



**CALWA RECREATION & PARK DISTRICT
MEETING AGENDA**

www.calwarecreation.org

**REGULAR BOARD MEETING
NOTICE AND AGENDA
December 16, 2025
4545 E. Church Ave, Fresno CA 93725
6:00 PM**

BOARD CHAIRPERSON

Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR

Tim Chapa

BOARD VICE CHAIR

Raul Guerra Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Joseph Perez, Board Member

Laura Garcia, Board Member

Mary L. Rosales, Board Member

The Board welcomes you to its meetings and encourages you to participate at the meeting. This agenda contains a brief general description of each item that will be considered by the Board. All persons who attend the meeting are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

CALL TO ORDER AND ROLL CALL

A. INVOCATION AND FLAG SALUTE

B. APPROVAL OF AGENDA

C. PUBLIC COMMENTS

Members of the public who wish to address the Board on matters *not* on this agenda may address the Board at this time. Each individual is limited to three minutes. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. Speakers are requested to wait until recognized by the Board Chair. Members of the public who wish to address the Board matter *on this agenda* may address the Board when the item is called. Speakers are requested to wait until recognized by the Board Chair.

D. CONSENT CALENDAR

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be considered separately at

the request of any member of the Board or any person in the audience.

1. **SUBJECT:** Minutes

RECOMMENDATION: That the Board consider review and approve the Minutes for the meetings of November 18, 2025.

2. **SUBJECT:** Second Reading of updated Purchasing Ordinance and Resolution Relating to the Uniform Public Construction Cost Accounting Act

RECOMMENDATION: That the Board i) waive the full reading and adopt new Purchasing Ordinance.

E. NEW BUSINESS

1. **SUBJECT:** FY 23-24 Audit Adoption

RECOMMENDATION: That the Board review and consider accept the FY 23-24 Audit.

2. **SUBJECT:** Receipt of Resignation from Director and Determination of Process for filling the Vacancy.

RECOMMENDATION: That the Board receive the resignation from Director Laura Garcia and discuss the process for filling the vacancy. If the Board wishes to proceed by appointment, it is recommended that the Board authorize the District Administrator to proceed with the process as set forth in this report. If the Board wishes to proceed by election, it is recommended that the Board direct the District Administrator and District Counsel to prepare a resolution for the next meeting of the Board.

3. **SUBJECT:** Vendor Agreement Renewals

RECOMMENDATION: That the Board consider renewing Vendor Agreements for the Calendar Year 2026.

Zumba – Johana Espinoza
Boxing – Elias Blajos
Recycling – Maria Del Carmen Parra Bucio
Snack Bar – Blanca Parra & Efren Sanchez

4. **SUBJECT:** 2026 Minimum Wage Increase and Associated Update to Salary Resolution

RECOMMENDATION: That the Board update its Salary Resolution 2025-05 as appropriate to reflect the upcoming 2026 Minimum Wage Increase to \$16.90 per hour as required by state law.

5. **SUBJECT:** Staff and Project Updates

RECOMMENDATION: That the Board review and accept the report.

F. CLOSED SESSION

1. Public Employee Performance Evaluation Pursuant to Government Code 54957 – District Administrator
2. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6
District Representatives: Directors Zamora and Rosales
Unrepresented Employee: District Administrator

G. BOARD MEMBER COMMUNICATIONS/REQUESTS FOR FUTURE AGENDA ITEMS

(No discussion; only brief reports or requests for future agenda items)

H. ADJOURNMENT

Access to Agenda. Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org.

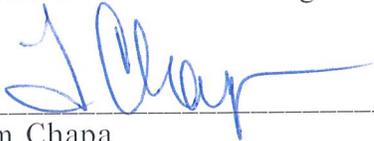
Reasonable Accommodation. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling 559-264-6867 or emailing tchapa@calwarecreation.org

Español. Para asistencia en español sobre este aviso, por favor llame a (559) 264-6867.

NEXT REGULAR MEETING: January 20, 2026.

Certification of Posting

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on **December 12, 2026.**



Tim Chapa