**REGULAR BOARD MEETING**

**NOTICE AND AGENDA**

**October 19th, 2021  
TIME – 5:30 P.M.**

*Start Time: 5:40pm Adjourn Time: 8:37pm*

**BOARD CHAIRPERSON DISTRICT ADMINISTRATOR**

Esmeralda Zamora, Chair Adam Ramos

**BOARD VICE CHAIR DISTRICT COUNSEL**

Raul Guerra Vice Chair Hilda Cantú Montoy

**BOARD MEMBERS**

Joseph Perez, Board Member

Laura Garcia, Board Member

Mary L. Rosales, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All participants who call in are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

**CALL TO ORDER AND ROLL CALL**

Roll Call was taken: Board member Mary Rosales: Present, Board member Joseph Perez Present, Board Member Laura Garcia Present, Vice Chair Raul Guerra Present, and Chair Esmeralda Zamora Present. Board Secretary Adam Ramos Present as well as District Legal Counsel Hilda Montoy.

1. **INVOCATION AND FLAG SALUTE**

Invocation and Flag Salute were both lead by Board Member Mary Rosales.

1. **APPROVAL OF AGENDA**

Board Chair Esmeralda Zamora requested item F14 be moved to F1.

Approval of Regular Agenda was first motioned by: Chair Esmeralda Zamora and seconded by Vice Chair Raul Guerra. All in favor vote invoked to Board: all in favor 5 Yes, 0 No.

1. **PUBLIC COMMENTS**

Members of the public wishing to address the District may do so when the item is called. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker’s microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

Public Speaker 1: A Hopeful Encounter Youth Group represented by: Marlene and Wendy. They brought up the current smoking policy regarding smoking. They mentioned issues some friends went through smoking vapes, marijuana, and e-cigs. They suggested that we upgrade our smoking policy to include new smoking fades and trends with new signage throughout the park.

Public Speaker 2: Hector Hernandez: requested that we consider the approval of his adult men’s soccer team to practice and host games there on Saturdays. Mentioned that he will personally control his team and spectators. Mentioned he is aware of previous negative experiences with other soccer clubs in the past and stated that he is okay with having his agreement include a zero tolerance policy and will terminate agreement. Board acknowledges request and will put onto next months (Novembers) agenda.

1. **GUEST SPEAKERS:**
   1. City of Fresno Council President Luis Chavez, District 5 (**Informational**)

Presented By: Luis Chavez and Staff

Chavez presented through Zoom. Presented two options for the District to consider overtime. Option 1: City of Fresno has acquired additional funding through the passing of Measure P. Presented a decision for the District give control of the park to the City of Fresno. District would dissolve including the Board and all control of the park would be responsibility of City of Fresno Parks and Recreation Department. Option 2: City of Fresno and District MOU agreement, Board will act as an advisory committee and carry a voice to represent public of the District. District will dissolve and affairs will be handled by City of Fresno Parks and Recreation Department. Gave an update on Barton Street improvements, with a start date end of this year early next year. Board member Mary Rosales requested any information put on paper.

1. **OLD BUSINESS**
   1. COVID-19 Update – Discussion and Direction by Board on current procedures to Park Operations **(Informational)**

*Presented By DA*

Covid updates for Fresno County presented with new metric. All COVID-19 park policies still in place and masks are optional if vaccinated when entering/using the hall. All programs will have all staff wearing a mask indoor/outdoors.

* 1. Update on Swimming Pool Project and Continuing with Contractor (Direction) Presented by Project Manager Ari Martinez

Ari presented to Board new information and documentation regarding the current balance of the projects budget with the new donation coming in from Kaiser for $30,000.00 said they will have completed pool but will have to seek funding from new donors about the restrooms and fencing. Mentioned the letter that DA provided seeking ARPA funding, said we did not qualify for the funds. Pantar will donate pool equipment with a total of $27,682.00. Mentioned currently working with the City of Fresno to renew project permit, was expired.

**F. NEW BUSINESS**

* 1. Bank Account Information (all accounts) **(Informational)**

*Presented By DA:*

All account information was reviewed. Revenues were presented and Board Member Mary Rosales asked if we could generate more revenue in other areas. Board Member Laura Garcia mentioned a Street Eats event sometime in the future. Board Member Raul Guerra suggested showing on a document the comparison spending from our approved budget against current spending per line item in budget.

