**REGULAR BOARD MEETING**

**NOTICE AND AGENDA**

**July 20th, 2021  
TIME – 5:30 P.M.**

**BOARD CHAIRPERSON DISTRICT ADMINISTRATOR**

Esmeralda Zamora, Chair Adam Ramos

**BOARD VICE CHAIR DISTRICT COUNSEL**

Raul Guerra Vice Chair Hilda Cantú Montoy

**BOARD MEMBERS**

Jose Luis Sanchez, Board Member

Laura Garcia, Board Member

Mary L. Rosales, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All participants who call in are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

**CALL TO ORDER AND ROLL CALL**

Meeting was called to order at 5:42pm and roll call was as follows:

Board Chairperson Esmeralda Zamora was present.

Vice Chairperson Raul Guerra was present.

Board Member Jose Luis Sanchez was present.

Board Member Laura Garcia was present.

Board Member Mary Rosales was not present, arrived late at 6:00pm

4-0 present 0-absent 1-late

1. **INVOCATION AND FLAG SALUTE**

Invocation and Flag Salute were led by Chairperson Esmeralda Zamora.

1. **APPROVAL OF AGENDA**

July 20th, 2021 Agenda was approved motioned by Board Member Luis Sanchez and seconded by Board Member Raul Guerra. Roll call was as follows:

Board Chairperson Esmeralda Zamora voted Yes

Vice Board Chair Person Raul Guerra voted Yes

Board Member Jose Luis Sanchez voted Yes

Board Member Laura Garcia voted Yes

Board Member Mary Rosales voted Absent

4-0 approved and 0-oppsed and 1-absentee

1. **PUBLIC COMMENTS**

Members of the public wishing to address the District may do so when the item is called. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker’s microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

NONE

1. **OLD BUSINESS**
   1. COVID-19 Update – Discussion and Direction by Board on current procedures to Park Operations **(Informational)**

*Presented By DA; Page 4-8*

Face coverings were discussed. As new COVID variant spread throughout the State of CA and Fresno County, it was recommended that face coverings will still be use by staff personnel and public when entering our building. If vaccinated it is still recommended that face mask are still worn inside building and social distancing remain in place. Children camps which started 7/19/21 are required to wear masks indoors. Vaccination Event at Calwa Park was discussed. It was in collaboration with Fresno Parcs and the event will be 7/30/21. Board Member Laura Garcia asked a question of if Calwa Park or staff need to provide anything for the event, DA answered, “No, all amenities will be provided by the event host, we are just providing the parking lot and hall.” Vaccinations will be walk up, no registration required.

**E. NEW BUSINESS**

1. Bank Account Information (all accounts) **(Informational)**

*Presented By DA: Pages 9-13*

Page 9 shows balances of accounts of REV, PR, and County Acct.

Page 10 shows reconciliation detail of REV account

Page 11 shows reconciliation Summary of REV account

Page 12 show reconciliation summary of PR account

Page 13 shows reconciliation detail of PR account

No questions or concerns from board members.

2 Update on Swimming Pool Project **(Informational)**

*Presented By DA: Pages 14*

Swimming project donations have increased, and district received $25,000.00 in the last two months. DA asked if the District should start to schedule work for the donations. DA stated that he had a meeting with Ari Martinez, Co-Project Manager as well as two reps from Kaiser Permanente. Two reps wanted to know a grand total of donations and will submit a request for those funds, no progress yet from Ari. Board discussed brining on new General Contractor to complete project instead of previous GC representing C-III Construction. Board gave direction to have another GC come out and look into the remaining work of the pool, as well as receive quotes for remaining work. Board mentioned issues with the current construction of pool such as exposed rebar with no coverings, PVC piping turning yellow color and feeling brittle. Board Member Raul Guerra suggested as funds increase we begin to chip away at the work needed to complete the project, all Board agreed on his direction. DA stated he has meeting with rep from WildWood Pools and will give update on next agenda meeting.

