

Calwa Recreation and Park District Agenda Item Transmittal



Meeting Date: April 19th, 2022

Agenda Item Number: D-1

Wording for Agenda: COVID-19 Update – Discussion and Direction by Board on current procedures to Park Operations **(Informational)**

Submitting: District Administrator

Contact Name and Phone Number: Adam Ramos
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

**District Administrator
(Initials Required)**

AR

Department Recommendation: Continue to monitor city and state guidelines regarding COVID-19 and any variants. Continue with events, public outreach, and normal park operations while upholding current COVID-19 policies and any new mask mandates enacted by the State of California, or County of Fresno, City of Fresno, and CDC in the upcoming future.

Summary/Background: District is committed to the safety of all staff and park goers during this pandemic. Vaccines and testing are always suggested to all staff or park goers, and staff are committed to providing information to public on when and how to acquire vaccinations and testing services. During the years since the outbreak, variations of COVID-19 have occurred. District will remain vigilant to the guidelines of the City of Fresno, County of Fresno, State of California, and the CDC for guidance. Mask mandates have been lifted for vaccinated individuals while indoors, are staff are required to continue to wear masks while indoors with public and optional for staff when working in enclosed spaces if vaccinated.

Prior Board Actions: Maintain all park operations with current District protocols in place regarding programs and public events.

Attachments: Current County of Fresno Metrics, State of California website mask mandate support documents.

Recommended motion to be made by Board: Maintain current operations.

Copies of this report have been provided to: Board Members and District Counsel

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When to wear a mask

These are the statewide guidelines for masks. Your local area may have more. Check [your area's COVID-19 website](#).

Everyone is required to wear masks in:

- Indoor public spaces (until February 15, 2022)
- Workplaces (until February 15, 2022)
- Public transit
- Healthcare settings (including long term care facilities)
- Adult and senior care facilities
- Indoors in K-12 schools, childcare, and other youth settings
- State and local correctional facilities and detention centers
- Homeless shelters, emergency shelters, and cooling centers

Masking Guidance

- [CDPH - Guidance for the Use of Face Coverings \(2/28/2022\)](#)
- Changes Made on February 28, 2022:
 - Effective March 1, 2022 , the requirement that unvaccinated individuals mask in indoor public settings will move to a strong recommendation that all persons, regardless of vaccine status, continue indoor masking.
 - Universal masking shall remain required in specified high-risk settings.

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Fresno County Metrics

These metrics are an indicator of the current rate of COVID-19 transmission in the county.

Week	Positivity Rate	New COVID-19 positive case per day per 100K population	Health Equity Metric (HPI Test Positivity)	Trend
4/11	2.8	2.8	2.8	↓
4/4	2.6	4.0	2.6	↓
3/28	2.6	4.5	2.7	↓
3/21	4.5	8.6	4.6	↓
3/14	6.0	12.6	6.8	↓
3/7	10.2	23.7	12.1	↓
2/28	12.3	35	14.4	↓
2/22	17.1	52.8	21.5	↓
2/14	26.5	119.6	32.5	↓
2/7	30.2	160.9	35.5	↓
1/31	34.1	232.6	39.4	↑
1/24	30.9	203.9	34.6	↑
1/18	28.2	172.8	28.2	↑
1/10	14.0	39.5	13.0	↑
1/3/22	5.9	16.5	5.5	↑
12/27	4.9	13.0	5.4	↓
12/20	4.9	13.5	6.0	↓
12/13	5.4	13.3	6.5	↓
12/6	6.0	12.4	7.5	↓
11/29	6.8	19.9	8.4	↓
11/22	7.5	24.6	9.2	↓
11/15	8.2	27.1	10.7	↓
11/8	9.5	33.7	10.4	↓

*California Blueprint Data Archive

Calwa Recreation and Park District
Agenda Item Transmittal



Meeting Date: April 19, 2022

Agenda Item Number: D-2

Wording for Agenda: Update on Swimming Pool Project
(Informational)

Submitting: District Administrator

Contact Name and Phone Number: Adam Ramos
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

District Administrator
(Initials Required)

AR

Department Recommendation: Continue with construction and finalize project.

Summary/Background: On April 5th 2022, Districts request for ARPA funding was approved for the amount of \$275,000.00 through the County of Fresno. After contact with Fresno County reps, the funds will be dispersed no later than the end of May. Project Manager (PM) stated that work will be begin once permitting is acquired from the City of Fresno. PM stated that the City of Fresno is behind on approving requests for permitting throughout the City of Fresno. Pentair Supplies and Services has agreed to provide pool operating equipment at the "at cost" price for this project. This equipment will be the latest technology and will decrease the operating costs to the District and decrease chemical use. Estimated date of completion is the end of June 2022. Once permitting acquired, remaining work should take no longer than 2 months to complete. Mike K. is back on for Project Management and consulting.

Prior Board Actions: Continue with construction once permitting approved.

Attachments: Current donations received, current expense report, current work remaining on, project.

Recommended motion to be made by Board: Schedule work once permitting approved.

Copies of this report have been provided to: Board Members and District Counsel

Calwa Pool Cash Donations



	AMOUNT	DATE
Kaiser Permanente	\$80,000.00	5/22/2019
Maricopa Orchards LLC (Fared Assemi)	\$20,000.00	5/30/2019
Donaghy Sales	\$10,000.00	6/3/2019
County Supervisor District 3 (Sal Quintero)	\$5,000.00	11/8/2019
Chevron	\$5,000.00	5/15/2019
Fresno Housing Authority	\$5,000.00	8/16/2019
Fresno City Council District 5 (Luis Chavez)	\$5,000.00	11/8/2019
American Ambulance	\$5,000.00	8/15/2019
The Spencer Family Charitable Foundation	\$5,000.00	11/6/2019
David "Butch" Benjamin/University Market Inc.	\$5,000.00	11/25/2019
Caglia Environmental/Orange Ave Disposal	\$3,500.00	10/24/2019
CORE Business Interiors	\$3,500.00	11/5/2019
Fresno Deputy Sheriffs Association	\$2,500.00	10/25/2019
US Cold Storage	\$1,500.00	10/29/2019
Bakman Water Company	\$1,500.00	10/24/2019
Ed Kashian, Lance Kashian Co.	\$1,000.00	10/21/2019
HOPE Encounters	\$500.00	6/18/2019
Mid Valley Distributors	\$500.00	8/16/2019
Dirk Poeschel Land Development	\$500.00	5/30/2019
Robert E. Smittcamp	\$5,000.00	5/27/2020
City of Fresno (Councilman Luis Chavez)	\$3,700.00	8/20/2020
City of Fresno (Councilman Luis Chavez)	\$5,000.00	7/29/2019
CalViva Health	\$20,000.00	6/30/2021
Sheriff's Foundation for Public Safety	\$5,000.00	6/10/2021
Kashian	\$2,000.00	11/30/2021
Kaiser Permanente #2 Donation *	\$30,000.00	9/30/2021
Chevron	\$26,000.00	1/5/2022
County of Fresno ARPA Funding	\$275,000.00	4/4/2022
Totals: as of 4/15/2022	\$531,700.00	



Calwa Pool Expenses

Amount	Date	Vendor
\$18,074.26	1/7/2021	C-III
\$2,900.00	10/13/2020	Precision Civil Engineering
\$160.00	11/21/2019	Yellowdog Signs
\$48,000.00	12/25/2019	C-III
\$2,820.00	12/25/2019	C-III
\$709.00	12/25/2019	C-III
\$22,500.00	9/10/2020	C-III
\$334.25	8/17/2020	C-III
\$6,000.00	10/13/2020	CMG Construction
\$13,479.00	1/14/2021	C-III
\$8,328.00	2/22/2021	C-III
\$39,624.00	3/1/2021	C-III
\$162,928.51		
\$65,771.749		

Remaining Expenses as of 10/12/21

Pool Coping	\$ 3,840.00
Pool Concrete	\$ 19,296.00
Plaster	\$ 31,750.00
Fence	\$ 28,949.00
Pool Pump Equipment	\$ 27,682.00
26'x26' Shade Structure w/install	\$ 16,500.00
Restroom and Showers	\$ 93,500.00
Total Remaining Expenses	\$ 221,517.00

