioned by USA Boxing (on May 25th and

September 7th). He was congratulated and advised to work with District administrator.

D. NEW BUSINESS

1. **SUBJECT:** Bank Signature Authority.

RECOMMENDATION: That the Board consider updating the resolution regarding procedures for checks, warrants or other payment of money, including signatories and persons authorized to pick up validated checks or check stock. (Alternative “A” and Alternative “B”).

Motion by Director Perez to adopt Alternative B Resolution; Second Director Rosales; 4-0 vote to approve with abstention by Director Garcia.

2. **SUBJECT:** New State-Mandated Sick Leave Requirements

RECOMMENDATION: That the Board consider updating the Personnel Policies to comply with new State-mandated Sick Leave requirements, by resolution.

Motion by Director Perez to adopt Resolution Adopting Amendment to Personnel Rules and Regulations Relating to Sick Leave; Second by Director Garcia; 5-0 vote to approve.

3. **SUBJECT:** Update on Futsal Project, Prop 68 Project, and Swimming Pool Project

RECOMMENDATION: Receive report and provide direction, if any.

Mr. Chapa provided detailed report including updated costs and after considerable discussion he will continue to process both projects with understanding that final decisions will be made when bids received.

4. **SUBJECT:** Update on Staff and Program Activities, including the Budget Update

RECOMMENDATION: Receive report and provide direction, if any.

Mr. Chapa provided report.

5. **SUBJECT:** Holidays and Park Closure

RECOMMENDATION: Discuss and provide direction, if any.

Brief discussion on holidays and park closure; direction provided to add agenda item for next meeting concerning holidays and park closure.

6. **SUBJECT:** County Grant from ARPA-State Local Fiscal Recovery Fund

RECOMMENDATION: Consider amendment to the County Agreement to update the expenditure plan and the modification, and hold harmless clause, in addition to increasing funding availability by \$400,000.

Motion by Director Perez to approve; Second by Director Garcia; 5-0 vote to approve.

E. BOARD MEMBER COMMUNICATIONS/REQUESTS FOR FUTURE AGENDA ITEMS

(No discussion; only brief reports or requests for future agenda items)

Question raised by Director Perez re potential ADA issue as raised previously; item will be presented to Board at next meeting..

F. ADJOURNMENT – 7:19 PM

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Reasonable Accommodation. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling 559-264-6867 or emailing tchapa@calwarecreation.org

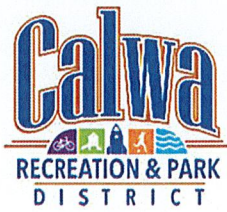
Español. Para asistencia en español sobre este aviso, por favor llame a (559) 264-6867.

NEXT REGULAR MEETING: February 20, 2024.

Certification of Posting

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on January 19, 2024.

Tim Chapa



**CALWA RECREATION & PARK DISTRICT
MEETING AGENDA**

www.calwarecreation.org

MINUTES
REGULAR BOARD MEETING
December 19, 2023
4545 E. Church Ave, Fresno CA 93725
6:00 PM

BOARD CHAIRPERSON
Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR
Tim Chapa

BOARD VICE CHAIR
Raul Guerra Vice Chair

DISTRICT COUNSEL
Hilda Cantú Montoy

BOARD MEMBERS
Joseph Perez, Board Member
Laura Garcia, Board Member
Mary L. Rosales, Board Member

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CALL TO ORDER AND ROLL CALL – 6:02 PM; Director Perez absent.

A. INVOCATION AND FLAG SALUTE

B. APPROVAL OF AGENDA
Motion by Director Rosales; second by Director Garcia; 4-0.

C. PUBLIC COMMENTS

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D. NEW BUSINESS

1. **SUBJECT:** Renewal of Vendor Agreements for 2024.

RECOMMENDATION: That the Board consider renewing the following Vendor Agreements for Calendar Year 2024 subject as to form by District Counsel:

Boxing, Karate, Zumba (2), Concessions, and Recycling
Motion: Vice Chair Guerra; Second Director Rosales; 4-0 approval.

2. **SUBJECT:** County Grant from ARPA-State Local Fiscal Recovery Fund

RECOMMENDATION: That the Board consider authorizing submission of letter to County requesting an additional \$400,000

Motion: Director Garcia, Second: Director Guerra; 4-0 approval..

