

Calwa Recreation and Park District
Agenda Item Transmittal



Meeting Date: February 1, 2022

Agenda Item Number: F-1

Wording for Agenda: Consider Holding Remote Meetings Under AB 361 and determine whether to approve Resolution Authorizing Remote Teleconference Meetings by the Board of Directors Per AB 361 (**Action**)

Submitting: District Administrator

Contact Name and Phone Number: Adam Ramos
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

**District Administrator
(Initials Required)**

AR

Department Recommendation: Approve Resolution 2022-1.

Summary/Background: District may continue to meet per regular Brown Act provisions for teleconferencing or utilize the option under AB361 for remote meetings. This Resolution will allow our Board members the ability to participate in our normal and special board meetings via teleconferencing via zoom or other teleconferencing software.

Prior Board Actions: NA.

Attachments: Resolution 2022-1, Report to Board of Directors from District Counsel.

Recommended motion to be made by Board: Approve contract.

Copies of this report have been provided to: Board Members and District Counsel

REPORT TO BOARD OF DIRECTORS

February 1, 2022

TO: Board of Directors

FROM: Hilda Cantu Montoy, District Counsel

SUBJECT:

Remote Board of Directors Meetings Under Brown Act Requirements (Assembly Bill 361)

RECOMMENDATION:

Board of Directors to decide whether to adopt a Resolution Authorizing Remote Teleconference Public Meetings by the Board of Directors in Accordance with AB 361.

SUMMARY:

In short, the District may:

- Continue to meet per regular Brown Act provisions for teleconferencing OR
- Utilize the option under AB 361 for remote meetings

DISCUSSION:

The District may meet via remote teleconferencing if it adopts a resolution, that makes specific findings in support of conducting remote meetings. The District may extend the authorization in additional 30 day increments for the duration of the declared emergency, or until the Board decides to return to in-person meetings, or otherwise continues to comply with the regular remote meeting requirements of the Brown Act.

Table 1 identifies the differences between standard Brown Act remote teleconferencing and AB 361 teleconferencing. It is noted the District must still provide advance notice of public meetings and must continue to post meeting agendas consistent with the provisions of the Brown Act.

Table 1: Comparison of Public Meeting requirements

<i>Brown Act Requirement</i>	<i>Requirement Under AB 361</i>
<p>If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.</p>	<ul style="list-style-type: none"> ▪ Agendas not required to be posted at all teleconference locations. ▪ Meeting must still be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.
<p>If the legislative body of a local agency elects to use teleconferencing, each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public.</p>	<ul style="list-style-type: none"> ▪ Agendas are not required to identify each teleconference location in the meeting notice/agenda. ▪ Local agencies are not required to make each teleconference location accessible to the public.
<p>If the legislative body of a local agency elects to use teleconferencing during the teleconferenced meeting, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction.</p>	<ul style="list-style-type: none"> ▪ No requirement to have a quorum of board members participate from within the territorial bounds of the local agency’s jurisdiction.
<p>If the legislative body of a local agency elects to use teleconferencing, the agenda shall provide an opportunity for members of the public to address the legislative body directly at each teleconference location.</p>	<ul style="list-style-type: none"> ▪ In each instance in which notice of the time of the teleconferenced meeting is given or the agenda for the meeting is posted, the legislative body shall also give notice of the manner by which members of the public may access the meeting and offer public comment. ▪ The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option. ▪ The legislative body shall allow members of the public to access the meeting, and the agenda shall include an opportunity for members of the public to address the legislative body directly. ▪ In the event of a disruption which prevents the local agency from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency’s control which prevents members

Table 1: Comparison of Public Meeting requirements

<i>Brown Act Requirement</i>	<i>Requirement Under AB 361</i>
	<p>of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored.</p> <ul style="list-style-type: none"><li data-bbox="813 575 1411 825">▪ Written/remote public comment must be accepted until the point at which the public comment period is formally closed; registration/sign-up to provide/be recognized to provide public comment can only be closed when the public comment period is formally closed.

For further information on this matter, please see attached Memorandum.

ATTACHMENTS:

- Resolution Regarding Remote Teleconference Meetings

RESOLUTION NO. 2022 - 1

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALWA RECREATION AND PARK DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE BOARD OF DIRECTORS IN ACCORDANCE WITH ASSEMBLY BILL 361

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a statewide emergency arising from the coronavirus (COVID-19) that remains in effect; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Brown Act pertaining to teleconferenced meetings; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 which indicated that Executive Order N-29-20's authorization for holding virtual meetings would expire on September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (Rivas) as urgency legislation effective immediately, which provides that legislative bodies may continue to meet remotely during a declared State of Emergency subject to certain conditions; and

WHEREAS, the Board of Directors of the Calwa Recreation and Park District adopted a proclamation of a local emergency related to the COVID-19 virus on March 16, 2020; and

WHEREAS, the Calwa Recreation and Park District ("District") is committed to preserving and fostering public access, transparency, observation, and participation in meetings of the Board of; and

WHEREAS, all meetings of the Board of Directors are open and public as required by the Ralph M. Brown Act, Government Code Sections 54950 – 54963, so that any member of the public may attend, observe, and participate in a meaningful way; and

WHEREAS, Government Section 54953(b)(3) of the Brown Act allows a local legislative body to hold public meetings by teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body, as long as the following requirements are met:

1. Each teleconference location from which a member is participating is noticed on the agenda;
2. Each teleconference location is accessible to the public;
3. Members of the public must be able to address the body at each teleconference location;
4. At least one member of the legislative body must be physically present at the location specified in the meeting agenda; and

5. During teleconference meetings, at least a quorum of the members of the local body must participate from locations within the local body's territorial jurisdiction; and

WHEREAS, the Brown Act, as amended by AB 361 (2021), at Government Code Section 54953(e) *et seq.*, allows for remote observation and participation in meetings by members of a legislative body and members of the public without compliance with the requirements of Government Code Section 54953(b)(3), subject to certain conditions; and

WHEREAS, the initial required condition is a declaration of a state of emergency by the Governor pursuant to the California Emergency Services Act at Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state and within the boundaries of the District, caused by conditions as described in Government Code Section 8558; and

WHEREAS, the Governor's Proclamation of a State of Emergency includes area within the jurisdictional boundaries of the District; and

WHEREAS, Government Code Section 54953(e)(3)(A-B) added by AB 361 provides an alternative to having public meetings in accordance with Government Code Section 54953(b)(3) when Board of Directors has reconsidered the circumstances of the COVID-19 state of emergency and that the following circumstances exist:

1. The state of emergency as a result of COVID-19 continues to directly impact the ability of the members of Board of Directors to meet safely in person; and
2. The State of California and the County of Fresno continue to recommend measures to promote social distancing.

WHEREAS, Government Code Section 54953(e) *et seq.* further requires that state or local officials have imposed or recommended measures to promote social distancing or the legislative body finds that meeting in person would present an imminent risk to the health or safety of attendees; and

WHEREAS, such conditions now exist in the District in that (i) State and Local officials recommend social distancing measures and (ii) emergency conditions evidenced by COVID-19 and its variants create ongoing COVID-19 cases, hospitalizations, and deaths and meeting in person would present imminent risk to health or safety of attendees; and

WHEREAS, the Board of Directors affirms that it will allow for observation and participation by Board Members and the public via Zoom or other video conferencing in an effort to protect the constitutional and statutory rights of all attendees; and

WHEREAS, Government Code Section 54953(e)(3) requires that the Board of Directors review the need and make findings for continuing the teleconferencing as authorized by AB 361 at least once every thirty days until the Governor terminates the state of emergency; and

WHEREAS, the Board wishes to affirm the need and findings necessary for continuing the teleconferencing as authorized by AB 361.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CALWA RECREATION AND PARK DISTRICT HEREBY RESOLVES AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. The Board of Directors finds that the state of emergency conditions related to COVID-19 as set forth in the Governor’s and District’s Proclamations of Emergency and are on-going.

Section 3. The Board of Directors further finds that state and county official recommend social distancing conditions causing imminent risk to attendees as described above exist and that the existing COVID variants are creating serious health and safety conditions.

Section 4. The Board of Directors hereby recognizes and affirms the existence and conditions of a state of emergency in the Calwa Recreation and Park District as proclaimed by the Governor and the Board of Directors and affirms, authorizes, and proclaims the existence of a local emergency throughout the District.