Remaining Expenses as of 10/12/21

Pool Coping	\$	3,840.00
Pool Concrete	\$	19,296.00
Plaster	\$	31,750.00
Fence	\$	28,949.00
Pool Pump Equipment	\$	27,682.00
26'x26' Shade Structure w/install	\$	16,500.00
Restroom and Showers	\$	93,500.00
Total Remaining Expenses	\$	221,517.00
Remaining Budget		\$65,771.49
Total Deficit	\$	(155,745.51)



**Calwa Recreation and Park District
Agenda Item Transmittal**



Meeting Date: April 19, 2022

Agenda Item Number: E-1

Wording for Agenda: Approval of Mini Pitch System Proposed by Urban Soccer Park (**Direction**)

Submitting: District Administrator
Contact Name and Phone Number: Adam Ramos
559-264-6867

For action by: <input checked="" type="checkbox"/> District Board
Regular Session: <input type="checkbox"/> Consent Calendar <input checked="" type="checkbox"/> Regular Item <input type="checkbox"/> Public Hearing
Review: District Administrator (Initials Required) <p style="text-align: center;"><u>AR</u></p>

Department Recommendation: Approval of construction of Calwa Urban Soccer Complex.

Summary/Background: Calwa has a large soccer following with our park having a reputation of having amazing soccer fields, thus being utilized by many of our community members of all ages daily. The need for more programs and events necessary to adapt to the changing profile of recreational sports. Many community members have stated the need for a futsal, indoor soccer field, or turf field to provide a much needed focal and use attraction to the park. The district has acquired some partial funding for the park to use to improve its longevity and use. An urban soccer park/field is the common recreational soccer trend. The benefits are numerous with this field being the main selling point for the park. District has a large following who utilize the park for our soccer fields and programs associated with soccer. A rough Initial investment from the District is estimated between \$165,000.00-\$175,000.00. District is estimating that revenues from the structure provided though paid services averaging \$100,000-\$200,000/year at full function. DA has applied to ARPA funding through the County of Fresno for this project for a requested amount of \$165,000 with no updates from the County as of April 1st, 2022. An additional option to fund the soccer project can be leased-financed. The need for a park amenity that generates income is vital to maintain the new projects the District is committed to such as Prop 68 upgrades and the swimming pool. The District anticipates additional maintenance costs for the newest park upgrades to exceed \$10,000-\$20,000 per month. Not only will the Urban Soccer Park generate revenue through the field use, but also have field naming rights and sponsorship packages providing ad revenue.

Prior Board Actions: Tabled for additional information.

Attachments: Proposal of Urban Soccer Park, Cost outline, Current Revenue Sources, and Potential Revenues.

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Recommended motion to be made by Board: Consider proposal for approval and seek further information.

Example of Service Charges for Calwa Urban Soccer Field

Product Service	Service Price	Length of Program	Staff Required
Children Camps 1 Week Program	\$50.00/child		2
Children Camps 4 Week Program	\$50.00/child		2
Single Day Field Use Per Hour	\$75.00/hour		1
Adult Men's League 3 Divisions	\$350/team		2
Adult Women's League 3 Divisions	\$350/team		2
Co-ed Adults League 3 Divisions	\$350/team		2

Scenario A: Drop-Ins

Drop-in hours per night will be 2 hours per day. Drop in fees per hour will be \$75.00/hour. If we offer two drop in hours per day during the week and 4 drop in hours per day on the weekends that will give District a weekly revenue of: $18\text{hour/week}(\$75)=\$1350.00/\text{week}$.

Revenue per month= $1350(4)=\$5400.00$

$\$5400/\text{month}/12\text{ months}=\$64,800\text{ Total of Drop-In Revenue}$

Scenario B: Adult Leagues All Classes

Estimated that 8 teams sell out the 8 slots for adults **men's** which District provides 7 weeks and 1 Playoff Game profits to District per divisions. **We sell out 2 divisions at 8 teams per division that registered for Adult Men's All Divisions Revenue Generated at: \$10,400.00/adult men's all divisions.**

\$350/team

Estimated Team Registration: 1 Playing Cycle 8 Weeks. Yearly 6.5 Cycles.

Cycle 1

Men's Adult: 24 Teams (400) = \$9,600

Women Adult: 10 Teams (400) = \$4,000

Co-Ed Adult: 12 Teams (400) = \$4,800

Kids Ages 10-12: 8 Teams (300) = \$2,400

Kids Ages 8-10: 8 Teams (300) = \$2,400

Kids Ages 6-8: 8 Teams (200) = \$1,600

Kids Ages 5 Below: 4 Teams (100) = \$400

Est Totals Per Cycle: \$

$6.5\text{ Cycles/year}/\$25,200\text{ Rev per cycle} = \$163,800.00/\text{rev per year}$

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Current Revenues for Calwa Recreation and Park District FY 21-22

Revenue Source: FY 21-22	Est Amounts: FY 21-22
Tax Apportionments	\$217,144.93 (2 nd apportionment will arrive in May est. \$180,000)
Park Services: Park Rentals, Hall Rentals, Picnic Rentals, Field Use Rentals,	\$38,410.61
COVID Relief Funding	\$252,198.00
Donations	\$11,250.00
Donations for Pool Project	\$76,000.00
TOTALS	\$595,003.54
TOTALS w/ EST LAST TAX APPRT	\$775,003.54
DISTRICT FY BUDGET	\$457,341.89

Current Revenues for Calwa Recreation and Park District FY 20-21

Revenue Source: FY 20-21	Est Amounts: FY 20-21
Tax Apportionments	\$389,090.66
Park Services: Park Rentals, Hall Rentals, Picnic Rentals, Field Use Rentals,	\$36,663.63
COVID Relief Funding	\$0.00
Donations	\$10,000.00
Donations for Pool Project	\$8,700.00
TOTALS	\$444,454.29
DISTRICT FY BUDGET	\$449,920.00

Current Revenues for Calwa Recreation and Park District FY 19-20

Revenue Source: FY 19-20	Est Amounts: FY 19-20
Tax Apportionments	\$303,316.13
Park Services: Park Rentals, Hall Rentals, Picnic Rentals, Field Use Rentals,	\$22,845.57
COVID Relief Funding	\$0.00
Donations	\$0.00
Donations for Pool Project	\$51,000.00
TOTALS	\$377,161.70
DISTRICT FY BUDGET	\$244,679.83

Calwa Recreation and Park District Agenda Item Transmittal

Lease Purchase Financing:

10-year plan for financing amount of \$185,000.00

Estimated Monthly Payments: \$1950-\$2500/month

Estimated Interest: 11% over the term of 10 years Est. Overall Payments will be \$20,400 over 10 years.

Total Loan Amount Requested: \$205,400.00

INITIAL INVESTMENT OF PROJECT: NOT TO EXCEED: \$185,000.00 (WITHOUT LOAN)

SPECIFICATIONS & PRICING

ITEMS	PRICE	QTY	SUBTOTAL
USP SYSTEM			
50' x 80': Urban Soccer Field 50' x 80' Urban Soccer Field with 53' x 88' total footprint <ul style="list-style-type: none"> • Two: 10'w x 6.5'h x 4'd Shallow Futsal Goals - Yellow • Two: "Oxford Style" doors off half-line • 24 x Containment Boards - Silver • 4 x Urban Park Corner Planters 	\$64,380.00	1	\$64,380.00
10' Sections: Nylon End-Line Netting <ul style="list-style-type: none"> • 12' End-line : Nylon Netting -10' Sections <ul style="list-style-type: none"> • Nylon Netting on 2 Sections • Vandal Proof Netting on 3 Sections • Posts • Rigging • Anchors 	\$3,225.00	2	\$6,450.00
10' Sections: Nylon Side-Line Netting <ul style="list-style-type: none"> • 12' Sideline : Nylon Netting -10' Sections <ul style="list-style-type: none"> • Nylon Netting • Posts • Rigging • Anchors 	\$4,080.00	2	\$8,160.00
			\$78,990.00
SURFACE			