3. **SUBJECT:** Recognition Of Adam Ramos, former District Administrator

RECOMMENDATION: That the Board recognize Adam Ramos for service as District Administrator.

Plaque Presented

4. **SUBJECT:** District Administrator's Report

Report Presented

5. **SUBJECT:** Update on Futsal Project, Prop 68 Project, and Swimming Pool Project

RECOMMENDATION: Receive report and provide direction, if any.

Update provided.

E. BOARD MEMBER COMMUNICATIONS/REQUESTS FOR FUTURE AGENDA ITEMS

(No discussion; only brief reports or requests for future agenda items)

F. ADJOURNMENT – 6:58 PM

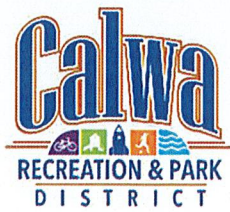
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NEXT REGULAR MEETING: January 16, 2024

[Posting Certification on Next Page]



**CALWA RECREATION & PARK DISTRICT
MEETING AGENDA**

www.calwarecreation.org

MINUTES
REGULAR BOARD MEETING
November 21, 2023
4545 E. Church Ave, Fresno CA 93725
6:00 PM

BOARD CHAIRPERSON
Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR
Vacant

BOARD VICE CHAIR
Raul Guerra Vice Chair

DISTRICT COUNSEL
Hilda Cantú Montoy

BOARD MEMBERS
Joseph Perez, Board Member
Laura Garcia, Board Member
Mary L. Rosales, Board Member

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CALL TO ORDER AND ROLL CALL – 6:00 PM.

- A. INVOCATION AND FLAG SALUTE – *Provided by Director Rosales***
- B. APPROVAL OF AGENDA**
Motion: Director Raul Guerra; second: Director Garcia; 5-0.
- C. PUBLIC COMMENTS**

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- A. CONSENT CALENDAR**

All items listed under Consent Calendar are considered to be routine and will be enacted

by one motion. For discussion of any Consent Item, it will be considered separately at the request of any member of the Board or any person in the audience.

- 1. SUBJECT: Bank Account Information (all accounts)

RECOMMENDATION: That the Board accept the report.

Directors Guerra and Garcia requested that full bank statements be provided.

G. NEW BUSINESS

- 1. SUBJECT: Subject: Agreement for Employment of District Administrator

RECOMMENDATION:

This report has been prepared at the direction of the Board; therefore, there is no recommendation provided as this is a policy determination. The Board is asked to consider and determine whether to approve the Agreement for Employment of District Administrator with Tim Chapa.

*Note: the staff report was corrected to reference 3 year contract.
Motion by Director Rosales; second by Director Guerra; approved 5-0.*

- 2. SUBJECT: Consider extension of Consultant Agreement with Adam Ramos.

RECOMMENDATION: That the Board consider and decide whether to extend the agreement.

Motion by Director Perez; second by Director Garcia; approved 5-0.

- 3. SUBJECT: Hiring of Temporary Office Manager/Payroll

RECOMMENDATION: Informational Only.

Report received.

- 4. SUBJECT: Update on Futsal Project, Prop 68 Project, and County Grant from ARPA-State Local Fiscal Recovery Fund

RECOMMENDATION: Receive report and provide direction, if any.

Report received.

- 5. SUBJECT: Bizarre Festival – January 2024

RECOMMENDATION: That the Board approve the Park Event Rental Agreement with Serena Lujan for Bizarre Art Festival.

Motion by Director Garcia; second by Chair Zamora; approved 5-0.

- 6. SUBJECT: December 19, 2023 Regular Meeting or Special Meeting.

RECOMMENDATION: Confirm quorum for regular meeting or set special

meeting for December
Quorum confirmed.

7. SUBJECT: December 19, 2023 Regular Meeting or Special Meeting.

RECOMMENDATION: Confirm quorum for regular meeting or set special meeting for December.
Meeting confirmed.

H. BOARD MEMBER COMMUNICATIONS/REQUESTS FOR FUTURE AGENDA ITEMS

(No discussion; only brief reports or requests for future agenda items)

I. ADJOURNMENT: 7:40 PM

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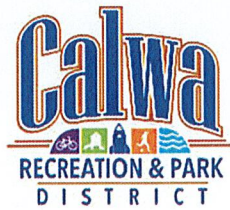
NEXT REGULAR MEETING: December 19, 2023.

