**TUESDAY, November 21, 2017   
Regular Session 6:30 P.M.**

**CALWA PARK HALL– 4545 E. CHURCH AVE., FRESNO, CALIFORNIA**

**BOARD CHAIRPERSON DISTRICT ADMINISTRATOR**

Mary L. Rosales Felix Ortiz

**BOARD VICE CHAIR DISTRICT COUNSEL**

Raul Guerra, Vice Chair Hilda Cantú Montoy

**BOARD MEMBERS**

Jose Luis Sanchez, Board Member

Gabriela Mares, Board Member

Esmeralda Zamora, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

1. **OPENING CEREMONIES – 6:30 P.M.**
2. Pledge of Allegiance

Held by Chairperson Mary L. Rosales

1. Invocation

Led by Chairperson Mary L. Rosales

1. Roll Call

Chairperson Mary L. Rosales, Director Esmeralda Zamora, Director Gabriela Mares, Director Jose Luis Sanchez were all present. Director Raul Guerra was absent.

1. Approval of Agenda

Agenda was approved Motioned by Esmeralda Zamora and Seconded by Director Jose Luis Sanchez. Approved by 4-0 All in Favor Opposed-0

**B**. **PUBLIC COMMENT**

Members of the public wishing to address the District on an item that is not on the agenda may do so now. No action will be taken by the Board this evening. But items presented may be referred to the Administrator for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker’s microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chairperson.

**C. SCHEDULED MATTERS**

1. Discussion and direction to Staff on trouble shooting marque sign and two soccer light poles to determine cost of repairing - District Administrator **(A)**

Approved 1850.00 to have soccer field lights checked by AC Electric and get quotes for Marquee. Director Jose Luis Sanchez has volunteered to see if he can get the marquee fixed possibly during Christmas break. Motioned by Director Esmeralda Zamora and Seconded by Director Gabriela Mares, 4-0 All in Favor 0-opposed

1. Discussion and direction to staff on After School Program – District Administrator **(A)**

Approved for 1 year to start on January 2, 2018 subject to a contract. Motioned by Director Esmeralda Zamora and Seconded by Director Gabriela Mares, 4-0 All in Favor 0- opposed

1. Discussion and direction to staff on improving playground equipment by painting and using wood chips for ground cover for safety of the children. **(A)**

Approved $3,500 for playground repairs needed. Approved by Director Gabriela Mares and Seconded by Jose Luis Sanchez All in favor 4-0 0-opposed

1. Discussion and approval of salary increases to full time and part time employees. **(A)**

Approved the salary increase for full time and part time employees to being on January 1, 2018. Board recommends that District Administrator use evaluation forms, have salary step increases for future salary increases and budget is worked on. Tabled for next Board meeting is the amendment of holidays given to employees.

Motioned by Director Gabriela Mares and Seconded by Director Esmeralda Zamora. All in favor 4-0 0-opposed

5 Chain of Command- Hilda (Info.)

Information provided by Hilda that Article 3 Section G in the By Laws there was a brief section that did mention that the District Administrator is in charge but that the District Administrator had to go to whole Board not just one Board Member in general. Board Members can ask for informational things from staff but not to change working hours or ask staff to do tasks. Policy will be made to address the chain of command with Board Members, District Administrator and Staff.

**D. REPORTS FROM DISTRICT BOARD**

Director Gabriela Mares would like that the Calwa Recreation & Park District Logo appear on flyers for upcoming events as a form of advertisement. Would also like for a bullet point summarizing events be e-mailed to Board Members along with what we may need help with such as items.

Director Jose Luis Sanchez mentioned that the improvised logo with rocket did need more color added to it. He asked for an update on the how cameras were working out. They are working well just one cameras battery was not functioning, but it was being addressed already. Provided information about a meeting on either November 28, 2018 or December 28, 2018 at 5:30 at Calwa Methodist Church that all community members were invited to attend being held by Sal Quintero

Chairperson Mary L. Rosales had no reports to share

Director Esmeralda Zamora wanted to thank District Administrator and Staff for the great job they are doing.

**E. REPORT FROM DISTRICT ADMINISTRATOR**

Reports of upcoming events, programs and projects at Calwa Recreation & Park District.

**F. CONSENT CALENDAR** (all items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For any discussion of an item on the Consent Calendar, it will be enacted at the request of any member of the Board and made a part of the regular agenda.

1. Minutes, Meeting October 17, 2017
2. Financials, October 31, 2017

Approved Financials and Minutes with changes to be made. Motioned by Esmeralda Zamora and Seconded by Jose Luis Sanchez, All in Favor 4-0 0-opposed

**G. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9**

**H. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION**

1. **ADJOURNMENT**

Meeting was adjourned at 7:48 P.M.

Agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. To receive meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or sending your request by email to info(@calwarecreation.orq.

Any writings or documents provided to a majority of the Board Members less than 72 hours before a regular meeting regarding any item on this agenda will be made available for public inspection during normal business hours, at District Office and posted on the District wall. The documents willalso be made available on the District’s website at www.calwarecreation.org.