Section 5. The Board of Directors finds that the state of emergency as a result of COVID-19 continues to directly impact the ability of members of the Board of Directors to meet safely in person and such fact creates an imminent health risk to such members.

Section 6. The Board of Directors hereby authorizes the Board of Directors of the District to conduct their meetings without compliance with Government Code Section 54953(b)(3), and to instead comply with the remote meeting requirements as authorized by Government Code Section 54953(e) *et seq.*

Section 7. The Board President and Clerk of the Board are authorized and directed to take all actions reasonably necessary to carry out the intent and purpose of this Resolution, including, conducting open and public meetings remotely in accordance with Government Code Section 54953(e) *et seq.*, and other applicable provisions of the Brown Act, for all Board of Directors meetings of the District.

Section 8. This Resolution shall take effect on February 1, 2022, and shall be effective for thirty days or until such time as the Board of Directors adopts a Subsequent Resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board of Directors and all District legislative bodies may continue to meet remotely, without compliance with Government Code Section 54953(b)(3), but otherwise as permitted by Government Code Section 54953(e) *et seq.*

* * * * *

CERTIFICATION

The foregoing Resolution No. 2022-1 was adopted at a special meeting on February 1, 2022, by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENCES: _____

Secretary of the Board of Directors

Calwa Recreation and Park District
Agenda Item Transmittal



Meeting Date: February 1, 2022

Agenda Item Number: F-2

Wording for Agenda: Bank Account Information (All Accounts)-
(Informational)

Submitting: District Administrator

Contact Name and Phone Number: Adam Ramos
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

District Administrator
(Initials Required)

AR

Department Recommendation: NA

Summary/Background: Summary of operations costs and all financial activity within the Districts accounts.

Prior Board Actions: NA.

Attachments: Account overviews of BOW Accounts REV and PR, County Ledgers for Month Jan 2022, EST vs ACT cost analysis, Reconciliation Details for BOW Accounts REV and PR.

Recommended motion to be made by Board: NA

Copies of this report have been provided to: Board Members and District Counsel



Account Overview

Business

CHECKING & SAVINGS	CURRENT BALANCE	AVAILABLE BALANCE
<u>CLASSIC BUSINESS CHECKING</u> [REDACTED] 08	\$94,569.16	\$94,569.16
<u>REGULAR BUSINESS CHECKING</u> [REDACTED] 54	\$9,604.87	\$9,604.87

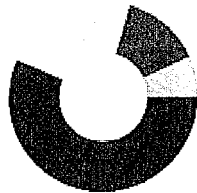
Transfers & Payments

Unpaid eBills	0
Scheduled transactions	2

My Spending

Eligible Accounts

January 2022



Bills & Utilities	56%	\$212.70
Miscellaneous	23%	\$86.01
Household	14%	\$51.99
Business & Office	7%	\$25.98
Total		\$376.68

Feedback

Calwa Recreation and Park District
Reconciliation Summary
Bank of West NEW REV ...08, Period Ending 12/31/2021

	<u>Dec 31, 21</u>
Beginning Balance	57,376.09
Cleared Transactions	
Checks and Payments - 79 items	-54,000.01
Deposits and Credits - 17 items	62,031.92
Total Cleared Transactions	<u>8,031.91</u>
Cleared Balance	<u>65,408.00</u>
Register Balance as of 12/31/2021	65,408.00
New Transactions	
Checks and Payments - 1 item	-725.00
Deposits and Credits - 1 item	0.00
Total New Transactions	<u>-725.00</u>
Ending Balance	<u><u>64,683.00</u></u>

Calwa Recreation and Park District

Reconciliation Detail

Bank of West NEW REV ...08, Period Ending 12/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						57,376.09
Cleared Transactions						
Checks and Payments - 79 items						
Deposit	07/31/2020		Payroll Transfer	X	-5,000.00	-5,000.00
Check	12/01/2021	1042	CALWA RECREATI...	X	-200.00	-5,200.00
Check	12/01/2021		Arco	X	-100.35	-5,300.35
Check	12/01/2021		Streamline	X	-75.00	-5,375.35
Check	12/01/2021		Ameriguard Security...	X	-51.99	-5,427.34
Check	12/01/2021		Arco	X	-29.35	-5,456.69
Check	12/01/2021		Amazon	X	-26.98	-5,483.67
Check	12/02/2021		Montoy Law Corpora...	X	-825.00	-6,308.67
Check	12/02/2021		Dan Glass Repair	X	-175.00	-6,483.67
Check	12/02/2021		TFS Leasing	X	-57.82	-6,541.49
Check	12/03/2021		JPRC Plumbing	X	-120.00	-6,661.49
Check	12/06/2021		Payroll Transfer	X	-10,000.00	-16,661.49
Check	12/06/2021		The Home Depot	X	-280.63	-16,942.12
Check	12/06/2021		The Home Depot	X	-58.92	-17,001.04
Check	12/06/2021		Amazon	X	-48.75	-17,049.79
Check	12/07/2021		Central Sanitary Sup...	X	-378.96	-17,428.75
Check	12/07/2021	1043	Hall Deposit Refund	X	-200.00	-17,628.75
Check	12/07/2021		Post Office	X	-23.20	-17,651.95
Check	12/09/2021		Hobby Lobby	X	-252.68	-17,904.63
Check	12/09/2021		Target	X	-200.73	-18,105.36
Check	12/09/2021		Sunnyside Trophy	X	-74.76	-18,180.12
Check	12/09/2021		Terminix	X	-60.00	-18,240.12
Check	12/09/2021		The Home Depot	X	-39.88	-18,280.00
Check	12/09/2021		Five Below	X	-30.23	-18,310.23
Check	12/10/2021		PG and E	X	-1,305.82	-19,616.05
Check	12/10/2021		Office Depot	X	-77.96	-19,694.01
Check	12/10/2021		Michaels Store	X	-70.99	-19,765.00
Check	12/10/2021		La Estrella Panderia	X	-17.00	-19,782.00
Check	12/13/2021		Target	X	-213.10	-19,995.10
Check	12/13/2021		Marshalls Store	X	-117.56	-20,112.66
Check	12/13/2021		Big 5	X	-93.86	-20,206.52
Check	12/13/2021		Ross Stores	X	-40.99	-20,247.51
Check	12/13/2021		Foods Co. Gas	X	-30.00	-20,277.51
Check	12/14/2021		City of Fresno	X	-847.99	-21,125.50
Check	12/14/2021		Amazon	X	-35.73	-21,161.23
Check	12/15/2021		Target	X	-633.49	-21,794.72
Check	12/15/2021		Jeff Pfeiffer	X	-550.00	-22,344.72
Check	12/15/2021		Hobby Lobby	X	-343.79	-22,688.51
Check	12/15/2021		Target	X	-195.87	-22,884.38
Check	12/15/2021		Target	X	-111.25	-22,995.63
Check	12/15/2021		Target	X	-47.00	-23,042.63
Check	12/15/2021		Target	X	-37.55	-23,080.18
Check	12/15/2021		Target	X	-28.50	-23,108.68
Check	12/16/2021		Lighting Loan-De La...	X	-1,955.72	-25,064.40
Check	12/16/2021		Regal Cinemas	X	-78.00	-25,142.40
Check	12/16/2021		Marshalls Store	X	-54.00	-25,196.40
Check	12/17/2021		Walmart	X	-699.07	-25,895.47
Check	12/17/2021		Tj Maxx Store	X	-345.37	-26,240.84
Check	12/17/2021		Mid Valley Disposal	X	-262.13	-26,502.97
Check	12/17/2021		Macys	X	-195.45	-26,698.42
Check	12/17/2021		Macys	X	-132.53	-26,830.95
Check	12/17/2021		JPRC Plumbing	X	-120.00	-26,950.95
Check	12/17/2021		Big 5	X	-56.30	-27,007.25
Check	12/20/2021		Payroll Transfer	X	-20,000.00	-47,007.25
Check	12/20/2021		Walmart	X	-654.89	-47,662.14
Check	12/20/2021		Target	X	-348.04	-48,010.18
Check	12/20/2021		Target	X	-172.00	-48,182.18
Check	12/20/2021		Walmart	X	-171.28	-48,353.46
Check	12/20/2021		Walmart	X	-95.22	-48,448.68
Check	12/20/2021		Smart and Final	X	-41.94	-48,490.62
Check	12/20/2021		La Estrella Panderia	X	-41.50	-48,532.12
Check	12/20/2021		Target	X	-35.00	-48,567.12
Check	12/20/2021		Amigos Market	X	-31.41	-48,598.53
Check	12/20/2021		Amigos Market	X	-18.43	-48,616.96
Check	12/22/2021		AT and T	X	-182.39	-48,799.35

