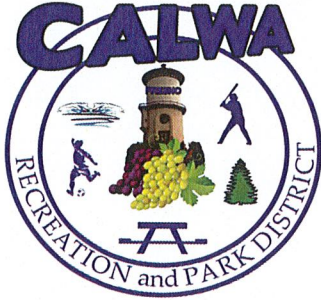


Calwa Recreation and Park District  
Agenda Item Transmittal



Meeting Date: December 21st, 2021

Agenda Item Number: D-1

Wording for Agenda: Update on COVID-19 (Informational)

Submitting: District Administrator

Contact Name and Phone Number: Adam Ramos  
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

District Administrator  
(Initials Required)

AR

**Department Recommendation:** Continue to monitor city and state guidelines regarding COVID-19 and any variants. Continue with events, public outreach, and normal park operations while upholding current COVID-19 policies and new mask mandate enacted by the State of California, or County of Fresno, City of Fresno, and CDC.

**Summary/Background:** District is committed to the safety of all staff and park goers during this pandemic. Vaccines and testing are always suggested to all staff or park goers, and staff are committed to providing information to public on when and how to acquire vaccinations and testing services. During the years since the outbreak, variations of COVID-19 have occurred. District will remain vigilant to the guidelines of the City of Fresno, County of Fresno, State of California, and the CDC for guidance. State of California has enacted an order that states "wear your mask in indoor public spaces and workplaces". (See attachments).

**Prior Board Actions:** Maintain all park operations with current District protocols in place regarding programs and public events implementing new State of California mask mandate.

**Attachments:** Current County of Fresno Metrics, State of California website mask mandate support documents.

**Recommended motion to be made by Board:** Maintain current operations while enforcing mask mandate.

Copies of this report have been provided to: Board Members and District Counsel

# Calwa Recreation and Park District Agenda Item Transmittal

## Masks in daily life

<https://covid19.ca.gov/masks-and-ppe/>

These are the statewide guidelines for masks. Your local area may have more. Check [your area's COVID-19 website](#).

### **Everyone is required to wear masks in the following settings:**

- Indoor public spaces (until January 15, 2022)
- Workplaces (until January 15, 2022)
- Public transit
- Healthcare settings (including long term care facilities)
- Adult and senior care facilities
- Indoors in K-12 schools, childcare, and other youth settings
- State and local correctional facilities and detention centers
- Homeless shelters, emergency shelters, and cooling centers

### **Masks are required for unvaccinated people and recommended for everyone in:**

- Places of worship
- See CDPH's [Guidance for the Use of Face Coverings](#) and [Face Coverings Q&A](#) to learn more.
- Read [Get the Most out of Masking](#) to learn how a mask can best protect you.

### Mask-wearing exemptions

The following individuals are exempt from wearing masks at all times:

- **Children under two years old**, due to the risk of suffocation.
- **People with:**
  - **A medical condition,**
  - **Mental health condition, or**
  - **Disability that precludes wearing a mask.** This includes:
    - Those for whom a mask could obstruct breathing
    - Who are unconscious or incapacitated
    - Unable to remove a mask without assistance
- **People for whom seeing the mouth is essential for communication:**
  - Hearing impaired, or

## Calwa Recreation and Park District Agenda Item Transmittal

- Those communicating with a person who is hearing impaired.
- **People for whom wearing a mask would create a risk as they work**, as determined by:
  - Local, state, or federal regulators, or
  - Workplace safety guidelines.

See complete mask exemptions details at CDPH's [Guidance for the Use of Face Coverings](#).

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### Masks in the workplace

- **Masks are required indoors, regardless of vaccination status.**
- **Masks are not required outdoors** (except during outbreaks), regardless of vaccination status. Workers should be trained for outdoor use of face coverings.
- **Employers must provide unvaccinated employees with NIOSH-certified respirator masks** for voluntary use when:
  - Working indoors, or
  - In a vehicle with others.
- **Unvaccinated workers must wear masks in state offices.**

For more information, see Cal/OSHA's [COVID-19 Prevention Emergency Temporary Standards \(ETS\)](#), the [state public health officer order](#) of July 26, 2021, and [CalHR's Vaccine Verification and Testing RequirementsPDF](#).