* 1. Approval of Board Meeting Minutes **(Action)**

Minutes-Regular Meeting September 21st, 2021

Minutes-Special Meeting September 30th, 2021

*Presented By DA*

Approval for Regular Meeting Minutes for September 21st, 2021 and Special Meeting Minutes for September 30th 2021, were First motioned by: Mary Rosales and second motioned by Laura Garcia. All in favor voted casted: 5 Yes, 0 No, 0 Abstaining.

* 1. All District Employees Current Work Schedules **(Informational)**

*Presented By DA:*

Presented document showcasing the current work schedules for all District employees. Board directed DA to have fixed lunch and regular breaks scheduled on schedules in addition to current information.

* 1. Park and Office Hours of Operations **(Direction)**

*Presented By DA:*

DA presented hours of operations for current District operation hours. Office hours will continue to reflect the 8:30am-5:30pm Mon-Fri and closed on Sat-Sun, while the parks operation hours will continue with Mon-Sun 8am-9pm.

5. Update on Night Owl Security Camera System: Retain and Install Security System **(Action)**

*Requested By Board Member Mary Rosales*

*Presented By: DA*

First Motion: Mary Rosales and Second Motion: Laura Garcia. All in favor vote presented: 5 yes, 0 no, 0 abstain

DA provided documents of purchase receipts and description of product. Board provided direction to keep system, install as soon as possible and make look professional.

6. Approval of New District Park Product/Service Charges (**Action**)

Consider approval of Resolution Adopting Fees For Use of District Facilities and Park

Presented By DA. DA provided information on how the charges work for all of the Districts services and justify the increase in the parks charges. Was directed to table the item until we can provide detailed information on what exactly will increase and any new charges that the District creates. DA will provide extra information next meeting.

7. Update and consideration Adding Park Aide Position **(Direction)**

Presented By: DA

DA presented that the need for an additional staff member is present with the soccer and afterschool programs increasing in participation. Board repeated direction and approval of adding a new staff member as long as the need deems fit. The need is present according to DA and DA will continue with hiring process for assistance with programs and park operations.

9. Halloween Trunk or Treat Event: **(Informational)**

Presented By: DA

DA presented Donaghy provided donation of $700 for the Halloween event. Flyer was provided for the event with detailed information. DA state District will only use $200 of the funds for the event.

10. Approval of Zumba Contract with Vendor: Johana Espinoza **(Action)**

Presented By: DA

First Motion: Mary Rosales Second Motion: Joseph Perez. All in favor vote casted: 5 yes, 0 no, 0 abstain

11. Approval of Zumba Contract with Vendor: Erika Lopez **(Action)**

Presented By: DA

First Motion: Mary Rosales Second Motion: Joseph Perez. All in favor vote casted: 5 yes, 0 no, 0 abstain

12. Approval of Karate Contract with Vendor: Cruz M. Delgado, International Karate Kofuja-Do **(Action)**

Presented By: DA

First Motion: Mary Rosales Second Motion: Joseph Perez. All in favor vote casted: 5 yes, 0 no, 0 abstain

13. Approval of Temporary use of the Soccer Fields for 7v7 501(c)(3) Non- Profit League Papi Football Inc **(Action)**

Presented By: DA and CEO of Papi Football Inc. Luis Torres

Approved. CEO of the Non-profit Luis Torres was not present during the meeting. DA presented all information. Board is requesting more information from Luis Torres and DA will construct an agreement for a trial basis. Board directed DA to hold off until approved at next board meeting. 1st Motion Raul Guerra, 2nd motion: Laura Garcia. Vote as follows: 5 Yes, 0 No, 0 Abstain

14. Consideration and Approval of First Amendment To Agreement For Employment of District Administrator.

First Motion: Laura Garcia Second Motion: Raul Guerra: All in favor vote casted: 5 Yes, 0 No, 0 Abstain.

**H. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION**

**I. ADJOURNMENT: Time 8:37pm**

**Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. However, due to current COVID-19 emergency, the office is partially open. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org**.

**NEXT REGULAR MEETING: November 16th, 2021**

**Certification of Posting**

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on June 10, 2021.

**Adam J. Ramos**   
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