<p>Urban Soccer Park Turf : 50' x 80'</p> <ul style="list-style-type: none"> • \$10.66 / sq ft • <i>We use specially engineered, recyclable, made for small sided soccer certified turf</i> • <i>Silica Sand and Cork infill</i> • <i>Channeled shock pad that ensures soft landings and drastically aids drainage.</i> 	<p>\$42,640.00</p>	<p>1</p>	<p>\$42,640.00</p>
<p>USP Site Preparation</p> <ul style="list-style-type: none"> • \$3.50/square foot • Overbuilt by 10ft in each direction • The USP team will complete site preparation ahead of installation • It will be done to the correct specifications 	<p>\$24,500.00</p>	<p>1</p>	<p>\$24,500.00</p>

\$67,140.00

LOGISTICS

<p>Installation & Wellness Visit</p> <ul style="list-style-type: none"> • The Urban Soccer Park team will install your field(s) • The wellness visit will be 3 - 9 months after installation 	<p>\$7,899.00</p>	<p>1</p>	<p>\$7,899.00</p>
<p>Trucking</p> <ul style="list-style-type: none"> • Shipping of the field from our warehouse to your location for installation • Includes unloading expenses 	<p>\$5,490.00</p>	<p>1</p>	<p>\$5,490.00</p>

\$13,389.00

Subtotal \$159,519.00

Total \$159,519.00

STANDARD PAYMENT PLAN

Percentage Due



Percentage Due

50% Deposit to Book Production Date/Reserve Inventory

25% Payment Due when Production Finished

Final 25% Payment Due on Target Installation Date

NON-BINDING INITIAL: TO REQUEST YOUR ESTIMATED INSTALL DATE

Trial Balance

As of June 30, 2020

07/01/2019 - 06/30/2020

	Jun 30, 20	
	Debit	Credit
	134,591.23	
	0.00	
	3,987.59	
	0.00	
	320,752.85	
Accounts Receivable	0.00	
Grant Receivable	0.00	
Prepaid Insurance	0.00	
Other Recievables	1,338.86	
Pool	51,529.00	
Fixed Assets	0.00	
Fixed Assets:Land	90,000.00	
Fixed Assets:Buildings and Structures	965,763.41	
Fixed Assets:Field Equipment	210,044.31	
Fixed Assets:Accumulated Depreciation		959,402.26
Accounts Payable		3,963.02
ADP	0.00	
Office Depot Credit Card	0.00	
Accrued Payroll		2,095.50
Notepayable-KS State Bank		1,918.30
Notepayable-John Deere		400.59
Equity:Fund Balance	0.00	
Unrestricted Net Assets		776,204.80
Miscellaniuous Income		40,783.92
Park Income	0.00	
Park Income:Grant Revenue	0.00	
Park Income:Donation		51,000.00
Park Income:Events		2,965.57
Park Income:Field Rentals		300.00
Park Income:Hall Rentals		1,720.00
Park Income:Miscellaneous		555.00
Park Income:Picnic Rental		1,045.00
Park Income:Rent Payments		11,060.00
Park Income:Rent Payments:Programs		400.00
Park Income:Zumba		4,800.00
The County of Fresno:	782.14	
The County of Fresno:		40,857.43
The County of Fresno:		29,937.38
The County of Fresno:		447.52
The County of Fresno:		69.01
The County of Fresno:		202,216.48
The County of Fresno:		6,585.13
The County of Fresno:		35.62
The County of Fresno:		15,948.16
The County of Fresno:		134.84
The County of Fresno:		431.02
The County of Fresno:		127.20
The County of Fresno:		3,487.31
The County of Fresno:		5.62
The County of Fresno:		2,979.26
The County of Fresno:		54.15
Miscellaneous	530.00	
Aflac	142.20	
Audit	7,930.00	
Bank Fees	562.91	
Cleaning supplies	4,636.00	
Depreciation	29,739.68	
Director stipends	4,917.57	
District counsel	6,930.00	
District Payroll Taxes	13,560.47	
Electricity	27,582.95	
Employee Salaries	172,928.92	
Equipment Fuel	1,644.53	
Event Costs	688.21	

Trial Balance

As of June 30, 2021

07/01/2020 - 06/30/2021

	Jun 30, 21	
	Debit	Credit
	72,672.86	
	0.00	
	2,377.68	
	0.00	
	383,547.53	
Accounts Receivable	0.00	
Grant Receivable	0.00	
Prepaid Insurance	0.00	
Other Receivables	2,438.16	
Pool	162,768.78	
Fixed Assets	0.00	
Fixed Assets:Land	90,000.00	
Fixed Assets:Buildings and Structures	1,001,398.66	
Fixed Assets:Field Equipment	186,785.01	
Fixed Assets:Accumulated Depreciation		870,136.19
Accounts Payable		7,483.95
ADP	0.00	
Office Depot Credit Card	0.00	
Accrued Interest		297.17
Accrued Payroll		3,783.24
Note Payable-De Lage Landen		129,023.65
Notepayable-KS State Bank	0.00	
Notepayable-John Deere	0.00	
Equity:Fund Balance	0.00	
Unrestricted Net Assets		810,227.58
Art Wall		200.00
Miscellaneous Income		29,616.76
Park Income		296.87
Park Income:Donation		12,971.00
Park Income:Hall Rentals		250.00
Park Income:Miscellaneous		55.00
Park Income:Rent Payments		5,867.00
Park Income:Zumba		378.00
The County of Fresno	0.00	
The County of Fresno	957.30	
The County of Fresno	0.00	
The County of Fresno		49,992.39
The County of Fresno		31,597.30
The County of Fresno		21.22
The County of Fresno		172.86
The County of Fresno		81.86
The County of Fresno		272,792.42
The County of Fresno		6,570.69
The County of Fresno		56.94
The County of Fresno		16,663.89
The County of Fresno		3,245.76
The County of Fresno	3,586.22	
The County of Fresno		70.88
The County of Fresno		5,474.59
The County of Fresno		2,349.86
Reconciliation Discrepancies	0.56	
Miscellaneous	264.68	
Transfer	0.00	
Refund	800.77	
Audit	8,990.00	
Bank Fees	85.00	
Cleaning supplies	923.58	
Depreciation	30,041.07	
Director stipends	6,411.51	
District counsel	5,040.00	
District Payroll Taxes	7,150.20	
Elections	4,764.51	
Electricity	10,764.53	
Employee Salaries	111,718.82	

Trial Balance

As of April 1, 2022

07/01/21 - 4/1/22

	Apr 1, 22	
	Debit	Credit
	22,592.52	
	0.00	
	16,453.56	
	0.00	
	665,278.62	
Accounts Receivable	0.00	
Grant Receivable	0.00	
Prepaid Insurance	0.00	
Other Recievables	0.00	
Pool	162,768.78	
Fixed Assets	0.00	
Fixed Assets:Land	90,000.00	
Fixed Assets:Buildings and Structures	1,001,398.66	
Fixed Assets:Field Equipment	186,785.01	
Fixed Assets:Accumulated Depreciation		870,136.19
Accounts Payable		7,483.95
ADP	0.00	
Office Depot Credit Card	0.00	
Accrued Interest		297.17
Accrued Payroll		3,783.24
Note Payable-De Lage Landen		129,023.65
Notepayable-KS State Bank	0.00	
Notepayable-John Deere	0.00	
Equity:Fund Balance	0.00	
Unrestricted Net Assets		891,264.48
Boxing Rent		180.00
Art Wall		120.00
Refund Returns		7,972.11
Miscellaniuous Income		252,198.00
Park Income		8,425.00
Park Income:Donation		87,250.00
Park Income:Events		1,993.50
Park Income:Field Rentals		500.00
Park Income:Hall Rentals		7,485.00
Park Income:Miscellaneous		195.00
Park Income:Picnic Rental		135.00
Park Income:Rent Payments		8,230.00
Park Income:Zumba		3,235.00
The County of Fresno: [REDACTED]		28,567.71
The County of Fresno: [REDACTED]		15,118.45
The County of Fresno: [REDACTED]		147,240.38
The County of Fresno: [REDACTED]		4,685.92
The County of Fresno: [REDACTED]		83.89
The County of Fresno: [REDACTED]		16,575.30
The County of Fresno: [REDACTED]		862.46
The County of Fresno: [REDACTED]		2,632.07
The County of Fresno: [REDACTED]		1,378.75
Lighting Loan	15,645.76	
Karate Rent		600.00
Child Support Staff Payment	10.30	
Reconciliation Discrepancies	0.60	
Miscellaneous	129.77	
Refund	6,291.77	
Audit	725.00	
Cleaning supplies	2,400.44	
Director stipends	2,546.65	
District counsel	5,415.00	
District Payroll Taxes	33,440.37	
Electricity	16,995.60	
Employee Salaries	115,677.87	
Equipment Fuel	999.44	
Event Costs	14,172.54	
HR miscellaneous	1,396.35	
Interest Expense	61.54	