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### Guidance for businesses

Masks are required to be worn indoors by all employees and patrons. This is in effect until January 15, 2022.

This mask requirement applies to all workplaces, regardless of whether or not they serve the public, or are open to the public.

# COVID-19 Cases and Vaccinations in Fresno County

Last updated: December 10, 2021 at 10:25 AM (Includes 12/4/21 - 12/10/21)

- **Total Cases:** 145,988 (+1,254)
- **Total Deaths:** 2,294 (+24)
- **Currently Hospitalized:** 184 (-22)
- **Test Results Received and Processed:** 2,014,659 (+33,473)

Visit the [COVID-19 Data Webpage](#) to access the Fresno County Data Hub\* and the Vaccine Dashboard for up-to-date case counts, deaths, hospitalizations, and vaccinations. Please visit the following page: [www.fcdph.org/covid19data](http://www.fcdph.org/covid19data) for more information.

*\*These data are considered preliminary and may be changed without notice. The charts, maps, and other content using these data are similarly subject to change. The COVID-19 Data Dashboard contains information from multiple sources that may be updated at different times.*

## Fresno County Metrics

These metrics are an indicator of the current rate of COVID-19 transmission in the county.

Week	Positivity Rate	New COVID-19 positive case per day per 100K population	Health Equity Metric (HPI Test Positivity)	Trend
12/6	6.0	12.4	7.5	↓
11/29	6.8	19.9	8.4	↓
11/22	7.5	24.6	9.2	↓
11/15	8.2	27.1	10.7	↓
11/8	9.5	33.7	10.4	↑
11/1	8.9	31.8	9.9	↑
10/25	7.8	25.6	8.9	↓
10/18	7.8	26.6	10.0	↓
10/11	8.0	27.0	10.2	-
10/4	7.8	28.7	9.9	↓
9/27	9.3	37.7	11.6	-
9/20	9.4	37.9	10.9	-
9/13	9.1	43.6	10.3	-
9/8	9.8	43.9	10.9	↑
8/30	11.2	40.9	12.9	↑
8/23	12.0	36.6	13.0	↑
8/16	9.8	23.7	11.3	↑
8/12	10.0	22.3	11.1	↑
8/9	9.4	20.8	10.2	↑
8/2	6.3	11.1	7.1	↑

7/26	4.0	6.5	4.0	↑
7/19	2.8	3.9	3.1	↑
7/12	1.5	1.8	1.9	-
6/28	1.5	2.0	1.9	-

*\*California Blueprint Data Archive*

County Risk Level	Positive Test Percentage	Daily New Cases Per 100K
Widespread	More than 8%	More than 10
Substantial	5 - 8%	6 - 10
Moderate	2 - 4.9%	2 - 5.9
Minimal	Less than 2%	Less than 2

## Beyond the Blueprint - California is Open, With Some Restrictions

As of June 15, 2021 California retired the [Blueprint for a Safer Economy Guidance](#). California's economy is now fully open. Restaurants, shopping malls, movie theaters, and most everyday places are operating as normal – with no capacity limits or physical distancing required. However, everyone is still required to follow masking guidelines in select settings. Some restrictions also still exist for large events.

- [Beyond the Blueprint for Industry and Business Sectors](#) (Updated guidance for Mega Events - 8/18/2021)
- [Beyond the Blueprint Questions & Answers: \(Industry and Sector Guidance - 8/18/2021\)](#)
- [Staying Ready - California's COVID-19 Preparedness & Equity Strategies \(6/15/2021\)](#)

## Masking is Still Required in Some Settings

Masking is required for everyone while indoors if they are not fully vaccinated and is strongly recommended for all others. It is anticipated that as case rates rise, hospitalizations and death rates will also rise in the coming weeks in Fresno County.

Everyone, regardless of vaccination status, is still required to wear masks on public transportation (buses, trains, planes, etc.) and some other places (like hospitals and shelters) per CDC guidelines.

People who are not fully vaccinated must still wear masks in all indoor public settings (such as, but not limited to, the grocery store and the movie theater) and should wear masks in outdoor crowded settings when that region is experiencing high COVID-19 transmission.