Calwa Recreation and Park District
Reconciliation Detail
Bank of West NEW REV ...08, Period Ending 12/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Check	12/23/2021		The Mowers Edge	X	-101.90	-48,901.25
Check	12/23/2021		Canva	X	-12.99	-48,914.24
Check	12/24/2021		Fat Cow	X	-227.27	-49,141.51
Check	12/24/2021		AT and T	X	-224.04	-49,365.55
Check	12/27/2021		California Special Di...	X	-1,530.00	-50,895.55
Check	12/27/2021		Montoy Law Corpora...	X	-840.00	-51,735.55
Check	12/27/2021		Unifirst	X	-200.50	-51,936.05
Check	12/27/2021		Arco	X	-100.35	-52,036.40
Check	12/27/2021		Arco	X	-25.36	-52,061.76
Check	12/27/2021		Zoom Video Commu...	X	-14.99	-52,076.75
Check	12/27/2021		Adobe	X	-14.99	-52,091.74
Check	12/28/2021		Employee Reimburs...	X	-1,893.77	-53,985.51
Check	12/30/2021		Amazon	X	-14.07	-53,999.58
General Journal	12/31/2021	GL019...		X	-0.43	-54,000.01
Total Checks and Payments					-54,000.01	-54,000.01
Deposits and Credits - 17 items						
General Journal	06/30/2021	GL016...		X	5,000.00	5,000.00
Deposit	12/03/2021		CALWA RECREATI...	X	12.99	5,012.99
Deposit	12/06/2021		Payroll Transfer	X	0.00	5,012.99
Deposit	12/07/2021		CALWA RECREATI...	X	200.00	5,212.99
Deposit	12/07/2021		CALWA RECREATI...	X	1,825.00	7,037.99
Deposit	12/13/2021		Foods Co.	X	2.00	7,039.99
Deposit	12/13/2021		CALWA RECREATI...	X	160.00	7,199.99
Deposit	12/13/2021		CALWA RECREATI...	X	500.00	7,699.99
Deposit	12/13/2021		CALWA RECREATI...	X	2,000.00	9,699.99
Deposit	12/15/2021		CALWA RECREATI...	X	180.00	9,879.99
Deposit	12/15/2021		CALWA RECREATI...	X	500.00	10,379.99
Deposit	12/16/2021		Walmart	X	17.31	10,397.30
Deposit	12/16/2021		Walmart	X	34.62	10,431.92
Deposit	12/16/2021		CALWA RECREATI...	X	300.00	10,731.92
Deposit	12/16/2021		CALWA RECREATI...	X	1,300.00	12,031.92
Deposit	12/20/2021		Payroll Transfer	X	0.00	12,031.92
Deposit	12/23/2021		CALWA RECREATI...	X	50,000.00	62,031.92
Total Deposits and Credits					62,031.92	62,031.92
Total Cleared Transactions					8,031.91	8,031.91
Cleared Balance					8,031.91	65,408.00
Register Balance as of 12/31/2021					8,031.91	65,408.00
New Transactions						
Checks and Payments - 1 item						
Check	01/03/2022	1041	Maria Cabrera		-725.00	-725.00
Total Checks and Payments					-725.00	-725.00
Deposits and Credits - 1 item						
Check	01/03/2022	1040	Sandra Saavedera		0.00	0.00
Total Deposits and Credits					0.00	0.00
Total New Transactions					-725.00	-725.00
Ending Balance					7,306.91	64,683.00

Calwa Recreation and Park District
Reconciliation Summary
Bank of the West Payroll, Period Ending 12/31/2021

	<u>Dec 31, 21</u>
Beginning Balance	4,953.46
Cleared Transactions	
Checks and Payments - 9 items	-16,018.14
Deposits and Credits - 4 items	30,000.00
Total Cleared Transactions	<u>13,981.86</u>
Cleared Balance	<u>18,935.32</u>
Register Balance as of 12/31/2021	18,935.32
Ending Balance	18,935.32

Calwa Recreation and Park District
Reconciliation Detail
Bank of the West Payroll, Period Ending 12/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,953.46
Cleared Transactions						
Checks and Payments - 9 items						
Check	12/03/2021		ADP	X	-79.26	-79.26
Check	12/07/2021		ADP	X	-5,398.15	-5,477.41
Check	12/07/2021		ADP	X	-1,638.50	-7,115.91
Check	12/10/2021	11097	Ulysses S. Grant	X	-674.90	-7,790.81
Check	12/17/2021		ADP	X	-79.26	-7,870.07
Check	12/21/2021		ADP	X	-5,702.34	-13,572.41
Check	12/21/2021		ADP	X	-1,735.77	-15,308.18
Check	12/24/2021	11098	Ulysses S. Grant	X	-630.70	-15,938.88
Check	12/31/2021		ADP	X	-79.26	-16,018.14
Total Checks and Payments					-16,018.14	-16,018.14
Deposits and Credits - 4 items						
Deposit	12/06/2021		Payroll Transfer	X	0.00	0.00
Check	12/06/2021		Payroll Transfer	X	10,000.00	10,000.00
Deposit	12/20/2021		Payroll Transfer	X	0.00	10,000.00
Check	12/20/2021		Payroll Transfer	X	20,000.00	30,000.00
Total Deposits and Credits					30,000.00	30,000.00
Total Cleared Transactions					13,981.86	13,981.86
Cleared Balance					13,981.86	18,935.32
Register Balance as of 12/31/2021					13,981.86	18,935.32
Ending Balance					13,981.86	18,935.32