Certification of Posting

State of California
County of Fresno
Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on November __, 2023.

Adam Ramos



**CALWA RECREATION & PARK DISTRICT
MEETING AGENDA**

www.calwarecreation.org

MINUTES

**REGULAR BOARD MEETING
October 17, 2023
4545 E. Church Ave, Fresno CA 93725
6:00 PM**

BOARD CHAIRPERSON

Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR

Vacant

BOARD VICE CHAIR

Raul Guerra Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Joseph Perez, Board Member

Laura Garcia, Board Member

Mary L. Rosales, Board Member

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CALL TO ORDER AND ROLL CALL – 6:04 PM; *Director Garcia absent.*

A. INVOCATION AND FLAG SALUTE

B. APPROVAL OF AGENDA

Motion by Chair Zamora and Second by Director Rosales approved 4-0.

C. PUBLIC COMMENTS

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D. CLOSED SESSION

Pursuant to Government Code Section 54957

PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT: District Administrator
Closed Session held.

E. REPORT OF FINAL ACTION TAKEN IN CLOSED SESSION IF ANY
No reportable action.

F. CONSENT CALENDAR

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be considered separately at the request of any member of the Board or any person in the audience.

1. SUBJECT: Bank Account Information (all accounts)

RECOMMENDATION: That the Board accept the report.

G. NEW BUSINESS

1. SUBJECT: Report from Board Operations Ad Hoc Committee.

RECOMMENDATIONS:

- a) That the Board receive report from Operations Ad Hoc Committee and provide direction regarding operations, hours, and staffing as necessary.
Board Direction to have Mr. Ramos see if Ullysis can work extra hours.

2. SUBJECT: Community Center Hall License Agreement for Zumba Class

RECOMMENDATION: That Board consider and approve Community Center Hall License Agreement for Zumba Class with Myra Rios.
Tabled.

3. SUBJECT: Consider extension of Consultant Agreement with Adam Ramos.

RECOMMENDATION: That the Board consider and decide whether to extend the agreement.
Approved subject to Mr. Ramos working from Calwa Office.

4. SUBJECT: County Grant from ARPA-State Local Fiscal Recovery Fund

RECOMMENDATIONS: (1) Review and consider approval of Advancement Letter; (2) consider authorizing submission of letter to County requesting amendment to the Project Budget requesting the additional \$400,000 to complete pool project; (3) Update on Pool RFP and consult with County regarding potential alternatives to procurement including sole sourcing.
Direction to get more clarification from George Uc re the advance of funds

H. BOARD MEMBER COMMUNICATIONS/REQUESTS FOR FUTURE

AGENDA ITEMS

(No discussion; only brief reports or requests for future agenda items)

I. ADJOURNMENT – 8 PM

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NEXT REGULAR MEETING: November 21, 2023.

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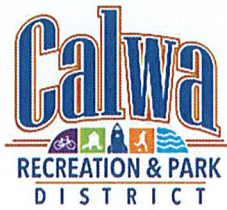
State of California

County of Fresno

Calwa Recreation and Park District

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Adam Ramos



CALWA RECREATION & PARK DISTRICT MEETING AGENDA

www.calwarecreation.org

MINUTES

REGULAR BOARD MEETING NOTICE AND AGENDA

August 15, 2023

4545 E. Church Ave, Fresno CA 93725

5:30 pm

BOARD CHAIRPERSON

Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR

Vacant

BOARD VICE CHAIR

Raul Guerra Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Joseph Perez, Board Member

Laura Garcia, Board Member

Mary L. Rosales, Board Member

THE BOARD OF DIRECTORS HAS RESUMED MEETINGS IN PERSON.. The Board welcomes you to its meetings and encourages you to participate at the meeting. This agenda contains a brief general description of each item that will be considered by the Board. All persons who attend the meeting are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

CALL TO ORDER AND ROLL CALL

*5:35 PM; Esmeralda Zamora, Raul Guerra, and Mary Rosales present.
Laura Garcia and Joseph Perez absent.*

A. INVOCATION AND FLAG SALUTE

B. APPROVAL OF AGENDA

*Motion to approve: Raul Guerra with second by Mary Rosales. Vote 3 to 0
with Directors Garcia and Perez absent.*

C. PUBLIC COMMENTS

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per item, per meeting. When addressing the Board, you are requested to come forward to the speaker’s microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

D. CONSENT CALENDAR

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be considered separately at the request of any member of the Board or any person in the audience.