Fully vaccinated people may go unmasked in most settings (except public transportation and places like hospitals and shelters). Workers must follow Cal/OSHA rules. [Employers \(Cal OSHA Emergency Temporary Standards\)](#).

## Masking Guidance

- [CDPH- General Public Guidance \(7/28/21\)](#)
  - [CDPH - Masking Q & A \(11/30/21\)](#)



- [CDPH- K-12 School Guidance \(11/24/21\)](#)
  - [CDPH - K-12 School Guidance FAQ \(11/15/21\)](#)

## Mega and Large Event Guidance

California has requirements and recommendations for mega-events to reduce COVID-19 transmission. Mega-events are indoor events with 1,000 or more people and outdoor events with 10,000 or more people.

- [CDPH Event Guidance](#)
- [CDPH Event Guidance FAQ](#)

**Indoor Events:** 1,000 or more people, attendees must provide proof that they:

- Are fully vaccinated, or
- Have received a negative COVID-19 test
- Attendees cannot self-attest to verify vaccination status or a negative test result.
- Beginning December 1, 2021, attendees age 18 and older must provide identification at indoor mega-events. Your identification must confirm you are the person:
  - Presenting proof of vaccination status or negative test result, and
  - Entering the venue
  - [Vaccine Record Guidelines Standards \(8/5/2021\)](#)

**Outdoor Events:** 10,000 or more people, the California Department of Public Health (CDPH) recommends that attendees provide proof that they:

- Are fully vaccinated, or
- Have received a negative COVID-19 test
- CDPH recommends venue and event operators to:
  - Not use self-attestation to verify vaccination status or negative test results
  - Use verification options in the CDPH [Vaccine Record Guidelines and Standards](#)
- Beginning December 1, 2021, CDPH recommends that operators ask attendees age 18 and older to provide identification at outdoor mega-events. You may be asked to show identification that confirms you are the person:
  - Presenting proof of vaccination status or negative test result, and
  - Entering the venue

## What's Next

California will keep a close eye on COVID-19 vaccination and infection rates and will review these guidelines periodically.

## COVID-19 Factsheet: Omicron Variant

[\(English\)](#) [\(Español\)](#)

# First Confirmed Case of Omicron Variant Detected in the United States

## Media Statement

For Immediate Release: Wednesday, December 1, 2021

Contact: Media Relations

(404) 639-3286

The California and San Francisco Departments of Public Health have confirmed that a recent case of COVID-19 among an individual in California was caused by the Omicron variant (B.1.1.529). The individual was a traveler who returned from South Africa on November 22, 2021. The individual had mild symptoms that are improving, is self-quarantining and has been since testing positive. All close contacts have been contacted and have tested negative.

Genomic sequencing was conducted at the University of California, San Francisco and the sequence was confirmed at CDC as being consistent with the Omicron variant. This will be the first confirmed case of COVID-19 caused by the Omicron variant detected in the United States.

On November 26, 2021, the World Health Organization (WHO) classified a new variant, B.1.1.529, as a Variant of Concern and named it Omicron and on November 30, 2021, the United States also classified it as a Variant of Concern. CDC has been actively monitoring and preparing for this variant, and we will continue to work diligently with other U.S. and global public health and industry partners to learn more. Despite the detection of Omicron, Delta remains the predominant strain in the United States.

The recent emergence of the Omicron variant (B.1.1.529) further emphasizes the importance of vaccination, boosters, and general prevention strategies needed to protect against COVID-19. Everyone 5 and older should get vaccinated and boosters are recommended for everyone 18 years and older.

For more information on the Omicron variant visit <https://www.cdc.gov/coronavirus/2019-ncov/variants/index.html>.