12/15/2021	CREDIT REMOTE DEP TO CHECKING ***6408	Uncategorized	Uncategorized	CREDIT	500	\$46,594.85
12/15/2021	CREDIT REMOTE DEP TO CHECKING ***6408	Uncategorized	Uncategorized	CREDIT	180	\$46,094.85
12/14/2021	DIRECTDEBIT CITY OF FRESNO ONLINE PMT 121421 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		\$45,914.85
12/14/2021	DEBIT PREVIOUS PERIOD ACTIVITY RESULTED IN MONTHLY SERVICE CHARGE	Uncategorized	Uncategorized	DIRECTDEBIT		\$46,762.84
12/14/2021	POS MXSNBC AMAZON.COM*A14 SEATTLE WA #3381	Bills & Utilities	Internet	POS	-25	\$46,787.84
12/14/2021	CREDIT VALUED CUSTOMER MONTHLY SERVICE CHARGE REBATE	Uncategorized	Uncategorized	CREDIT		\$46,823.57
12/13/2021	POS 076723 ROSS STORES #163 CLOVIS CA #3381	Entertainment	Shopping	POS	-40.99	\$46,798.57
12/13/2021	POS 000430 MARSHALLS #043 CLOVIS CA #3381	Entertainment	Shopping	POS	-117.56	\$46,839.56
12/13/2021	POS 913032 BIG 5 SPORTING 10 CLOVIS CA #3381	Entertainment	Recreation	POS	-93.86	\$46,957.12
12/13/2021	POS 537690 TARGET T - 900 Sha Clovis CA #3381	Household	Groceries	POS	-213.1	\$47,050.98
12/13/2021	POS 514126 FOODSCO F 4838 E. FRESNO CA #3381	Auto & Transportation	Maintenance & Repair	POS	-30	\$47,264.08
12/13/2021	CREDIT REMOTE DEP TO CHECKING ***6408	Uncategorized	Uncategorized	CREDIT	2000	\$47,294.08
12/13/2021	CREDIT REMOTE DEP TO CHECKING ***6408	Uncategorized	Uncategorized	CREDIT		\$44,634.08
12/13/2021	CREDIT REMOTE DEP TO CHECKING ***6408	Uncategorized	Uncategorized	CREDIT		\$44,632.08
12/13/2021	POS 508143 FOODSCO F 4838 E. FRESNO CA #3381	Auto & Transportation	Maintenance & Repair	CREDIT		\$45,937.90
12/10/2021	DIRECTDEBIT PACIFIC GAS & EL ONLINE PMT 121021 CKF412279708POS CCD	Household	Uncategorized	DIRECTDEBIT		\$45,954.90
12/10/2021	POS 042347 LA ESTRELLA PA FRESNO CA #3381	Household	Uncategorized	DIRECTDEBIT		\$46,032.86
12/10/2021	POS 405084 OFFICE DE 2736 EA FRESNO CA #3381	Business & Office	Groceries	POS	-1305.82	\$46,632.08
12/10/2021	POS 448224 MICHAELS STORE FRESNO CA #3381	Business & Office	Office Supplies	POS	-17	\$45,937.90
12/10/2021	DIRECTDEBIT TERMINIX ONLINE PMT 120921 CKF412279708POS CCD	Entertainment	Recreation	POS	-77.96	\$45,954.90
12/9/2021	DIRECTDEBIT THE HOME DEPOT R ONLINE PMT 120921 CKF412279708POS CCD	Entertainment	Recreation	POS	-70.99	\$46,032.86
12/9/2021	POS 014969 HOBBOYLOBBY FRESNO CA #3381	Entertainment	Uncategorized	DIRECTDEBIT		\$46,103.85
12/9/2021	POS 103216 FIVE BELO PRELUIM - CLOVIS CA #3381	Entertainment	Uncategorized	DIRECTDEBIT		\$46,163.85
12/9/2021	POS 487268 TARGET T - 900 Sha Clovis CA #3381	Entertainment	Recreation	POS	-252.68	\$46,203.73
12/9/2021	POS SUNNYSIDE TROPHY FRESNO CA ON 211209 #3381	Household	Shopping	POS	-30.23	\$46,456.41
12/9/2021	DIRECTDEBIT CENTRAL SANITARY ONLINE PMT 120721 CKF412279708POS CCD	Entertainment	Groceries	POS	-200.73	\$46,486.64
12/7/2021	CHECK	Uncategorized	Shopping	POS	-74.76	\$46,687.37
12/7/2021	POS 002154 USPS PO 0 2382 S FRESNO CA #3381	Uncategorized	Uncategorized	DIRECTDEBIT		\$46,762.13
12/7/2021	DEP	Miscellaneous	Uncategorized	CHECK		\$47,141.09
12/7/2021	ATM 7770-006222 BK WEST FRESNO STREETFRESNO CA #3381	Uncategorized	Postage & Shipping	POS	-200	\$47,341.09
12/6/2021	XFER TRANSFER TO CHECKING ***5854	Uncategorized	Uncategorized	DEP	-23.2	\$47,364.29
12/6/2021	POS 338901 THE HOME DEPOT 10 FRESNO CA #3381	Miscellaneous	Cash & ATM	ATM		\$47,164.29
12/6/2021	POS 502401 THE HOME DEPOT 10 FRESNO CA #3381	Household	Uncategorized	XFER	-10000	\$45,339.29
12/6/2021	POS A11QWE AMAZON.COM*U20 SEATTLE WA #3381	Household	Home Improvement	POS	-280.63	\$55,339.29
12/3/2021	POS SQ *JPRC PLUMBING FRESNO CA ON 211203 #3381	Bills & Utilities	Home Improvement	POS	-58.92	\$55,619.92
12/3/2021	POS KPIVOT AMAZON.COM SEATTLE WA #3381	Household	Internet	POS	-48.75	\$55,678.84
12/2/2021	DIRECTDEBIT MONTOY LAW CORPO ONLINE PMT 120221 CKF412279708POS CCD	Bills & Utilities	Home Improvement	POS	-120	\$55,727.59
12/2/2021	DIRECTDEBIT LEASE DIRECT WEB PAY 120221 74356134 CCD	Uncategorized	Internet	POS		\$55,847.59
12/2/2021	POS SQ *DAN'S GLASS AND SC FRESNO CA ON 211202 #3381	Uncategorized	Uncategorized	DIRECTDEBIT	-825	\$55,834.60
12/1/2021	CHECK	Household	Home Improvement	DIRECTDEBIT	-57.82	\$56,659.60
12/1/2021	POS KV2SLD AMAZON.COM*OT4 SEATTLE WA #3381	Uncategorized	Home Improvement	POS	-175	\$56,717.42
12/1/2021	POS 923898 ARCO #42744 FRESNO CA #3381	Bills & Utilities	Uncategorized	CHECK	-200	\$56,892.42
12/1/2021	POS 732753 ARCO #42744 FRESNO CA #3381	Auto & Transportation	Internet	POS	-26.98	\$57,092.42
12/1/2021	POS AMERIGUARD SEC. SYSTEM FRESNO CA ON 211201 #3381	Auto & Transportation	Gas	POS	-29.35	\$57,119.40
12/1/2021	POS GETSTREAMLINE.COM WEB SACRAMENTO CA ON 211201 #3381	Household	Gas	POS	-100.35	\$57,148.75
12/1/2021		Uncategorized	Home Improvement	POS	-51.99	\$57,249.10
12/1/2021		Uncategorized	Uncategorized	POS	-75	\$57,301.09

Date	Check No.	Description	Category	Sub Category	Type	Memo	Debit	Credit	Balance
12/30/2021		POS AMAZON PRIME*843ER7W13 AMZN.COM/BILL WA ON 211230 #3381	Business & Office	Advertising	POS		-14.07		\$65,408.43
12/28/2021		DIRECTDEBIT ADAM RAMOS ONLINE PMT 122821 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-1893.77		\$65,422.50
12/27/2021		DIRECTDEBIT CALIFORNIA SPECI ONLINE PMT 122721 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-1530		\$67,316.27
12/27/2021		DIRECTDEBIT MONTROY LAW CORPO ONLINE PMT 122721 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-840		\$68,846.27
12/27/2021		DIRECTDEBIT UNIFIRST ONLINE PMT 122721 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-200.5		\$69,686.27
12/27/2021		POS 699119 ARCO #42744 FRESNO CA #3381	Auto & Transportation	Gas	POS		-25.36		\$69,886.77
12/27/2021		POS 015836 ARCO #42744 FRESNO CA #3381	Auto & Transportation	Gas	POS		-100.35		\$69,912.13
12/27/2021		POS ADOBE *800-833-6687 ADOBE.LY/ENUS CA ON 211227 #3381	Entertainment	Shopping	POS		-14.99		\$70,012.48
12/27/2021		POS ZOOM.US 888-799-9666 SAN JOSE CA ON 211227 #3381	Bills & Utilities	Telephone	POS		-14.99		\$70,027.47
12/24/2021		DIRECTDEBIT AT&T (PAC BELL) ONLINE PMT 122421 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-224.04		\$70,042.46
12/24/2021		POS EIG*FATCOW 866-5392854 MA ON 211224 #3381	Business & Office	Advertising	POS		-227.27		\$70,266.50
12/23/2021		POS CANVA* 103278-1739282 CAMDEN DE ON 211223 #3381	Entertainment	Recreation	POS		-12.99		\$70,493.77
12/23/2021		POS THE MOWERS EDGE FRESNO CA ON 211223 #3381	Uncategorized	Uncategorized	POS		-101.9		\$70,506.76
12/23/2021		DEP	Uncategorized	Uncategorized	DEP			50000	\$70,608.66
12/22/2021		POS AT&T MOBILITY EPAY 8003310500 TX ON 211222 #3381	Bills & Utilities	Telephone	POS		-182.39		\$20,608.66
12/20/2021		XFER TRANSFER TO CHECKING *** **5854	Uncategorized	Uncategorized	XFER		-20000		\$20,791.05
12/20/2021		POS 557710 WAL-MART #2001 FRESNO CA #3381	Household	Groceries	POS		-95.22		\$40,791.05
12/20/2021		POS 557616 WAL-MART #2001 FRESNO CA #3381	Household	Groceries	POS		-654.89		\$40,886.27
12/20/2021		POS 889257 WAL-MART #2001 FRESNO CA #3381	Household	Groceries	POS		-171.28		\$41,541.16
12/20/2021		POS 059684 AMIGOS FOOD MA FRESNO CA #3381	Household	Groceries	POS		-31.41		\$41,712.44
12/20/2021		POS 065580 AMIGOS FOOD MA FRESNO CA #3381	Household	Groceries	POS		-18.43		\$41,743.85
12/20/2021		POS 327079 SMART AND FINA FRESNO CA #3381	Household	Groceries	POS		-41.94		\$41,762.28
12/20/2021		POS 071648 SAAVEDRAS BAKERY FRESNO CA #3381	Household	Groceries	POS		-41.5		\$41,804.22
12/20/2021		POS 239376 TARGET T - 3150 W FRESNO CA #3381	Household	Groceries	POS		-35		\$41,845.72
12/20/2021		POS 239375 TARGET T - 3150 W FRESNO CA #3381	Household	Groceries	POS		-172		\$41,880.72
12/20/2021		POS 239374 TARGET T - 3150 W FRESNO CA #3381	Household	Groceries	POS		-348.04		\$42,052.72
12/17/2021		DIRECTDEBIT MID VALLEY DISP ONLINE PMT 121721 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-262.13		\$42,400.76
12/17/2021		POS 000221 TJMAXX #0681 FRESNO CA #3381	Entertainment	Shopping	POS		-345.37		\$42,662.89
12/17/2021		POS 754027 Wal-Mart Super FRESNO CA #3381	Household	Groceries	POS		-699.07		\$43,008.26
12/17/2021		POS 231805 BIG 5 SPORTING 03 FRESNO CA #3381	Entertainment	Recreation	POS		-56.3		\$43,707.33
12/17/2021		POS 247557 MACY'S 7890 N FRESNO CA #3381	Entertainment	Shopping	POS		-132.53		\$43,763.63
12/17/2021		POS 560244 MACY'S 7890 N FRESNO CA #3381	Entertainment	Shopping	POS		-195.45		\$43,896.16
12/17/2021		POS SQ. *JPRC PLUMBING FRESNO CA ON 211217 #3381	Household	Home Improvement	POS		-120		\$44,091.61
12/16/2021		DIRECTDEBIT LEASE DIRECT WEB PAY 121621 74314777 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-1955.72		\$44,211.61
12/16/2021		POS MARKETPLACE AT EL PASE FRESNO CA ON 211216 #3381	Entertainment	Recreation	POS		-78		\$46,167.33
12/16/2021		POS MARKETPLACE AT EL PASE FRESNO CA ON 211216 #3381	Entertainment	Recreation	POS		-54		\$46,245.33
12/16/2021		DEP	Uncategorized	Uncategorized	DEP			1600	\$46,299.33
12/16/2021		POS 065921 Walmart.com Bentonville AR #3381	Entertainment	Shopping	POS			34.62	\$44,699.33
12/16/2021		POS 280839 Walmart.com Bentonville AR #3381	Entertainment	Shopping	POS			17.31	\$44,664.71
12/15/2021		DIRECTDEBIT JEFF PFEIFFER ONLINE PMT 121521 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-550		\$44,647.40
12/15/2021		POS 111811 TARGET T - 6655 No Fresno CA #3381	Household	Groceries	POS		-28.5		\$45,197.40
12/15/2021		POS 111811 TARGET T - 6655 No Fresno CA #3381	Household	Groceries	POS		-47		\$45,225.90
12/15/2021		POS 111810 TARGET T - 6655 No Fresno CA #3381	Household	Groceries	POS		-111.25		\$45,272.90
12/15/2021		POS 111809 TARGET T - 6655 No Fresno CA #3381	Household	Groceries	POS		-37.55		\$45,384.15
12/15/2021		POS 011808 TARGET T - 6655 No Fresno CA #3381	Household	Groceries	POS		-195.87		\$45,421.70
12/15/2021		POS 016096 HOBBYLOBBY FRESNO CA #3381	Entertainment	Recreation	POS		-343.79		\$45,617.57
12/15/2021		POS 156456 TARGET T - 695 W H Clovis CA #3381	Household	Groceries	POS		-633.49		\$45,961.36