- 1. SUBJECT: Minutes of the Special Meeting of July 20, 2023.
RECOMMENDATION: That the Board approve the minutes.
- 2. SUBJECT: Bank Account Information (all accounts)
RECOMMENDATION: That the Board accept the report.

Questions raised regarding the checks from County Bank Account in amounts of \$40,000, \$50,000, and \$50,000. Mr. Ramos answered that the amounts were from County to address upcoming expenditures with large costs for water, electricity, and insurance. Mr. Ramos also noted he would pick up checks from County this coming week. And after request, stated that July tax apportionment in amount of \$61,000 had come in. Board requested that at next meeting an updated budget be presented.

Motion to approve Consent Calendar items: Raul Guerra with second by Mary Rosales. Vote 3 to 0 with Directors Garcia and Perez absent.

E. UNFINISHED BUSINESS

- 1. SUBJECT: Swimming Pool Update
RECOMMENDATION: That the Board receive report, discuss, and provide direction.
Ms. Montoy provided brief report regarding report that had come in and forwarded by Mr. Ramos to Engineer Allred. She also noted that letter to Kaiser had been sent and that Kaiser had extended their performance date to June 30, 2025.

F. NEW BUSINESS

SUBJECT: Matters relating to District Administrator’s Resignation.

RECOMMENDATIONS:

- A. That the Board consider ratification of Consultant Agreement with Adam Ramos.

The Board discussed the agreement and clarified via phone call with Mr. Ramos his work hours and tasks. Motion to approve by Director Guerra with second by Chair Zamora.. Vote 3 to 0 with Directors Garcia and Perez absent.

- B. That the Board receive report from District Administrator Recruitment Ad Hoc Committee and provide direction as necessary.

The Ad Hoc Committee was absent. The Board inquired of Mr. Ramos who noted that per Recruitment Ad Hoc Committee postings made at Fresno City College and Fresno State. By consensus of Directors Guerra, Rosales, and Zamora direction given to Mr. Ramos to place ad in Fresno Bee and with the Special Districts Association. The Board acknowledged the costs for such advertising.

- C. That the Board receive report from Operations Ad Hoc Committee and provide direction regarding operations, hours, and staffing as necessary.

Members discussed concern for more information regarding the checks noted in Consent Calendar discussion and will seek more information. There was also discussion regarding need for a time clock.

H. Director Communications/Agenda Items

This portion of the meeting is reserved for the Directors (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to initiate new matters and to request updates, (iii) and to initiate new agenda items. Under this section the Board may take action only on items specifically agendized and which meet other requirements for actions.

I. CLOSED SESSION: NONE

J. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION, IF ANY

K. ADJOURNMENT – *Meeting Adjourned*

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Fresno, CA. However, due to current COVID-19 emergency, the office is partially open. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org.

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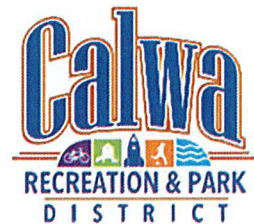
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County of Fresno

Calwa Recreation and Park District



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**CALWA RECREATION & PARK DISTRICT
MEETING AGENDA**

www.calwarecreation.org

MINUTES
SPECIAL BOARD MEETING
October 9, 2023 at 6:00 PM
4545 E. Church Ave, Fresno CA 93725

**BOARD CHAIRPERSON
ADMINISTRATOR**
Esmeralda Zamora, Chair

DISTRICT
Vacant

BOARD VICE CHAIR
Raul Guerra Vice Chair

DISTRICT COUNSEL
Hilda Cantú Montoy

BOARD MEMBERS
Joseph Perez, Board Member
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CALL TO ORDER AND ROLL CALL – *Directors Perez and Guerra absent*

A. INVOCATION AND FLAG SALUTE

B. APPROVAL OF AGENDA

Motion to approve by Director Garcia and second by Director Rosales; 3-0.

C. PUBLIC COMMENTS

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D. NEW BUSINESS

SUBJECT: Salary Range for the District Administrator's Position.

RECOMMENDATION: That the Board consider options for establishing a salary range for the position of District Administrator and adopt Resolution establishing

a salary range for District Administrator's position.

Motion by Director Rosales and Second by Chair Zamora to approve range of \$60,000 to \$110,000 and to include flexibility in hours depending on experience.