CALWA RECREATION & PARK DISTRICT MEETING AGENDA

www.calwarecreation.org

REGULAR BOARD MEETING

NOTICE AND AGENDA

March 15, 2022

TIME – 5:30 P.M.

Start Time: 5:34pm

End Time: 7:04pm

BOARD CHAIRPERSON

Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR

Adam Ramos

BOARD VICE CHAIR

Raul Guerra Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Joseph Perez, Board Member

Laura Garcia, Board Member

Mary L. Rosales, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All participants who call in are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

Join Zoom Meeting

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CALL TO ORDER AND ROLL CALL

Roll Call was taken: Board member Mary Rosales: Present, Board member Joseph Perez Present, Board Member Laura Garcia Tardy but Present, Vice Chair Raul Guerra Present, and Chair Esmeralda Zamora Present. Board Secretary and District Administrator Adam Ramos Present as well as District Counsel Hilda Montoy.

A. INVOCATION AND FLAG SALUTE

Lead by Board Member Mary Rosales.

B. APPROVAL OF AGENDA

1st motion: Mary Rosales 2nd motion: Joseph Perez. All in favor vote casted: 4 Aye, 0 No, 1 Abstaining (due to late attendance)

C. PUBLIC COMMENTS

Members of the public wishing to address the District may do so when the item is called. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

No members of the public were present via live or in person for public comments

D. OLD BUSINESS

1. COVID-19 Update – Discussion and Direction by Board on current procedures to Park Operations **(Informational)**
Presented By DA Pages: 1-5

DA presented information that the CA wide mask mandate will be lifted on 3-15-22. Board asked about masks for staff while indoors, DA instructed that if Staff is vaccinated, they are optional requirements and if Staff is not vaccinated then they are required. We will still have our normal procedures in place regarding vaccinated and unvaccinated staff and community members regarding the hall use. No masks are required at the time. Board Member JP requested putting COVID policy on District website.

2. Update on Swimming Pool Project **(Informational)**
Presented By DA Pages: 6-9

DA presented paperwork for ARPA funding, stated we would need to sign the agreement for final approval and vote by County Board. DA reviewed remaining funds and work to be completed. Stated that awaiting final approval of ARPA funding and permitting with the City of Fresno to continue work.

3. Update on Prop 68 (**Informational**)
Presented By: DA Pages: 10-15

DA presented Board with finalized blueprints for visual reference on project. Expressed need for budget allocation for MT costs on Prop 69 project once completed. Breaking ground dates were not provided. Board asked if fencing will barricade the project, DA stated yes. Board asked if rest of the park will be functional during construction DA stated yes with the soccer fields being the main use.

E. NEW BUSINESS

1. Bank Account Information (all accounts) (**Informational**)
Presented By DA: Pages 16-24

DA reviewed all financials with Board. No questions were asked or direction given by board after review.

2. Approval of Board Meeting Minutes (**Action**)
Minutes-Regular Meeting February 15, 2022
Presented By DA: Pages 25-29

1st Motion: MR 2nd Motion: EZ. Roll call vote all in favor 5, no 0, abstain 0.

3. Approval of Coronavirus State Local Fiscal Recovery Funds Subrecipient Grant Agreement. (**Action**)
Presented By: DA Pages: 30-71
Legal and DA reviewed agreement with County of Fresno and ARPA funding requirements. Board approved agreement to receive funds for swimming pool project. Legal stated they would work with DA regarding the reports that are required to accept funds. DA stated they would also work with Fresno County rep regarding reports. 1st Motion: JP 2nd Motion: EZ. Roll Call Vote: EZ-YES, RG-YES, LG-YES, JP-YES, MR-YES.
APPROVED.

4. Update on Mini Pitch System Proposed by Urban Soccer Park (**Direction**)
Presented By: DA Pages:72-79

Board directed DA to present a presentation with company reps at next board meeting as well as present a video format of the product and services. Board Member JP stated that other items in the park need more attention and he feels the funds would be better used elsewhere in the park

regarding infrastructure and master plan amenities. Board asked if the park is up to code, within safety compliance, suggested updating plumbing and restrooms. Board Member LG asked if we would need to do anything regarding CEQUA. Board Member RG stated that a revenue stream is needed for the District to expand and with those funds allocate to areas that need attention.

5. Update on Proposed Park Projects for ARPA Funding through the County of Fresno (**Informational**)

Presented By: DA Pages: 80-90

DA presented completed applications for ARPA funding regarding several potential projects. Basketball upgrades, walking trail, new MT workshop, urban soccer complex. Board Member JP requested we apply for restroom funding and Board Member LG suggested we save the funds and looking solar or water conservation efforts to decrease water use and bill.

6. Consider adoption of Resolution Reauthorizing Remote Teleconference Meetings by the Board of Directors Per AB 361 (**Action**)

Presented By: DA Pages: 91-95

1st Motion: LG 2nd Motion: JP. All in favor vote: 5 yes, 0 no, 0 abstain.

7. Update on Districts April Events and Programming (**Informational**)

Presented By: DA Pages: 96-99

Presented board with flyer about new upcoming Easter event. Board member JP asked if we could open up the back, request was approved.

H. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION

I. ADJOURNMENT-

Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. However, due to current COVID-19 emergency, the office is partially open. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org.

NEXT REGULAR MEETING:

April 19th, 2022

Certification of Posting

State of California

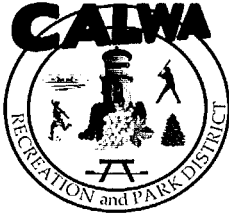
County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on 4/01/22.

Adam J. Ramos

**Calwa Recreation and Park District
Agenda Item Transmittal**



Meeting Date: April 19, 2022

Agenda Item Number: E-3

Wording for Agenda: Bank Account Information (all accounts)
(Informational)

Submitting: District Administrator

Contact Name and Phone Number: Adam J. Ramos
559-264-6867

For action by: <input checked="" type="checkbox"/> District Board
Regular Session: <input type="checkbox"/> Consent Calendar <input checked="" type="checkbox"/> Regular Item <input type="checkbox"/> Public Hearing
Review: District Administrator (Initials Required) _____

Department Recommendation: NA.

Summary/Background: District review of all accounts including REV, PR, and County Ledger for March 2022 numbers.

Prior Board Actions: NA

Attachments: Monthly General Ledger Transaction Register for fund 4660, Reconciliation Reports for accounts REV and PR, Detailed Report on Account Activity for REV and PR Accounts.

Recommended motion to be made by Board: NA

*Copies of this report have been provided to: Board Members and District
Attorney Counsel*

Calwa Recreation and Park District Reconciliation Summary

Bank of West NEW REV ...00; Period Ending 02/28/2022

	Feb 28, 22
Beginning Balance	68,933.49
Cleared Transactions	
Checks and Payments - 36 items	-37,451.00
Deposits and Credits - 1 item	7,960.83
Total Cleared Transactions	-29,490.17
Cleared Balance	<u>39,443.32</u>
Register Balance as of 02/28/2022	39,443.32
New Transactions	
Checks and Payments - 48 items	-25,276.04
Deposits and Credits - 5 items	8,425.24
Total New Transactions	-16,850.80
Ending Balance	<u><u>22,592.52</u></u>

Calwa Recreation and Park District
Reconciliation Detail
Bank of West NEW REV ...08, Period Ending 02/28/2022

Type	Date	Num	Name	Clr	Amount	Balance
Check	03/16/2022		Rosenbalm Rockery		-56.34	-3,905.74
Check	03/18/2022		Jeff Pfeiffer		-550.00	-4,455.74
Check	03/18/2022		Mas Unlimited Inc.		-487.35	-4,943.09
Check	03/21/2022		Walmart		-137.30	-5,080.39
Check	03/21/2022		Verizon Wireless		-123.54	-5,203.93
Check	03/21/2022		LIVE SCAN		-52.00	-5,255.93
Check	03/22/2022		Hall Deposit Refund		-400.00	-5,655.93
Check	03/22/2022		Dog Waste Depot		-73.43	-5,729.36
Check	03/22/2022		Office Depot		-68.24	-5,797.60
Check	03/23/2022		City of Fresno		-294.12	-6,091.72
Check	03/23/2022		Montoy Law Corpora...		-285.00	-6,376.72
Check	03/23/2022		Smart and Final		-174.01	-6,550.73
Check	03/23/2022		Dicks Sporting Goods		-130.00	-6,680.73
Check	03/23/2022		Amazon		-54.12	-6,734.85
Check	03/23/2022		Amazon		-29.24	-6,764.09
Check	03/23/2022		City of Fresno		-6.76	-6,770.85
Check	03/24/2022		Amazon		-14.07	-6,784.92
Check	03/25/2022		PG and E		-1,388.91	-8,173.83
Check	03/25/2022		Quality Sprinkler Re...		-300.00	-8,473.83
Deposit	03/28/2022		Payroll Transfer		15,000.00	-23,473.83
Check	03/28/2022		Mid Valley Disposal		-150.00	-23,623.83
Check	03/28/2022		Rosenbalm Rockery		-112.68	-23,736.51
Check	03/28/2022		Zoom Video Commu...		-14.99	-23,751.50
Check	03/28/2022		Adobe		-14.99	-23,766.49
Check	03/29/2022		Smart and Final		-164.85	-23,931.34
Check	03/29/2022		Arco		-100.35	-24,031.69
Check	03/29/2022		Arco		-66.36	-24,098.05
Check	03/30/2022		Harland Clarke		-129.77	-24,227.82
Check	03/30/2022		Smart and Final		-104.37	-24,332.19
Check	03/30/2022		Amazon		-16.19	-24,348.38
Check	03/31/2022		Cuttone & Mastro		-725.00	-25,073.38
Check	03/31/2022		AT and T		-182.39	-25,255.77
Check	03/31/2022		Canva		-12.99	-25,268.76
Check	03/31/2022		Fiverr Inc.		-7.28	-25,276.04
Total Checks and Payments					-25,276.04	-25,276.04
Deposits and Credits - 5 items						
Deposit	03/02/2022		Streamline		0.09	0.09
Deposit	03/02/2022		Streamline		0.15	0.24
Deposit	03/04/2022		CALWA RECREATI...		2,620.00	2,620.24
Deposit	03/09/2022		CALWA RECREATI...		1,510.00	4,130.24
Deposit	03/22/2022		CALWA RECREATI...		4,295.00	8,425.24
Total Deposits and Credits					8,425.24	8,425.24
Total New Transactions					-16,850.80	-16,850.80
Ending Balance					-46,340.97	22,592.52

Date	Check No.	Description	Type	Debit	Credit	Balance
3/31/2022		CHECK	CHECK	-725		\$26,150.26
3/31/2022		POS ATT* BILL PAYMENT 80033310500 TX ON 220331 #6024	POS	-182.39		\$26,875.26
3/31/2022		POS FIVERRINC NEW YORK NY ON 220331 #6024	POS	-7.28		\$27,057.65
3/31/2022		POS CANVA* 03368-2028753 CAMDEN DE ON 220331 #6024	POS	-12.99		\$27,064.93
3/30/2022		DIRECTDEBIT HARLAND CLARKE CHK ORDERS 033022 071 22087011980 PPD S	DIRECTDEBIT	-129.77		\$27,077.92
3/30/2022		POS 234689 SMART AND FINA FRESNO CA #6024	POS	-104.37		\$27,207.69
3/30/2022		POS AMAZON PRIME*1688082X2 AMZN.COM/BILL WA ON 220330 #6024	POS	-16.19		\$27,312.06
3/29/2022		POS 249294 SMART AND FINA FRESNO CA #6024	POS	-164.85		\$27,328.25
3/29/2022		POS 251265 ARCO #42744 FRESNO CA #6024	POS	-66.36		\$27,493.10
3/29/2022		POS 542617 ARCO #42744 FRESNO CA #6024	POS	-100.35		\$27,559.46
3/28/2022		XFER TO CHECKING ACCT # 097-005854 - IN PERSON	XFER	-15000		\$27,659.81
3/28/2022		POS 002926 INTUIT PAYME*IN * FRESNO CA #6024	POS	-112.68		\$42,659.81
3/28/2022		POS ZOOM.US 888-799-9666 SAN JOSE CA ON 220327 #6024	POS	-14.99		\$42,772.49
3/28/2022		POS ADOBE INC 8008336687 CA ON 220327 #6024	POS	-14.99		\$42,787.48
3/28/2022		POS MID VALLEY DISPOSAL EN 559-8432467 CA ON 220327 #6024	POS	-150		\$42,802.47
3/25/2022		CHECK	CHECK	-300		\$42,952.47
3/25/2022		POS 798849 PG E EZ PAY SAN FRANCISCO #6024	POS	-1388.91		\$43,252.47
3/24/2022		POS AMAZON PRIME*1626UJNF1 AMZN.COM/BILL WA ON 220324 #6024	POS	-14.07		\$44,641.38
3/23/2022		CHECK	CHECK	-285		\$44,655.45
3/23/2022		POS 447536 DICK'S CLOTHING&S FRESNO CA #6024	POS	-130		\$44,940.45
3/23/2022		POS 949314 SMART AND FINA FRESNO CA #6024	POS	-174.01		\$45,070.45
3/23/2022		POS 8AIZC AMAZON.COM*1NO SEATTLE WA #6024	POS	-54.12		\$45,244.46
3/23/2022		POS WHKLM1.AMAZON.COM*166 SEATTLE WA #6024	POS	-29.24		\$45,298.58
3/23/2022		POS CITY OF FRESNO UB&C IV FRESNO CA ON 220323 #6024	POS	-294.12		\$45,327.82
3/23/2022		POS CITY OF FRESNO UB&C SV JEFFERSONVILL IN ON 220323 #6024	POS	-6.76		\$45,621.94
3/22/2022		POS 305502 OFFICE DE 2736 EA FRESNO CA #6024	POS	-68.24		\$45,628.70
3/22/2022		CHECK	CHECK	-400		\$45,696.94
3/22/2022		POS DOG WASTE DEPOT.COM 856-495-5102 CA ON 220322 #6024	POS	-73.43		\$46,096.94
3/22/2022		DEP	DEP	4295		\$46,170.37
3/21/2022		CHECK	CHECK	-52		\$41,875.37
3/21/2022		POS 856814 WAL-MART #1815 FRESNO CA #6024	POS	-137.3		\$41,927.37
3/21/2022		POS VZWRL55*IVR VB 800-922-0204 FL ON 220320 #6024	POS	-123.54		\$42,064.67
3/18/2022		CHECK	CHECK	-550		\$42,188.21
3/18/2022		CHECK	CHECK	-487.35		\$42,738.21
3/16/2022		DIRECTDEBIT LEASE DIRECT WEB PAY 031622 75292593 CCD	DIRECTDEBIT	-1955.72		\$43,225.56
3/16/2022		POS 002815 INTUIT PAYME*IN * FRESNO CA #6024	POS	-56.34		\$45,181.28
3/15/2022		POS 002067 INTUIT PAYME*IN * FRESNO CA #6024	POS	-56.34		\$45,237.62
3/14/2022		CHECK	CHECK	-550		\$45,293.96
3/14/2022		DEBIT PREVIOUS PERIOD ACTIVITY RESULTED IN MONTHLY SERVICE CHARGE	DEBIT	-25		\$45,843.96
3/14/2022		POS THE MOWERS EDGE FRESNO CA ON 220313 #6024	POS	-451.17		\$45,868.96
3/14/2022		CREDIT VALUED CUSTOMER MONTHLY SERVICE CHARGE REBATE	CREDIT		25	\$46,320.13
3/10/2022		POS PIXIESET FRESNO CA ON 220310 #6024	POS	-76		\$46,295.13
3/9/2022		DEP	DEP	1510		\$46,371.13
3/8/2022		DIRECTDEBIT HOME DEPOT PAYMENT 030822 200689066258880 PPD S	DIRECTDEBIT	-41.11		\$44,861.13
3/8/2022		DIRECTDEBIT GETSTREAMLINE.CO AMTS:915 030822 ST-M1E8Y3N1W812 CCD	DIRECTDEBIT	-0.24		\$44,902.24
3/8/2022		POS SQ *PRO-TECH DOORS FRESNO CA ON 220308 #6024	POS	-154.5		\$44,902.48
3/7/2022		DIRECTDEBIT GETSTREAMLINE.CO GETSTREAMLINE 030722 ST-E601X6P5C7U8 CCD	DIRECTDEBIT	-75		\$45,056.98
3/4/2022		POS ADOBE INC 8008336687 CA ON 220304 #6024	POS	-14.99		\$45,131.98
3/4/2022		POS ZOOM.US 888-799-9666 SAN JOSE CA ON 220304 #6024	POS	-14.99		\$45,146.97
3/4/2022		DEP	DEP	2620		\$45,161.96
3/3/2022		DIRECTDEBIT MIDVALLEY DISP REFUSE SVC 030322 15675500 PPD S	DIRECTDEBIT	-258.26		\$42,541.96
3/3/2022		DIRECTDEBIT TERMINIX CHECKS 030222 220302000002 PPD S	DIRECTDEBIT	-60		\$42,800.22
3/2/2022		DIRECTDEBIT LEASE DIRECT WEB PAY 030222 75377678 CCD	DIRECTDEBIT	-141.08		\$42,860.22
3/2/2022		DIRECTDEP GETSTREAMLINE.CO AMTS:915 030222 ST-A1A5X7H3K8Z3 CCD	DIRECTDEP	0.15		\$43,001.30
3/2/2022		DIRECTDEP GETSTREAMLINE.CO AMTS:915 030222 ST-X6I9I3I4GZ23 CCD	DIRECTDEP	0.09		\$43,001.15