Date	Check No.	Description	Category	Sub Category	Type	Memo	Debit	Credit	Balance
12/31/2021		DIRECTDEBIT ADP PAYROLL FEES ADP - FEES 123121 2RJIG 3782068 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-79.26		\$18,935.32
12/24/2021	11098	CHECK	Uncategorized	Uncategorized	CHECK		-630.7		\$19,014.58
12/21/2021		DIRECTDEBIT ADP WAGE PAY WAGE PAY 122121 622058688988JIG CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-5702.3		\$19,645.28
12/21/2021		DIRECTDEBIT ADP Tax ADP Tax 122121 RRJIG 122126A01 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-1735.8		\$25,347.62
12/20/2021		XFER TRANSFER FROM CHECKING ***.**6408	Uncategorized	Uncategorized	XFER			20000	\$27,083.39
12/17/2021		DIRECTDEBIT ADP PAYROLL FEES ADP - FEES 121721 2RJIG 9228827 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-79.26		\$7,083.39
12/10/2021	11097	CHECK	Uncategorized	Uncategorized	CHECK		-674.9		\$7,162.65
12/7/2021		DIRECTDEBIT ADP WAGE PAY WAGE PAY 120721 933620818174JIG CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-5398.2		\$7,837.55
12/7/2021		DIRECTDEBIT ADP Tax ADP Tax 120721 RRJIG 120725A01 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-1638.5		\$13,235.70
12/6/2021		XFER TRANSFER FROM CHECKING ***.**6408	Uncategorized	Uncategorized	XFER			10000	\$14,874.20
12/3/2021		DIRECTDEBIT ADP PAYROLL FEES ADP - FEES 120321 2RJIG 4177973 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-79.26		\$4,874.20

FINAL CRPD: BUDGET FY 21/22	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec
Employee Cost						
Employee Salaries	\$ 16,500.00	\$ 16,000.00	\$ 17,000.00	\$ 19,000.00	\$ 17,500.00	\$ 15,500.00
	10669.24	15495.74	10297.17	10967.32	12985.38	12406.09
Payroll Taxes	\$ 1,800.00	\$ 1,800.00	\$ 2,000.00	\$ 1,900.00	\$ 2,100.00	\$ 2,100.00
	2983.8	4847.86	2905.5	2808.05	3399.31	3374.27
Payroll Fees	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00
	232.43	158.52	156.96	234.24	232.68	237.78
Director Stipends	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,000.00
	963.03	0	0	704.39	0	0
Workers Compensation	\$ 16,608.97					
	16608.97					
HR Miscellaneous	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 125.00
	302	255.86	0	52	19.49	0
Total:	\$ 36,168.97	\$ 18,560.00	\$ 19,760.00	\$ 21,660.00	\$ 20,360.00	\$ 18,885.00
ACT:	\$ 31,759.47	\$ 20,757.98	\$ 13,359.63	\$ 14,766.00	\$ 16,636.86	\$ 16,018.14
Use %	87.8	111.8	67.6	68.2	81.7	84.8
	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec
Expenses						
Audit			\$ 8,000.00			
	\$ 7,930.00					
Bank Fees	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
	0	0	0	0	0	0
Cleaning Supplies	\$ 1,000.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 450.00	\$ 350.00
	654.62	0	426.88	0	457.92	378.96
District Counsel	\$ 1,000.00	\$ 700.00	\$ 900.00	\$ 900.00	\$ 800.00	\$ 700.00
	795	945	780	825	705	840
District Board Elections						
Electricity	\$ 2,900.00	\$ 2,500.00	\$ 3,000.00	\$ 2,600.00	\$ 2,600.00	\$ 2,750.00
	1463.07	5727.86	2424.56	1389.97	1305.82	
Electrical Field Lighting Loan	\$ -	\$ 1,955.72	\$ 1,955.72	\$ 1,955.72	\$ 1,955.72	\$ 1,955.72
	\$ -	1955.72	1955.72	1955.72	1955.72	1955.72
Equipment Fuel	\$80.00	\$80.00	\$80.00	\$90.00	\$90.00	\$80.00
	116.95	120.71	121.85	0	187.81	285.41
Event Costs	\$ 300.00	\$ 500.00	\$ 200.00	\$ 600.00	\$ 600.00	\$ 600.00
	14.98	1420.73	72.75	808.25	5023.72	5640.75
Fresno Co. Service Fees						
Liability Insurance	\$ 13,991.00					
	13990.51					
Internet	\$112.00	\$112.00	\$112.00	\$112.00	\$112.00	\$112.00
	37.33	37.33	37.33	294.39	192.39	182.39
Landline Phone	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00
	206	215.34	195.57	215.57	194.4	224.04
Mobile Phone	\$ 123.00	\$ 123.00	\$ 123.00	\$ 123.00	\$ 123.00	\$ 123.00
	122.07	123.84	123.84	123.72	247.24	0
Memberships	\$ -					
	14.07	14.07	14.07	0		1554.07
Mileage	\$ 80.00					
Office Equipment (printer lease/services)	\$ 180.00	\$ 160.00	\$ 160.00	\$ 180.00	\$ 160.00	\$ 160.00
	509.23	83.26	285.47	0	514.54	148
Office Supplies	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00
	116.37	28.81	12.18	243.71	207.47	202.9
Professional Development					\$ 1,000.00	