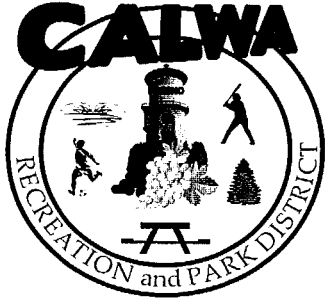
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U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES 

*CDC works 24/7 protecting America's health, safety and security. Whether disease start at home or abroad, are curable or preventable, chronic or acute, or from human activity or deliberate attack, CDC responds to America's most pressing health threats. CDC is headquartered in Atlanta and has experts located throughout the United States and the world.*

Page last reviewed: December 1, 2021

Calwa Recreation and Park District  
Agenda Item Transmittal



**Meeting Date:** December 21, 2021

**Agenda Item Number:** D-2

**Wording for Agenda:** Update on Swimming Pool Project  
(Informational)

**Submitting:** District Administrator  
**Contact Name and Phone Number:** Adam Ramos  
559-264-6867

<b>For action by:</b> <input checked="" type="checkbox"/> District Board
<b>Regular Session:</b> <input type="checkbox"/> Consent Calendar <input checked="" type="checkbox"/> Regular Item <input type="checkbox"/> Public Hearing
<b>Review:</b> <b>District Administrator (Initials Required)</b> <p style="text-align: center;"><u>AR</u></p>

**Department Recommendation:** Continue with construction with current remaining budget.

**Summary/Background:** Latest donation from Kaiser for \$30,000 has been received and processed in Districts account. Awaiting permit renewal from Ari and City of Fresno. Permit will allow District to resume construction on the pool project. New donations were received in the amounts of \$2,000.00 from Lance-Kashian & Company.

**Prior Board Actions:** Continue with construction as funding comes in.

**Attachments:** Current donations received, current expense report, and current work remaining on project.

**Recommended motion to be made by Board:** Schedule work once site permit is renewed, unknown on cost to renew permit.

Copies of this report have been provided to: Board Members and District Counsel



## Calwa Pool Cash Donations



	AMOUNT	DATE
Kaiser Permanente	\$80,000.00	5/22/2019
Maricopa Orchards LLC (Fared Assemi)	\$20,000.00	5/30/2019
Donaghy Sales	\$10,000.00	6/3/2019
County Supervisor District 3 (Sal Quintero)	\$5,000.00	11/8/2019
Chevron	\$5,000.00	5/15/2019
Fresno Housing Authority	\$5,000.00	8/16/2019
Fresno City Council District 5 (Luis Chavez)	\$5,000.00	11/8/2019
American Ambulance	\$5,000.00	8/15/2019
The Spencer Family Charitable Foundation	\$5,000.00	11/6/2019
David "Butch" Benjamin/University Market Inc.	\$5,000.00	11/25/2019
Caglia Environmental/Orange Ave Disposal	\$3,500.00	10/24/2019
CORE Business Interiors	\$3,500.00	11/5/2019
Fresno Deputy Sheriffs Association	\$2,500.00	10/25/2019
US Cold Storage	\$1,500.00	10/29/2019
Bakman Water Company	\$1,500.00	10/24/2019
Ed Kashian, Lance Kashian Co.	\$1,000.00	10/21/2019
HOPE Encounters	\$500.00	6/18/2019
Mid Valley Distributors	\$500.00	8/16/2019
Dirk Poeschel Land Development	\$500.00	5/30/2019
Robert E. Smittcamp	\$5,000.00	5/27/2020
City of Fresno (Councilman Luis Chavez)	\$3,700.00	8/20/2020
City of Fresno (Councilman Luis Chavez)	\$5,000.00	7/29/2019
CalViva Health	\$20,000.00	6/30/2021
Sheriff's Foundation for Public Safety	\$5,000.00	6/10/2021
Kashian	\$2,000.00	11/30/2021
Kaiser Permanente #2 Donation *	\$30,000.00	9/30/2021
Totals: as of 10/11/2021	\$230,700.00	