Calwa Recreation and Park District Reconciliation Summary

Period Ending 07/31/2020

	<u>Jul 31, 20</u>
Beginning Balance	320,752.85
Cleared Transactions	
Checks and Payments - 13 items	-470,653.16
Deposits and Credits - 27 items	855,178.93
Total Cleared Transactions	<u>384,525.77</u>
Cleared Balance	<u>705,278.62</u>
Register Balance as of 07/31/2020	705,278.62
New Transactions	
Checks and Payments - 1 item	-40,000.00
Total New Transactions	<u>-40,000.00</u>
Ending Balance	<u>665,278.62</u>

Calwa Recreation and Park District
Reconciliation Detail
Fresno County BANK Account, Period Ending 07/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						320,752.85
Cleared Transactions						
Checks and Payments - 13 items						
Deposit	09/29/2020		CALWA RECREATI...	X	-20,000.00	-20,000.00
Check	09/29/2020		CALWA RECREATI...	X	-20,000.00	-40,000.00
Deposit	11/12/2020		CALWA RECREATI...	X	-40,000.00	-80,000.00
Deposit	12/29/2020		CALWA RECREATI...	X	-40,000.00	-120,000.00
Deposit	01/15/2021		CALWA RECREATI...	X	-40,000.00	-160,000.00
Deposit	02/11/2021		CALWA RECREATI...	X	-50,000.00	-210,000.00
Deposit	04/02/2021		CALWA RECREATI...	X	-30,000.00	-240,000.00
Deposit	05/03/2021		CALWA RECREATI...	X	-40,000.00	-280,000.00
General Journal	05/31/2021			X	-653.16	-280,653.16
Deposit	06/25/2021		CALWA RECREATI...	X	-40,000.00	-320,653.16
Deposit	08/06/2021		CALWA RECREATI...	X	-50,000.00	-370,653.16
Deposit	09/28/2021		CALWA RECREATI...	X	-50,000.00	-420,653.16
Deposit	12/23/2021		CALWA RECREATI...	X	-50,000.00	-470,653.16
Total Checks and Payments					-470,653.16	-470,653.16
Deposits and Credits - 27 items						
General Journal	07/31/2020			X	96.47	96.47
General Journal	08/31/2020			X	418.01	514.48
Check	09/21/2020		C-III Construction INC.	X	0.00	514.48
Check	09/25/2020		C-III Construction INC.	X	0.00	514.48
Check	09/25/2020		CALWA RECREATI...	X	0.00	514.48
General Journal	09/30/2020			X	5,919.09	6,433.57
General Journal	10/30/2020			X	464.50	6,898.07
General Journal	11/01/2020			X	0.00	6,898.07
Check	12/23/2020		CALWA RECREATI...	X	0.00	6,898.07
Check	12/23/2020		CALWA RECREATI...	X	0.00	6,898.07
General Journal	12/31/2020			X	143,771.05	150,669.12
General Journal	01/31/2021			X	44,942.21	195,611.33
Check	02/19/2021		C-III Construction INC.	X	0.00	195,611.33
General Journal	02/28/2021			X	17,188.02	212,799.35
General Journal	03/31/2021			X	2,777.63	215,576.98
General Journal	04/30/2021			X	112,992.97	328,569.95
General Journal	05/31/2021			X	527.09	329,097.04
General Journal	06/30/2021			X	54,350.80	383,447.84
General Journal	07/31/2021			X	1,242.44	384,690.28
General Journal	08/31/2021			X	1,555.58	386,245.86
General Journal	09/30/2021			X	2,599.40	388,845.26
General Journal	10/31/2021			X	457.33	389,302.59
General Journal	11/30/2021			X	252.64	389,555.23
General Journal	12/31/2021			X	399,388.38	788,943.61
General Journal	01/31/2022			X	46,518.27	835,461.88
General Journal	02/28/2022			X	1,375.56	836,837.44
General Journal	03/31/2022			X	18,341.49	855,178.93
Total Deposits and Credits					855,178.93	855,178.93
Total Cleared Transactions					384,525.77	384,525.77
Cleared Balance					384,525.77	705,278.62
Register Balance as of 07/31/2020					384,525.77	705,278.62
New Transactions						
Checks and Payments - 1 item						
Check	03/30/2022		CALWA RECREATI...		-40,000.00	-40,000.00
Total Checks and Payments					-40,000.00	-40,000.00
Total New Transactions					-40,000.00	-40,000.00
Ending Balance					344,525.77	665,278.62