Recreation Programs	\$ 600.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
	431.46	3297.68	813.81	47.33	471.42	0
Airs & Maintenance	\$ 3,750.00	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 4,000.00	\$ 4,500.00
	1029.84	1326.64	2160.75	1443.04	3685.98	1755.58
Security			\$ 500.00			
			466.7			
Security Monitoring System (Ameriguard)	\$ 52.00	\$ 52.00	\$ 52.00	\$ 52.00	\$ 52.00	\$ 52.00
	103.98	0		51.99	51.99	51.99
Technology Services	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 300.00
	104.98	104.98	104.98	117.97	146.11	345.24
Trash Disposal	\$ 300.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 300.00	\$ 250.00
	309.94	258.26	258.26	259.26	258.26	262.13
Vehicle Leasing/Financing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water	\$ 3,700.00	\$ 4,900.00	\$ 5,500.00	\$ 4,000.00	\$ 2,500.00	\$ 2,400.00
	4265.48	4856.82	5227.61	4836.78	4351.54	847.99
Swimming Pool Maintenance			\$ 850.00			
			0			
Swimming Pool Construction				\$ 116,717.00		
TOTALS:						
TOTALS W/ EMPLOYEE COSTS:						
Income	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec
Donations	\$ 20,000.00					
Hall Rentals	\$ 1,025.00					
Picnic Rentals						
Zumba Rentals	\$ 220.00					
The County of Fresno Deposits						
T Rentals	\$ 1,100.00					
TOTALS:	22345	2370	4825	4528.5	35435	6815

Journal Date	Jrnl Src	Jrnl ID	Header Description	Line Ref	Debit Amount	Credit Amount
Fund: [REDACTED] Calwa Park And Recreation Dist SUBCLASS: [REDACTED] ACCOUNT: [REDACTED]						
Sub class: [REDACTED] General Subclass						
Account: [REDACTED]						
			Beginning Balance	289,654.92		
			12/22/2021 REC 0001989050 Op Fund Entry - Main			50,000.00
			12/27/2021 AUD 0001989330 22 - TEETER 1ST FY 21-22 M TEETER1 21		147,240.38	
			12/27/2021 AR AR01989436 AR Direct Cash Journal		252,148.00	
			Cash In Treasury		399,388.38	
			Ending Balance	639,043.30		50,000.00
Account: [REDACTED]						
			Beginning Balance	-2,028,778.94		
			12/27/2021 AR AR01989436 AR Direct Cash Journal			252,148.00
			Fiduciary Closing		0.00	
			Ending Balance	-2,280,926.94		252,148.00
Account: [REDACTED]						
			Beginning Balance	3,362,103.17		
			12/22/2021 REC 0001989050 Op Fund Entry - Main			50,000.00
			Fund Balance - Unassigned		50,000.00	
			Ending Balance	3,412,103.17		0.00
Account: [REDACTED]						
			Beginning Balance	0.00		
			12/27/2021 AUD 0001989330 22 - TEETER 1ST FY 21-22 M TEETER1 21			147,240.38
			Property Taxes-Current Secured		0.00	147,240.38
			Ending Balance	-147,240.38		
			Subclass Total	449,388.38		449,388.38
			Fund Total	449,388.38		449,388.38

End of Report

Report : [REDACTED]
Program: [REDACTED]

MONTHLY GENERAL LEDGER TRIAL BALANCE

Per leSoft

Page No. 2
Run Date 01/04/2022

Run Time 08:23:24

Fiscal Year 2022
Through Period 6

Beginning Balance
Debit Accts Credit Accts

Year-to-Date Transaction
Debits Credits

Current Balances
Debits Accts Credit Accts

Fund: [REDACTED]
Callwa Park And Recreation Dist
Subclass: [REDACTED]
General Subclass

GRAND TOTALS	385,985.69	385,985.69	405,495.77	405,495.77	639,043.30	639,043.30
--------------	------------	------------	------------	------------	------------	------------

End of Report

Fund:	Calwa Park And Recreation Dist	Debit Accts	Beginning Balance	Year-to-Date	Transaction	Current Balances
Subclass:	General Subclass	Debit Accts	Credit Accts	Debits	Credits	Debits Accts
General Subclass						Credit Accts
[REDACTED]	Cash In Treasury	383,547.53	0.00	255,495.77	0.00	639,043.30
[REDACTED]	Interest Receivable	2,438.16	0.00	0.00	2,438.16	0.00
[REDACTED]	Due To Other Governmental	0.00	0.00	0.00	0.00	0.00
[REDACTED]	Fiduciary Closing	0.00	1,619,309.92	0.00	0.00	1,619,309.92
[REDACTED]	Fund Balance - Unassigned	0.00	2,028,778.94	0.00	252,148.00	2,280,926.94
[REDACTED]	Property Taxes-Current Sec	0.00	-3,262,103.17	150,000.00	0.00	-3,412,103.17
[REDACTED]	Suppl-Current Secured	0.00	0.00	0.00	147,240.38	147,240.38
[REDACTED]	Supplemental-Curr Unsec Pr	0.00	0.00	0.00	2,244.03	2,244.03
[REDACTED]	Property Taxes-Curr Unsec	0.00	0.00	0.00	83.89	83.89
[REDACTED]	Interest	0.00	0.00	0.00	862.46	862.46
[REDACTED]	SUB CLASS TOTAL	385,985.69	385,985.69	405,495.77	405,495.77	639,043.30

End of Report

Calwa Recreation and Park District
Agenda Item Transmittal



Meeting Date: February 1, 2022

Agenda Item Number: F-3

Wording for Agenda: Approval of Board Meeting Minutes-
Regular Board Meeting December 21, 2021. (Action)

Submitting: District Administrator

Contact Name and Phone Number: Adam Ramos
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

District Administrator
(Initials Required)

AR

Department Recommendation: Approve minutes.

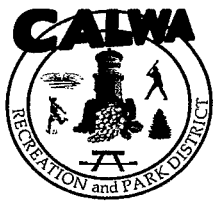
Summary/Background: Minutes were provided by Board Secretary and reflect all of the information discussed at the regular board meeting dated 12/21/21.

Prior Board Actions: Approved minutes.

Attachments: Minutes for Regular Board Meeting-December 21, 2021.

Recommended motion to be made by Board: Approve minutes for regular board meeting 12/21/21.

Copies of this report have been provided to: Board Members and District Counsel



CALWA RECREATION & PARK DISTRICT MEETING AGENDA

www.calwarecreation.org

REGULAR BOARD MEETING MINUTES December 21, 2021 TIME – 5:30 P.M.

BOARD CHAIRPERSON
Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR
Adam Ramos

BOARD VICE CHAIR
Raul Guerra Vice Chair

DISTRICT COUNSEL
Hilda Cantú Montoy

BOARD MEMBERS
Joseph Perez, Board Member
Laura Garcia, Board Member
Mary L. Rosales, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All participants who call in are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

CALL TO ORDER AND ROLL CALL

Meeting was called to order at 5:34 p.m.

Roll Call:

Esmeralda Zamora-Present
Raul Guerra-Present
Joseph Perez-Absent
Laura Garcia-Present
Mary Rosales-Present

A. INVOCATION AND FLAG SALUTE

Invocation and flag salute were led by Board Member: Mary Rosales

B. APPROVAL OF AGENDA

Agenda was 1st motioned by: Board Member Laura Garcia

Agenda was 2nd motioned by: Board Chairperson Esmeralda Zamora

4-0 approved, 0-opposed and 0-absentee votes

C. PUBLIC COMMENTS

Members of the public wishing to address the District may do so when the item is called. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

NO PUBLIC COMMENTS MADE

D. OLD BUSINESS

1. COVID-19 Update – Discussion and Direction by Board on current procedures to Park Operations (**Informational**)

Presented By DA: Pages 4-10

Page 4 shares an update on Covid-19. New mask guideline by State has been implemented at Calwa Park Hall immediately for all programs and classes being offered so that we are following all current State and City policies.

2. Update on Swimming Pool Project (**Informational**)

Presented By: DA Pages 11-14

District Administrator update Board Members on all the current finances of swimming pool project that included the current donations.

F. NEW BUSINESS

1. Bank Account Information (all accounts) (**Informational**)

Presented By DA: Pages 15-25

Administrator reviewed all the current expenses with Board Members such as explaining the Turkey Giveaway expenses that are covered by Donations on page 16 it also show's swimming pool donation as well.