3. Approval of Board Meeting Minutes **(Action)**

Minutes- June 15th, 2021

Minutes-July 1st, 2021

*Presented By DA: Pages 15-23*

Minutes from June 15th 2021, and Minutes from July 1st, 2021 were approved with Motion being made by Board Member Mary Rosales and Seconded by Board Member Laura Garcia. Roll Call vote was as follows:

Board Chairperson Esmeralda Zamora voted YES

Board Vicechair Raul Guerra voted YES

Board Member Jose Luis Sanchez voted YES

Board Member Laura Garcia voted YES

Board Member Mary Rosales voted YES

4. Prop 68 Update **(Informational)**

*Presented By DA: Pages 24-27*

Board discussed update on Prop 68 with new documents that outline the parks spacing and items that will be put into the park. Board discussed slopes of land, rocket ship fog machine, alleyway area that has water piping underneath, and placement of park benches. DA mentioned restrooms and stated that at some point the Board would need to decide on keeping or demo the Restrooms near the graffiti wall. DA stated Prop 68 will cover expense for the demo of those restrooms. Gave breaking ground date of 05/22 and completion date of 03/23. Board stated direction on waiting for alternatives and reports from the irrigation team on the restroom decision.

5. Consider Approval of Policy for Weekend Soccer Adult League Field Use and Direct that Resolution be Submitted at August Board Meeting **(Action)**

Presented By DA: Pages 28-29

Board discussed bringing adult soccer teams back to weekends and renting out the fields for their use. DA stated that it was a team by team basis and deposits will be required for team use. DA stated possible revenue for the park could exceed $2000 per team per season and mentioned having 3 teams ready to pay and play. Board Member Raul Guerra mentioned several issues with teams in the past and backpay from some teams are still in Districts invoices. Board Member Laura Garcia asked specifically what did these teams do to violate rules. Vice Chair Raul Guerra mentioned trash, public urination, public intoxication, and smoking were always present at the fields after games. Fighting was also mentioned. Vice Chair Raul Guerra stated he will not support these teams coming back. Vice Chair Raul Guerra stated that revenue could be generated by some other means and would like to see a futsol field be brought in.

NO first or second motions were made to vote on: Consider Approval of Policy for Weekend Soccer Adult League Field Use and Direct that Resolution be Submitted at August Board Meeting.

6. Update on Completion of Field Lighting Project **(Informational)**

Presented By DA: Pages 30-34

Field lighting report was discussed regarding the completion of the project. Discussed that some lighting posts are not fully functional because of faulty wiring and years of neglect. Photos were provided showing faulty work. Directed to bring in electrical company to bring the lighting posts and infrastructure up to code and date. In report, quote numbers were provided for a rough estimate not to exceed $5000.00 in the upgrades. DA will reach out to electrician and seek quotes as soon as possible.

7. Update: Approval of New District Park Product/Service charges (**Action**)

Tabled from June 15th, 2021 Agenda

Consider approval of Resolution Adopting Fees For Use of District Facilities and Park

Presented By DA; Pages 35-46

Board discussed approving new service prices for the District. Board gave direction that we should create a package of services and prices, consider liability, more information on the process it takes for a public member to reserve the parks services. Laura Garcia requested the Hall Rental form and Park Rental forms. Board gave direction to increase prices and represent those adjustments in next regular board meeting through documentation.

Approval of New District Park Product/Service charges was tabled for next regular board meeting pending documentation of new prices.

1. **PUBLIC HEARING**

1. Final Budget Presentation and Approval FY 2021-2022 (**Action**)

Consider approval of Resolution Adopting the Final Budget For Fiscal Year 2021-2022

Presented By DA; Pages 47-50

Final budget was presented to Board by DA. Supporting documents are presented in Report. Main changes to budget line items were the addition of line item Electrical Loan Upgrade, as well as Employee Salaries, Repairs and Maintenance, Workers Compensation, and Payroll taxes.

Final Budget Presentation and Approval FY 2021-2022 (**Action**)

Consider approval of Resolution Adopting the Final Budget For Fiscal Year 2021-202 was approved as amended: addition of Line Item Swimming Pool Construction. First Motioned by: Vice Chair Raul Guerra and seconded by Board Member Mary Rosales. Roll Call Vote as follows:

Board Chair Esmeralda Zamora-Yes

Vice Chair Raul Guerra-Yes

Board Member Jose Luis Sanchez-Yes

Board Member Mary Rosales-Yes

Board Member Laura Garcia-Yes

5-0 approved, 0-opppsed, 0-absentee.

**F. CLOSED SESSION**

Closed Session Under Government Code Section 54957.6

Agency Designated Representatives: Board Member Mary Rosales and Vice Chair Raul Guerra.

Unrepresented Employee: District Administrator

**G. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION**

NONE

**H. ADJOURNMENT**

Meeting was adjourned at 8:03pm

**Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. However, due to current COVID-19 emergency, the office is partially open. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org**.

**NEXT REGULAR MEETING: August 17, 2021**

**Certification of Posting**

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on June 10, 2021.

AdamJ.Ramos   
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature