



CALWA RECREATION & PARK DISTRICT MEETING AGENDA

www.calwarecreation.org

REGULAR BOARD MINUTES

NOTICE AND AGENDA

July 21, 2020

TIME – 5:30 P.M.

IMPORTANT NOTE:

- Residents may participate via Zoom by entering meeting code: 442 630 5086
- Comments will also be accepted by email at Info@calwarecreation.org

BOARD CHAIRPERSON

Raul Guerra, Chair

DISTRICT ADMINISTRATOR

vacant

BOARD VICE CHAIR

Mary L. Rosales Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Jose Luis Sanchez, Board Member

Gabriela Mares, Board Member

Esmeralda Zamora, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All participants who call in are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

CALL TO ORDER AND ROLL CALL

Meeting was called to order at 5:50 p.m. by Board Chairperson Raul Guerra and Roll call was as follows:

Board Chairperson Raul Guerra was present

Board Vice Chair Mary L. Rosales was present

Board Member Jose Luis Sanchez was present

Board Member Gabriela Mares was present

Board Member Esmeralda Zamora was present

A. INVOCATION AND FLAG SALUTE

Invocation and Flag Salute were led by Board Vice Chair Mary L. Rosales.

B. APPROVAL OF AGENDA

Agenda was approved Motion was made by Board Vice Chair Mary L. Rosales and Seconded by Board Member Jose Luis Sanchez. Roll call vote was as follows:

Board Chairperson vote was a yes

Board Vice Chair vote was a yes

Board Member Jose Luis Sanchez vote was a yes

Board Member Gabriela Mares vote was a yes

Board Member Esmeralda Zamora vote was a yes

5-0 approved and 0- opposed

C. PUBLIC COMMENTS

Members of the public wishing to address the District may do so when the item is called. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

None

D. OLD BUSINESS

1. COVID-19 Update – Discussion and Direction by Board on any potential changes to Park operations **(A)**

No updates

E. NEW BUSINESS

1. Bank Account information (all accounts) **(Informational)**

Staff report was provided with balances except Fresno County as the ledgers had not been sent out yet due to end of Fiscal Year.

2. Approval of Board Meeting Minutes **(A)**

-Minutes, June 16, 2020

- Minutes July 8, 2020

Minutes were approved with changes to be made to June 16, 2020 minutes where more information is added to Old Business 6 regarding the refund of \$675.00 from e*trade due to a fraudulent transaction.

Motion was made by Board Vice Chair Mary L. Rosales and Seconded by Board Member Esmeralda Zamora. Roll call votes were as follows:

Board Chairperson Raul Guerra vote was a yes

Board Vice Chair Mary L. Rosales vote was a yes

Board Member Jose Luis Sanchez vote was a yes

Board Member Gabriela Mares vote was a yes

Board Member Esmeralda Zamora vote was a yes

5-0 approved and 0- opposed

3. Update on Swimming Pool Project **(Informational)**

Staff report was given and there were no questions

4. Update on Fire and Construction of bathrooms **(Informational)**

Staff Report was given and there were no questions

5. Presentation of 20-21 Audit Report by Michael Cuttone of Cuttone & Mastro, Certified Public Accountants **(A)**

Engagement letter by Michael Cuttone of Cuttone & Mastro to carry out Audit for Fiscal Year 19-20 was approved. Motion was made by Board Member Esmeralda Zamora and Seconded by Board Vice Chair Mary L. Rosales. Roll call votes were as follows:

Board Chairperson Raul Guerra vote was a yes

Board Vice Chair Mary L. Rosales vote was yes

Board Member Jose Luis Sanchez vote was a yes

Board Member Gabriela Mares vote was a yes

Board Member Esmeralda Zamora vote was a yes

5-0 approved and 0- opposed

6. Adopt New Resolution Regarding Banking and Signatures:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALWA RECREATION AND PARK DISTRICT REGARDING PROCEDURES FOR CHECKS, WARRANTS, OR OTHER ORDERS FOR THE PAYMENT OF MONEY; AUTHORIZING PERSONS IN SPECIFIED POSITIONS TO ACT AS DISTRICT SIGNATORIES; AUTHORIZING SPECIFIED POSITIONS TO PICK UP VALIDATED CHECKS AND BLANK CHECKS STOCK; APPROVING THE CLOSING OF BANK ACCOUNT AND OPENING OF NEW BANK ACCOUNT; AND DIRECTING STAFF TO UPDATE ALL NECESSARY COUNTY AND BANK DOCUMENTS. (A)

Approved was the new resolution regarding banking and signatures; Motion was made by Board Member Jose Luis Sanchez and Seconded by Board Member Esmeralda Zamora. Roll call votes were as follows:

Board Chairperson Raul Guerra vote was a yes

Board Vice Chair Mary L. Rosales vote was a yes

Board Member Jose Luis Sanchez vote was a yes

Board Member Gabriela Mares vote was a yes

Board Member Esmeralda Zamora vote was a yes

5-0 approved and 0- opposed

F. PUBLIC HEARING

Conduct Public Hearing for Adoption of Final Budget for Fiscal Year 2020-2021

1. Consider adoption of Resolution of the Board of Directors of the Calwa Recreation and Park District Adopting the Final Budget for Fiscal Year 2020-2021.

Adoption of Final Budget for Fiscal Year 2020-2021 was approved; Motion was made by Board Member Esmeralda Zamora and Seconded by Board Member Gabriela Mares. Roll call votes were as follows:

Board Chairperson Raul Guerra vote was a yes

Board Vice Chair Mary L. Rosales vote was a yes

Board Member Jose Luis Sanchez vote was a yes

Board Member Gabriela Mares vote was a yes

Board Member Esmeralda Zamora vote was a yes

5-0 approved and 0- opposed

G. CLOSED SESSION

Public Employee Appointment (Government Code Section 54957)

Title: District Administrator

H. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION

Board Members would be sending in two questions to Calwa Staff by Friday that would be used for the interviews.

Special Meeting to be held on July 30, 2020 at 5:30 p.m. to interview candidates for the District Administrator position through Zoom. Candidates are to be spaced out and giving a 15-minute interview. Candidate names were given to be contacted by Calwa Staff to set up interview times. Candidates may be called back for a second interview, but the District Administrator position is to remain open through the interviewing process of possible candidates.

I. ADJOURNMENT

Meeting was adjourned at 7:22 p.m.

Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. However, due to current COVID-19 emergency, the office is closed. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org.

NEXT REGULAR MEETING:

August 18, 2020

Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on July 17, 2020.

Signature