Page 17 shows the reconciliation of expenses

Page 18 shows payroll and taxes

Board Member Raul Guerra asked question regarding Tax Apportionment in December and if we had received it yet? District Administrator shared that we had not received it and he would look at Fresno County Ledgers as well as contact Fresno County.

District Administrator did share that Calwa Park District had been awarded money from CSDA due to Covid-19 losses.

District Counsel recommended a resolution was recommended to be passed by Calwa Park Board on how to spend money awarded from CSDA

2. **Approval of Board Meeting Minutes (Action)**
 Minutes-Regular Meeting November 16, 2021
Presented By DA: Pages:26-30
 November 16, 2021 Minutes were approved
 1st motioned by Board Chairperson Raul Guerra
 2nd motioned by Board Member Mary Rosales
 4-0 approved, 0-opposed and 0-absentee

3. **Thanksgiving Event Expense Report (Informational)**
Presented By DA: Pages:31-33
 Calwa Park team collaborated with MLTV on 11-19-2021 as well as
 partnered with Wawona to house/ store turkeys.
 400 turkeys/150 small chickens donated. We impacted about 1,200 people.
 District Administrator showed a breakdown of donor's list. Director
 Stipend shows up means Board Director donated their earnings back to
 Calwa Park.
 District Administrator reviewed breakdown of purchases to show where
 they are spent, donors are also sent a copy of event expense expenditures.
 Zip codes that we found to have the highest impact were in first place
 93725 and in second place was 93702 so we found that we greatly
 impacted the surrounding community within 1 to 2 miles of our surrounding
 area.

4. **Approval of District Staff Step Increases (Action)**
Presented By: DA Pages: 34-36
 Board Chair Raul Guerra did suggest that he would like to see that a
 starting and ending date be added so that they there is a cap and not just
 ongoing forever. Effective date would like to be seen that the anniversary
 date be used. Advised District Administrator to check CSDA web page as
 well as Fresno City's/County's page for an example.

 District Counsel suggested that the title be Calwa Rec Employee
 Schedule.

 Board has approved to increase with the changes of the dates being
 changed to reflect Step 1, Step 2 and so on up until Step 5. Step 1 should
 reflect where the employee is currently at, but they would like to see they
 item tabled for next board meeting on January 18, 2022.

5. **Update on Tenant Blanca Parra of El Dorado Taqueria Contract (Action)**
Presented By: DA Pages: 37-41

Approval of Contract with Tenant Blanca Parra with rent increase and paying PGE portion that would include electric and gas. Board Member Raul Guerra asked if there was anything in the contract that covered the tenant giving Calwa Park a 30-day notice if they were to want to leave the park. Contract was approved with the amendment of tenant giving a 30-day notice in case they wanted to terminate contract.

1st motioned by Board Chairperson Raul Guerra
2nd motioned by Board Member Laura Garcia
4-0 approved, 0-opposed, and 0-opposed.

- 6. Approval of Contract Field Use with Southeast Fresno Youth Soccer League **(Action)**.
Presented By: DA Pages: 42-46

District Administrator explained the requests made by Southeast Youth Soccer League.

Board Member Chairperson Raul requested that a meeting setup with Joe Hinojosa and Ad Hoc to discuss plans of soccer field usage.

Any amendments would come to the board. District Counsel asked to be sent the contract in Word form to look over and clean up language.

Item is to be tabled for next regular meeting on January 18, 2022

H. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION

None

I. ADJOURNMENT

Meeting was adjourned at 6:44 p.m.

Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. However, due to current COVID-19 emergency, the office is partially open. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org.

NEXT REGULAR MEETING:

January 18th, 2022

Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on Oct 15, 2021.

Adam J. Ramos

**Calwa Recreation and Park District
Agenda Item Transmittal**



Meeting Date: February 1, 2022

Agenda Item Number: F-4

Wording for Agenda: Approval of Field Use Contract with Southeast Fresno Youth Soccer League (Action).

Submitting: District Administrator

Contact Name and Phone Number: Adam Ramos
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

**District Administrator
(Initials Required)**

AR

Department Recommendation: Approve contract.

Summary/Background: Southeast Fresno Youth Soccer League representatives approached District to use the soccer fields as their permanent location for their league. This league includes children's soccer teams that vary in ages. During the winter months the need for lighting is a must for their soccer teams to run practices. The impact of this agreement will give our communities a chance to register their children into organize soccer programs. The 4-month agreement has a rent of \$375 month for Monday-Friday use of two fields with lightning for 3.5 hours each day, as well as Saturdays for potential game use from 9am-5pm. The league has agreed to assist with Calwa residents with special rates for Calwa residents at a discount of 25% per child. This league will bring more community members to the park and will provide a recreational option for our Calwa residents.

Prior Board Actions: NA

Attachments: Updated Contract as of 1/7/2022

Recommended motion to be made by Board: Approve contract.

Copies of this report have been provided to: Board Members and District Counsel

Meeting Minutes with SEFYL and CRPD DA

Joe: SEFYL

1. Practice days Monday-Friday 5:30 pm to 8:30 pm
2. Games Saturday's 2 fields 3 & 4 9:00 am to 5:00 pm
3. Games would be from mid-March-May practice mid-February
4. Monthly commitment

Calwa Soccer Tourney

2 days Saturday/Sunday

SEFYL Soccer Tourney

- Dates will be Spring/Fall
- Separate paperwork
- Work into contract priority field use for tourney.
- League responsible for chalking fields
- Chain League goalposts on property
- Allow storage for small items

Team Count

U8 = 8 teams

U6 = 10 teams

U10 = 4 g+b

U12 = 3 g+b

= home field

Side Notes:

Calwa will provide nets

Pay up front cost est money sheet/doc

Potential Fall commitment for

Mid-August through Mid-November

**CALWA RECREATION & PARK DISTRICT
FIELD(S) USE AGREEMENT**

This License Agreement, hereinafter referred to as "Agreement," is made and entered into by and between the Calwa Recreation & Park District, a California Special District, hereinafter referred to as "District," and President Juvencio Alacron and Vice President Joe Hinojosa representing Southeast Fresno Youth Soccer League, hereinafter referred to as "Licensee."

DISTRICT AND LICENSEE AGREE AS FOLLOWS:

1. **Term:** This Agreement shall commence on January 21, 2022, and continue for 4-months (changed from 6 months to 4 months), or unless terminated earlier as provided in this Agreement. If Licensee wishes to renew for another 4-month period (changed from 6 months to 4 month), Licensee shall provide notice to District thirty (30) days before the 4-month period ends (changed from 6 months to 4 months).

2. **Premises:** District, on the dates and times set forth herein, and subject to the terms and conditions of this Agreement, hereby grants to Licensee a license to use the Soccer Fields 3 and 4, hereinafter referred to as "Fields," solely to conduct soccer practices and organized games for multiple teams of various age groups.
 - a. District agrees to permit exclusive field use of the two north fields, fields 3 and 4.
 - b. Licensee agrees to accept the fields in its "as-is" condition "with all faults."
 - i. District will provide field repairs that are a result of the normal wear and tear of field use and provide repairs to "water valve potholes" through filling and artificial turf. (This was added after field inspections with Licensee, was determined that large potholes where our water valves are located pose a major health risk for field use participants, will fix before agreement signed)
 - c. District agrees to provide adequate lighting in the Fields and external restrooms.
 - d. District agrees to provide small storage for Licensee's chalking tools and 4 small foldable goal posts. (Added and DA agreed to provide storage for small league items per request of Licensee.)
 - e. District agrees to allow Licensee to chain up larger soccer goal posts to District property. (Added and DA agreed to provide storage of their larger goal posts).

3. **Licensee's Requirements:** Licensee shall:
 - a. Use the Premises to perform organized soccer games and practices use only. Any other use may only be permitted in writing by the District Administrator.
 - b. Be responsible for chalking or painting the fields lines for fields 3 and 4 only.
 - c. Be responsible for
 - d. Conduct practices and games on fields 2 and 3 only.
 - e. Provide, unless otherwise agreed upon by both parties, and be solely responsible for, all necessary equipment, records, and clean-up to insure effective instruction

and safety of all players.