Vote: 3-0 to approve.

E. CLOSED SESSION

Pursuant to Government Code Section 54957

PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT: District Administrator

F. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION, IF ANY

G. BOARD MEMBER COMMUNICATIONS/REQUESTS FOR FUTURE AGENDA ITEMS

(No discussion; only brief reports or requests for future agenda items)

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NEXT REGULAR MEETING: October 17, 2023.

Certification of Posting

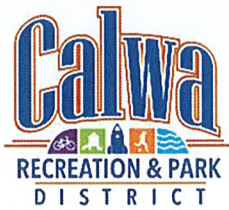
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Adam Ramos



**CALWA RECREATION & PARK DISTRICT
MEETING AGENDA**

www.calwarecreation.org

MINUTES
SPECIAL BOARD MEETING
October 4, 2023 at 6:00 PM
4545 E. Church Ave, Fresno CA 93725

BOARD CHAIRPERSON
Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR
Vacant

BOARD VICE CHAIR
Raul Guerra Vice Chair

DISTRICT COUNSEL
Hilda Cantú Montoy

BOARD MEMBERS
Joseph Perez, Board Member
Laura Garcia, Board Member
Mary L. Rosales, Board Member

The Board welcomes you to its meetings and encourages you to participate at the meeting. This agenda contains a brief general description of each item that will be considered by the Board. All persons who attend the meeting are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

CALL TO ORDER AND ROLL CALL – 6 PM; *All Present.*

- A. INVOCATION AND FLAG SALUTE**
- B. APPROVAL OF AGENDA**
- C. PUBLIC COMMENTS**

Members of the public who wish to address the Board on an item that is not on the agenda may do so now. Members of the public wishing to address the District on an agenda item may do so when the agenda item is called. In order to allow time for all comments, each individual is limited to three minutes. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

D. CONSENT CALENDAR

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be considered separately at the request of any member of the Board or any person in the audience.

1. SUBJECT: Bank Account Information (all accounts)

RECOMMENDATION: That the Board accept the report.

E. UNFINISHED BUSINESS

1. SUBJECT: Swimming Pool Update

RECOMMENDATION: That the Board receive report, discuss, and provide direction.

Report received.

2. SUBJECT: Follow Up on Board Questions regarding certain checks from County.

RECOMMENDATION: That the Board review and determine if any further follow up is necessary.

Report received.

F. NEW BUSINESS

1. SUBJECT: Matters relating to District Administrator's Resignation.

RECOMMENDATIONS:

a) That the Board receive report from Operations Ad Hoc Committee and provide direction regarding operations, hours, and staffing as necessary.

b) That the Board receive report from Operations Ad Hoc Committee and provide direction regarding meetings with Consultant Ramos, operations, hours, and staffing as necessary.

Report received on items a and b.

c) That the Board receive report from Recruitment Ad Hoc Committee and provided direction as necessary on:

i. recruitment for District Administrator,

ii. recruitment for other positions (administrative, finance, accountant)

iii. recruitment for temporary workers

Report received.

d) That the Board review payroll options and determine changes if any.

Board tabled this item

2. SUBJECT: Community Center Hall License Agreement for Zumba Class

RECOMMENDATION: That Board consider and approve Community Center Hall License Agreement for Zumba Class with Myra Rios.

Motion by Director Rosales with second by Chair Zamora to approve; 5-0 approved.

3. SUBJECT: Park Use Agreement for Dia De Los Muertos Event

RECOMMENDATION: That Board consider and approve Park Use Agreement with Services, Immigrant Rights, and Education Network (SIREN)
Motion Director Garcia and second Director Perez; approved 5-0.

G. CLOSED SESSION

Pursuant to Government Code Section 54957
PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT: District Administrator
Meeting held.

H. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION, IF ANY
No reportable action.

I. BOARD MEMBER COMMUNICATIONS/REQUESTS FOR FUTURE AGENDA ITEMS
(No discussion; only brief reports or requests for future agenda items)

J. ADJOURNMENT – 7:45 PM

Access to Agenda. Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org.

Reasonable Accommodation. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling 559-264-6867 or emailing adam@calwarecreation.org

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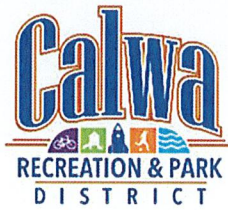
NEXT REGULAR MEETING: October 17, 2023.

Certification of Posting

State of California
County of Fresno
Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on October, 2023.

Adam Ramos



**CALWA RECREATION & PARK DISTRICT
MEETING AGENDA**

www.calwarecreation.org

MINUTES

SPECIAL BOARD MEETING OF BOARD OF DIRECTORS

August 31, 2023

4545 E. Church Ave, Fresno CA 93725

5:45 PM

BOARD CHAIRPERSON

Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR

Vacant

BOARD VICE CHAIR

Raul Guerra Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Joseph Perez, Board Member

Laura Garcia, Board Member

Mary L. Rosales, Board Member

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CALL TO ORDER AND ROLL CALL – 6:02; *All Present*

- A. INVOCATION AND FLAG SALUTE - *Led by Director Rosales***
- B. APPROVAL OF AGENDA**
- C. PUBLIC COMMENTS**

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D. CLOSED SESSION – *Meeting Held*

Pursuant to Government Code Section 54957

PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT: District Administrator

E. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION, IF ANY
No reportable action.

F. SUBJECT: Matters relating to Vacant District Administrator's Position.

RECOMMENDATIONS:

- A. That the Board consider requests for modifications requested by Adam Ramos for Consultant Agreement and consider approval of Agreement.
Updated Agreement approved by Board 5-0.
- B. That the Board receive report from District Administrator Recruitment Ad Hoc Committee and provide direction as necessary such as further outreach and advertisements.
Board direction by consensus to continue outreach.
- C. That the Board receive report from Operations Ad Hoc Committee and provide direction regarding operations, hours, and staffing as necessary.
Report received.
- D. That the Board consider seeking assistance from City of Fresno through MOU or other Cooperation Agreement to ensure Calwa Park continues to operate.
No action on this.
- E. That the Board consider hiring temporary workers to handle finances, operations, administrative, and clerical work.
Recruitment Committee tasked with review of this.

G. ADJOURNMENT – 7:30 PM Meeting Adjourned.

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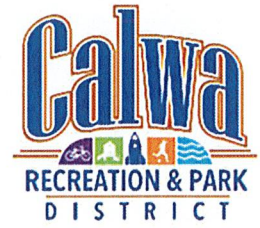
NEXT REGULAR MEETING: September 19, 2023.

Certification of Posting

State of California

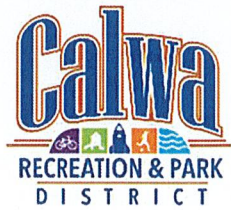
County of Fresno

Calwa Recreation and Park District



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Adam Ramos



CALWA RECREATION & PARK DISTRICT MEETING AGENDA

www.calwarecreation.org

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

July 25, 2023

4545 E. Church Ave, Fresno CA 93725

5:30 pm

BOARD CHAIRPERSON

Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR

vacant

BOARD VICE CHAIR

Raul Guerra Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Joseph Perez, Board Member

Laura Garcia, Board Member

Mary L. Rosales, Board Member

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CALL TO ORDER AND ROLL CALL – 5:30 PM; All Present

- A. INVOCATION AND FLAG SALUTE – Led by Director Rosales**
- B. APPROVAL OF AGENDA**
- C. NEW BUSINESS**

SUBJECT: Matters relating to District Administrator's Resignation.

RECOMMENDATIONS:

- A. That the Board consider approval of Consultant Agreement with Adam Ramos.
Motion Perez, Second Zamora to accept; 5-0 vote
- B. That the Board discuss the transition and the recruitment process for new District Administrator *Discussion Held*
- C. That the Board appoint an Ad Hoc Committee to work on Transition Matters

Ad Hoc Committee comprised of Chair Zamora and Director Rosales approved by consensus.

- D. That the Board appoint an Ad Hoc Committee regarding Recruitment.
Ad Hoc Committee comprised of Directors Garcia and Perez approved by consensus
- E. Determine other direction as deemed necessary.

D. ADJOURNMENT

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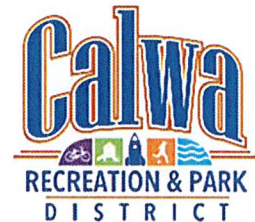
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NEXT REGULAR MEETING: August 15, 2023.

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State of California
County of Fresno
Calwa Recreation and Park District



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