PeopleSoft
MONTHLY GENERAL LEDGER TRIAL BALANCE

Page No. 1
Run Date 04/04/2022
Run Time 09:36:58

Fiscal Year 2022
Through Period 9

Fund: 4660 Calwa Park And Recreation Dist	Beginning Balance		Year-to-Date		Transaction		Current Balances	
	Debit Accts	Credit Accts	Debits	Credits	Debits Accts	Credit Accts	Debits Accts	Credit Accts
Cash In Treasury	383,547.53	0.00	321,731.09	0.00	705,278.62	0.00	0.00	0.00
Interest Receivable	2,438.16	0.00	0.00	2,438.16	0.00	0.00	0.00	0.00
Due To Other Governmental	0.00	1,619,309.92	0.00	0.00	0.00	0.00	1,619,309.92	0.00
Fiduciary Closing	0.00	2,028,778.94	0.00	252,148.00	0.00	0.00	2,280,926.94	0.00
Fund Balance - Unassigned	0.00	-3,262,103.17	150,000.00	0.00	0.00	0.00	-3,412,103.17	0.00
RDA ABX1 26 Property Tax	0.00	0.00	0.00	28,567.71	0.00	0.00	28,567.71	0.00
Redev Tax Incrment Reimb	0.00	0.00	0.00	15,118.45	0.00	0.00	15,118.45	0.00
Property Taxes-Current Sec	0.00	0.00	0.00	147,240.38	0.00	0.00	147,240.38	0.00
Suppl-Current Secured	0.00	0.00	0.00	4,685.92	0.00	0.00	4,685.92	0.00
Supplemental-Curr Unsec Pr	0.00	0.00	0.00	83.89	0.00	0.00	83.89	0.00
Property Taxes-Current Uns	0.00	0.00	0.00	16,575.30	0.00	0.00	16,575.30	0.00
Property Taxes-Curr Unsec	0.00	0.00	0.00	862.46	0.00	0.00	862.46	0.00
Interest	0.00	0.00	0.00	2,632.07	0.00	0.00	2,632.07	0.00
State-I/L Homeowners Prop	0.00	0.00	0.00	1,378.75	0.00	0.00	1,378.75	0.00
SUB CLASS TOTAL	385,985.69	385,985.69	471,731.09	471,731.09	705,278.62	705,278.62	705,278.62	705,278.62

End of Report

PeopleSoft
MONTHLY GENERAL LEDGER TRIAL BALANCE
Fiscal Year 2022
Through Period 9

Page No. 2
Run Date 04/04/2022
Run Time 09:36:58

Calwa Park And Recreation Dist	Beginning Balance Debit Accts	Credit Accts	Year-to-Date Debits	Transaction Credits	Current Balances Debits Accts	Credit Accts
GRAND TOTALS	385,985.69	385,985.69	471,731.09	471,731.09	705,278.62	705,278.62

End of Report

4:34 PM
04/11/22

Calwa Recreation and Park District Reconciliation Summary

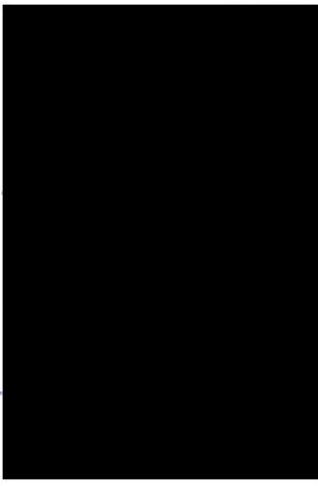
~~Bank of the West Payroll, Period Ending 03/31/2022~~

	<u>Mar 31, 22</u>	
Beginning Balance		25,094.33
Cleared Transactions		
Checks and Payments - 15 items	-23,640.77	
Deposits and Credits - 1 item	15,000.00	
	<u>-8,640.77</u>	
Total Cleared Transactions		
Cleared Balance		<u>16,453.56</u>
Register Balance as of 03/31/2022		16,453.56
Ending Balance		16,453.56

Calwa Recreation and Park District
Reconciliation Detail
Bank of the West Payroll, Period Ending 03/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						25,094.33
Cleared Transactions						
Checks and Payments - 15 items						
Check	03/01/2022		ADP	X	-5,765.02	-5,765.02
Check	03/01/2022		ADP	X	-1,966.18	-7,731.20
Check	03/04/2022			X	-743.97	-8,475.17
Check	03/11/2022		ADP	X	-80.83	-8,556.00
Check	03/11/2022		Francise Tax Board	X	-50.00	-8,606.00
Check	03/15/2022		ADP	X	-4,861.37	-13,467.37
Check	03/15/2022		ADP	X	-1,700.08	-15,167.45
Check	03/15/2022		Francise Tax Board	X	-50.00	-15,217.45
Check	03/17/2022			X	-716.31	-15,933.76
Check	03/17/2022		Joseph Alejandro	X	-535.71	-16,469.47
Check	03/24/2022		Francise Tax Board	X	-50.00	-16,519.47
Check	03/25/2022		ADP	X	-80.83	-16,600.30
Check	03/29/2022		ADP	X	-4,797.69	-21,397.99
Check	03/29/2022		ADP	X	-1,670.54	-23,068.53
Check	03/31/2022			X	-572.24	-23,640.77
Total Checks and Payments					-23,640.77	-23,640.77
Deposits and Credits - 1 item						
Deposit	03/28/2022		Payroll Transfer	X	15,000.00	15,000.00
Total Deposits and Credits					15,000.00	15,000.00
Total Cleared Transactions					-8,640.77	-8,640.77
Cleared Balance					-8,640.77	16,453.56
Register Balance as of 03/31/2022					-8,640.77	16,453.56
Ending Balance					-8,640.77	16,453.56

Date	Check No.	Description	Category	Sub Category	Type	Memo	Debit	Credit	Balance
3/31/2022	11114	CHECK	Uncategorized	Uncategorized	CHECK		-572.24		\$16,453.56
3/29/2022		DIRECTDEBIT ADP WAGE PAY 032922 52306052455JIG CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-4797.59		\$17,025.80
3/29/2022		DIRECTDEBIT ADP Tax ADP 032922 RRJIG 032907A01 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-1670.54		\$21,823.49
3/28/2022		XFER FROM CHECKING ACCT # 070-584388 - IN PERSON	Uncategorized	Uncategorized	XFER			15000	\$23,494.03
3/25/2022		DIRECTDEBIT ADP PAYROLL FEES ADP - FEES 032522 2RUIG 00300045 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-80.83		\$8,494.03
3/24/2022		CHECK <i>Franchise Tax Board</i>	Uncategorized	Uncategorized	CHECK		-50		\$8,574.86
3/17/2022		CHECK	Uncategorized	Uncategorized	CHECK		-716.31		\$8,624.86
3/17/2022		CHECK	Uncategorized	Uncategorized	CHECK		-535.71		\$9,341.17
3/15/2022		DIRECTDEBIT ADP WAGE PAY 031522 634081436533JIG CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-4861.37		\$9,876.88
3/15/2022		DIRECTDEBIT ADP Tax ADP 031522 RRJIG 031506A01 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-1700.08		\$14,738.25
3/15/2022		CHECK <i>Franchise Tax Board</i>	Uncategorized	Uncategorized	CHECK		-50		\$16,438.33
3/11/2022		DIRECTDEBIT ADP PAYROLL FEES ADP - FEES 031122 2RUIG 6664067 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-80.83		\$16,488.33
3/11/2022		CHECK <i>Franchise Tax Board</i>	Uncategorized	Uncategorized	CHECK		-50		\$16,569.16
3/4/2022		CHECK	Uncategorized	Uncategorized	CHECK		-743.97		\$16,619.16
3/1/2022		DIRECTDEBIT ADP WAGE PAY 030122 000216101241JIG CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-5765.02		\$17,363.13
3/1/2022		DIRECTDEBIT ADP Tax ADP 030122 RRJIG 030105A01 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-1966.18		\$23,128.15



Calwa Recreation and Park District
Agenda Item Transmittal



Meeting Date: April 19, 2022

Agenda Item Number: E-4

Wording for Agenda: Consider Holding Remote Meetings Under AB 361 and determine whether to approve Resolution Authorizing Remote Teleconference Meetings by the Board of Directors Per AB 361 (**Action**)

Submitting: District Administrator

Contact Name and Phone Number: Adam Ramos
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

**District Administrator
(Initials Required)**

AR

Department Recommendation: Approve Resolution 2022-5.

Summary/Background: District may continue to meet per regular Brown Act provisions for teleconferencing or utilize the option under AB361 for remote meetings. This Resolution will allow our Board members the ability to participate in our normal and special board meetings via teleconferencing via zoom or other teleconferencing software.

Prior Board Actions: Approved Resolution 2022-4.