- f. Fee will be charged upon acceptance of this contract in the amount of \$250.00
 - g. Calwa Residents who can verify physical address will be entitled to a discounted league registration fee of 25% off. (Added 25% percentage)
 - h. Licensee further agrees that District shall not at any time be liable for damage to Licensee (added Licensee) property in or upon the facility, even when left outside dates and times of permitted use.
 - i. Keep accurate enrollment records, including the players name, contact information (i.e. address, phone numbers, email, etc.) and attendance record; and name of parents if a minor. Licensee shall provide a copy of these records to District seasonal basis.
 - j. Licensee will be responsible for the operations of their practices and games. District will have no right to direct, supervise, or control the day-to-day operations or activities of the practices or games provided by Licensee.
 - k. Licensee shall only provide services to children, men's leagues will not be permitted to organize or participate in any organized games.
 - l. Licensee shall use the Fields in a manner which shall not cause interference with the use or occupancy of the other portions of the building by District or others in any way. Licensee's use hereunder will be done in such a manner so as not to interfere with or impose any additional expense upon District in maintaining the fields.
 - m. Licensee shall be respectful to other soccer use and participants and shall require that participants who are not following District rules are asked to leave the field.
 - n. Substitute coaches shall not be permitted. Only Licensee may conduct games/practices.
 - o. Licensee shall not assign or sublease this License Agreement to anyone.
 - p. Licensee shall follow all COVID-19 protocols that District has in place.
4. **Dates and Times of Permitted Use:** The practices will be commencing at 5:30 p.m. and ending at 8:30 p.m. Monday through Friday and Saturday 9:00am-5:00pm (removed Sundays), starting on (01/24/2021). Field use shall reflect agreed hours and not exceed agreed times.
- a. No access will be granted from December 25th through January 2nd.
 - b. Failure to vacate the premises outside of the permitted dates and times of use shall constitute a breach of this contract.
 - c. Licensee shall submit a written schedule to District Administrator for approval.
 - d. No alcohol is allowed while participating in games/practices.
 - e. No drug use is allowed while participating in games/practices.
 - f. All trash must be cleaned up by Licensee prior to every field use.
 - g. Licensee will be responsible for marking out their field boundaries and is allowed to use spray paint or chalk on fields.
 - h. District will be responsible for providing goal posts for the leagues.

- i. Licensee may host tournaments for an adjusted park rental fee, TBD with District Administrator if applicable.
5. **License Fee:** Licensee shall make payments in the amount of \$375/month, to the District as a license fee for the use of two soccer north Fields 3 and 4, the amount will be due on or before the 1st of every month. Price was reduced due to Licensee and participants being residents of the Calwa Recreation and Park District as well as having a 501(c) Non-Profit Status. (added 501 status label).
 - i.
6. **Independent Contractor:** Licensee enters into this Agreement, and will remain throughout the term of this Agreement, as an independent contractor. Licensee agrees that they are not and will not become employees, partners, agents, or principals of District while this Agreement is in effect. Licensee is responsible for providing, at their own expense, disability, unemployment, and other insurance, workers' compensation, training, permits and licenses for themselves and for their employees and subcontractors.
7. **Compliance with Laws and Regulations:** Licensee shall, at Licensee's expense, faithfully observe and comply with all District, Municipal, State and Federal laws, regulations, rules, requirements and orders (collectively referred to as "Rules"), now in force or which may hereafter be in force pertaining to Hall, its building or use thereof.
8. **Indemnification:** Licensee shall indemnify, defend, and hold harmless District, its officers, agents and employees from and against any and all loss, cost (including attorneys' fees), damage, expense and liability (including statutory liability and liability under workers' compensation laws) in connection with claims, judgements, damages, penalties, fines, liabilities, losses, suits administrative proceedings, arising out of any act of neglect by Licensee', its agents, employees, contractors, Lessees, participants, representatives, in, on or about the Hall. This indemnity shall survive the termination of this Agreement.

Licensee hereby releases District from any and all liability or responsibility to Licensee or anyone claiming through or under Licensee by way of subrogation or otherwise for any loss or damage to equipment or property of Licensee covered by any insurance then in force.

- a. Licensee acknowledges that District has advised them that while it is not a requirement of this agreement, general liability insurance protects Licensee from claims for financial, personal injury, property damage and other damages by students. Failure on the part of Licensee to secure general liability insurance does not in any way transfer the responsibility or burden for having such to District.
- b. District shall not at any time be liable for damage or injury to person or property in or upon the facility during the license periods.

- c. Licensee agrees to have class participants sign waivers provided by the District for indemnification and release of liabilities. District may prohibit entry to classes by individuals refusing to sign waivers. It is the responsibility of Licensee to ensure that all participants sign and turn in waivers to District personnel.
9. **Restoration:** If any damage occurs to the Fields, fixtures or equipment, or if any repairs or replacements need to be made to those as a result of Licensee exercise of its rights under this Agreement, Licensee shall pay District for any such damage, repairs or replacements upon demand by District.
10. **Assignment and Sublicensing:** Licensee shall not assign any interest in this Agreement or otherwise transfer or sublicense the Hall or any part thereof the use of the Fields to any party. All legal obligations and responsibilities assigned to Licensee in this Agreement are hence transferred to the substitute for the agreed period but may not exceed two weeks.
11. **Termination:** This Agreement may be terminated based upon any one or more of the following events:
 - a. Termination for Convenience with 30 day's notice to the other party.
 - b. With 5 day's notice for failure of Licensee to pay the License Fee by the last day of the month.
 - c. With 5 day's notice for Licensee's failure to perform any of the terms and conditions of this Agreement.
12. **Notices:** Any notices required to be given under this agreement by either party to the other may be effected by personal delivery in writing. Mailed notices must be addressed to the parties at the addresses appearing with the signatures of this Agreement, but each party may change the address by giving written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of the day of mailing.
13. **Attorneys Fees:** If any legal action, including an action for declaratory relief, is brought to enforce or interpret the provisions of this agreement, the prevailing party will be entitled to reasonable attorneys' fees, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which that party may be entitled.
14. **Venue:** Any lawsuit arising from this Agreement shall be filed in Fresno County, California.
15. **Waiver of Default:** The failure of any party to enforce against the other a provision of this Agreement shall not constitute a waiver of that party's right to enforce such a provision at a later time and shall not serve to vary the terms of the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in Fresno, California.

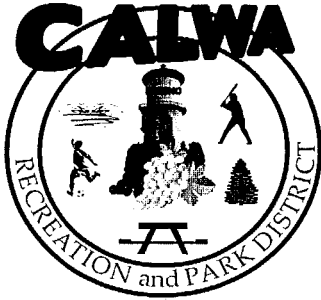
Adam Ramos, District Administrator
Calwa Recreation & Park District

Joe Hinojosa, Licensee
Southeast Fresno Youth Soccer League

Date: _____

Date: _____

**Calwa Recreation and Park District
Agenda Item Transmittal**



Meeting Date: February 1, 2022

Agenda Item Number: F-5

Wording for Agenda: Approval of Purchasing and Installing New Floor in Hall (Action)

Submitting: District Administrator
Contact Name and Phone Number: Adam Ramos
559-264-6867

For action by: <input checked="" type="checkbox"/> District Board
Regular Session: <input type="checkbox"/> Consent Calendar <input checked="" type="checkbox"/> Regular Item <input type="checkbox"/> Public Hearing
Review: District Administrator (Initials Required) <p align="center"><u>AR</u></p>

Department Recommendation: Consider approval of purchasing and installing a new hall floor.

Summary/Background: Reviewed Districts immediate needs that center around the infrastructure of the park. The hall is now being used for numerous services, programs, and events throughout the year. The need for an upgraded floor is necessary to continue to promote an updated and visual representation of the District through the Hall and our Hall rental services. We are seeing an influx in hall rentals as well as programs that we promote with the hall. Current flooring is grossly outdated and miscolored throughout the hall. Total costs would be estimated and not to exceed \$10,000 for the flooring. DA is communicating with local construction companies to receive donated materials and potential labor.

Prior Board Actions: NA

Attachments: Hall Floor Replacement Est Cost.

Recommended motion to be made by Board: Approve upgrade.

Copies of this report have been provided to: Board Members and District Counsel

**Calwa Recreation and Park District
Agenda Item Transmittal**

**Project 1
Hall Floor Replacement**

Item/Product	Est Cost
3,000 sq ft of vinyl flooring	\$2.50-\$3.30/sq ft. Low End: \$7,500.00 High End: \$9,900.00
Misc. installation items	\$100.00
Installation Labor	District Staff
Total Investment	\$10,000.00