Attachments: Resolution 2022-5.

Recommended motion to be made by Board: Approve resolution.

Copies of this report have been provided to: Board Members and District Counsel

RESOLUTION NO. 2022 -5

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALWA RECREATION AND PARK DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE BOARD OF DIRECTORS IN ACCORDANCE WITH ASSEMBLY BILL 361

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a statewide emergency arising from the coronavirus (COVID-19) that remains in effect; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Brown Act pertaining to teleconferenced meetings; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 which indicated that Executive Order N-29-20’s authorization for holding virtual meetings would expire on September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (Rivas) as urgency legislation effective immediately, which provides that legislative bodies may continue to meet remotely during a declared State of Emergency subject to certain conditions; and

WHEREAS, the Board of Directors of the Calwa Recreation and Park District adopted a proclamation of a local emergency related to the COVID-19 virus on March 16, 2020; and

WHEREAS, the Calwa Recreation and Park District (“District”) is committed to preserving and fostering public access, transparency, observation, and participation in meetings of the Board of; and

WHEREAS, all meetings of the Board of Directors are open and public as required by the Ralph M. Brown Act, Government Code Sections 54950 – 54963, so that any member of the public may attend, observe, and participate in a meaningful way; and

WHEREAS, Government Section 54953(b)(3) of the Brown Act allows a local legislative body to hold public meetings by teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body, as long as the following requirements are met:

1. Each teleconference location from which a member is participating is noticed on the agenda;
2. Each teleconference location is accessible to the public;
3. Members of the public must be able to address the body at each teleconference location;
4. At least one member of the legislative body must be physically present at the location specified in the meeting agenda; and

5. During teleconference meetings, at least a quorum of the members of the local body must participate from locations within the local body's territorial jurisdiction; and

WHEREAS, the Brown Act, as amended by AB 361 (2021), at Government Code Section 54953(e) *et seq.*, allows for remote observation and participation in meetings by members of a legislative body and members of the public without compliance with the requirements of Government Code Section 54953(b)(3), subject to certain conditions; and

WHEREAS, the initial required condition is a declaration of a state of emergency by the Governor pursuant to the California Emergency Services Act at Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state and within the boundaries of the District, caused by conditions as described in Government Code Section 8558; and

WHEREAS, the Governor's Proclamation of a State of Emergency includes area within the jurisdictional boundaries of the District; and

WHEREAS, Government Code Section 54953(e)(3)(A-B) added by AB 361 provides an alternative to having public meetings in accordance with Government Code Section 54953(b)(3) when Board of Directors has reconsidered the circumstances of the COVID-19 state of emergency and that the following circumstances exist:

1. The state of emergency as a result of COVID-19 continues to directly impact the ability of the members of Board of Directors to meet safely in person; and
2. The State of California and the County of Fresno continue to recommend measures to promote social distancing.

WHEREAS, Government Code Section 54953(e) *et seq.* further requires that state or local officials have imposed or recommended measures to promote social distancing or the legislative body finds that meeting in person would present an imminent risk to the health or safety of attendees; and

WHEREAS, such conditions now exist in the District in that (i) State and Local officials recommend social distancing measures and (ii) emergency conditions evidenced by COVID-19 and its variants create ongoing COVID-19 cases, hospitalizations, and deaths and meeting in person would present imminent risk to health or safety of attendees; and

WHEREAS, the Board of Directors affirms that it will allow for observation and participation by Board Members and the public via Zoom or other video conferencing in an effort to protect the constitutional and statutory rights of all attendees; and

WHEREAS, Government Code Section 54953(e)(3) requires that the Board of Directors review the need and make findings for continuing the teleconferencing as authorized by AB 361 at least once every thirty days until the Governor terminates the state of emergency; and

WHEREAS, the Board wishes to affirm the need and findings necessary for continuing the teleconferencing as authorized by AB 361.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CALWA RECREATION AND PARK DISTRICT HEREBY RESOLVES AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. The Board of Directors finds that the state of emergency conditions related to COVID-19 as set forth in the Governor’s and District’s Proclamations of Emergency and are on-going.

Section 3. The Board of Directors further finds that state and county official recommend social distancing conditions causing imminent risk to attendees as described above exist and that the existing COVID variants are creating serious health and safety conditions.

Section 4. The Board of Directors hereby recognizes and affirms the existence and conditions of a state of emergency in the Calwa Recreation and Park District as proclaimed by the Governor and the Board of Directors and affirms, authorizes, and proclaims the existence of a local emergency throughout the District.

Section 5. The Board of Directors finds that the state of emergency as a result of COVID-19 continues to directly impact the ability of members of the Board of Directors to meet safely in person and such fact creates an imminent health risk to such members.

Section 6. The Board of Directors hereby authorizes the Board of Directors of the District to conduct their meetings without compliance with Government Code Section 54953(b)(3), and to instead comply with the remote meeting requirements as authorized by Government Code Section 54953(e) *et seq.*

Section 7. The Board President and Clerk of the Board are authorized and directed to take all actions reasonably necessary to carry out the intent and purpose of this Resolution, including, conducting open and public meetings remotely in accordance with Government Code Section 54953(e) *et seq.*, and other applicable provisions of the Brown Act, for all Board of Directors meetings of the District.

Section 8. This Resolution shall take effect on April 19, 2022, and shall be effective for thirty days or until such time as the Board of Directors adopts a Subsequent Resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board of Directors and all District legislative bodies may continue to meet remotely, without compliance with Government Code Section 54953(b)(3), but otherwise as permitted by Government Code Section 54953(e) *et seq.*

* * * * *

CERTIFICATION

The foregoing Resolution No. 2022-5 was adopted at a special meeting on April 19, 2022, by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENCES: _____

Secretary of the Board of Directors

Calwa Recreation and Park District
Agenda Item Transmittal



Meeting Date: April 19, 2022

Agenda Item Number: E-5

Wording for Agenda: Approval of Purchase and Installation of Additional Lighting Fixtures for Soccer Field 1 (Action)

Submitting: District Administrator

Contact Name and Phone Number: Adam Ramos
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

District Administrator
(Initials Required)

AR

Department Recommendation: Consider approval of purchase and installation of additional lighting fixtures for field 1.

Summary/Background: After the completion of the lighting project upgrades back in June 2021, the District noticed an area that is lacking some lighting and creating dim locations on the fields. To remedy this situation DA contacted Tom F. with Waveform Lighting and requested an estimate on the additional lighting. Costs include parts and labor.

Prior Board Actions: Tabled proposal.

Attachments: Waveform Electric Solutions Estimate for Work.

Recommended motion to be made by Board: Schedule work as soon as possible if approved.

Copies of this report have been provided to: Board Members and District Counsel



Calwa Additional Lighting

4545 E Church Street
Fresno CA 93725

Submitted By:

Waveform Electric Solutions

1777 Glenwood Ct
Bakersfield CA 93306

Mobile: 661-332-3277

steve@waveform-electric.com

Lic# 881252



Estimator

Steve Valencia
steve@waveform-electric.com

Customer

Adam Ramos
Calwa Recreation and Park District
4545 E Church Street
Fresno CA 93725

Estimate

Job Name Calwa Additional Lighting
Job Number 2021-48
Issue Date [Redacted]
Valid Until [Redacted]

Item	Quantity	Unit Price	Amount
Slip Fitter Fixtures			\$6,575.16
LL-SL1-XL-400WD-50K-60-UNV-G2-BRN <i>Site Lighter 1 Exterior Pole Fixture, Extruded Aluminum Large Housing, 400 Watts, 62,341 Lumens, 5000 Kelvin, 60° Optics, 100-277V, IP65 Rated, SF Mounting Bracket, Bronze Color Housing</i>	6 Ea	\$1,095.86 / Ea	\$6,575.16
Labor and Installation	1 Ea	\$3,500.00 / Ea	\$3,500.00
Lift Rental 1 Day	1 Ea	\$1,200.00 / Ea	\$1,200.00
Price			\$11,275.16

_____ Date _____
Adam Ramos
Calwa Recreation and Park District