Calwa Pool Expenses



	Amount	Date	Vendor
Skimmers Autofill Rough, Plumbing Electrical Forming of Pool Grade	\$18,074.26	1/7/2021	C-III
Topographic Survey	\$2,900.00	10/13/2020	Precision Civil Engineering
Grounbreaking Banner	\$160.00	11/21/2019	Yellowdog Signs
Demo of Calwa Pool, Demo of concrete deck, remove/haul debris	\$48,000.00	12/25/2019	C-III
Removal of Palm tree stump	\$2,820.00	12/25/2019	C-III
Permit for demo of pool	\$709.00	12/25/2019	C-III
Pool Import/fill old pool section compact grade, cut/grade new depths	\$22,500.00	9/10/2020	C-III
Permit	\$334.25	8/17/2020	C-III
CMG Construction/Allred Engineering	\$6,000.00	10/13/2020	CMG Construction
Steel Structural Per Plan	\$13,479.00	1/14/2021	C-III
Pool Tile	\$8,328.00	2/22/2021	C-III
Steel Layout	\$39,624.00	3/1/2021	C-III
Total Expense as of 10/11/21	\$162,928.51		
<b>Remaining Budget</b>	<b>\$65,771.49</b>		

Remaining Expenses as of 10/12/21	
Pool Coping	\$ 3,840.00
Pool Concrete	\$ 19,296.00
Plaster	\$ 31,750.00
Fence	\$ 28,949.00
Pool Pump Equipment	\$ 27,682.00
26'x26' Shade Structure w/install	\$ 16,500.00
Restroom and Showers	\$ 93,500.00
<b>Total Remaining Expenses</b>	<b>\$ 221,517.00</b>





Remaining Expenses as of 10/12/21

Pool Coping	\$ 3,840.00
Pool Concrete	\$ 19,296.00
Plaster	\$ 31,750.00
Fence	\$ 28,949.00
Pool Pump Equipment	\$ 27,682.00
26'x26' Shade Structure w/install	\$ 16,500.00
Restroom and Showers	\$ 93,500.00
<b>Total Remaining Expenses</b>	<b>\$ 221,517.00</b>
<b>Remaining Budget</b>	<b>\$65,771.49</b>
<b>Total Deficit</b>	<b>\$ (155,745.51)</b>

**Calwa Recreation and Park District**  
**Reconciliation Detail**  
**Bank of West NEW REV ...08, Period Ending 11/30/2021**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						52,602.06
Cleared Transactions						
Checks and Payments - 67 items						
Check	11/01/2021		Smart and Final	X	-184.55	-184.55
Check	11/01/2021		Streamline	X	-75.00	-259.55
Check	11/01/2021		Amigos Market	X	-67.70	-327.25
Check	11/01/2021		Ameriguard Security...	X	-51.99	-379.24
Check	11/01/2021		Amazon	X	-21.66	-400.90
Check	11/01/2021		Amazon	X	-14.07	-414.97
Check	11/01/2021		Dollar Tree Stores, Inc	X	-13.95	-428.92
Check	11/02/2021		TFS Leasing	X	-137.08	-566.00
Check	11/02/2021		Amazon	X	-18.37	-584.37
Check	11/03/2021		Arco	X	-100.35	-684.72
Check	11/03/2021		Arco	X	-26.35	-711.07
Check	11/05/2021		Sunnyside Trophy	X	-15.17	-726.24
Deposit	11/08/2021		Payroll Transfer	X	-10,000.00	-10,726.24
Check	11/08/2021	1048	Mid Valley Tree Ser...	X	-1,200.00	-11,926.24
Check	11/09/2021		The Home Depot	X	-238.57	-12,164.81
Check	11/09/2021		Verizon Wireless	X	-123.62	-12,288.43
Check	11/09/2021		Terminix	X	-60.00	-12,348.43
Check	11/10/2021		PG and E	X	-1,389.97	-13,738.40
Check	11/10/2021		Target	X	-1,205.46	-14,943.86
Check	11/10/2021		Target	X	-1,119.93	-16,063.79
Check	11/10/2021		Grainger.com	X	-117.76	-16,181.55
Check	11/10/2021	985234	TFS Leasing	X	-83.26	-16,264.81
Check	11/10/2021		TJ Food Liquor Gas	X	-35.76	-16,300.57
Check	11/12/2021		Amazon	X	-188.42	-16,488.99
Check	11/12/2021		Target	X	-119.10	-16,608.09
Check	11/12/2021		Amazon	X	-11.18	-16,619.27
Check	11/12/2021		Amazon	X	-6.48	-16,625.75
Check	11/15/2021		Montoy Law Corpora...	X	-705.00	-17,330.75
Check	11/15/2021		Fresno Turf Supply	X	-690.73	-18,021.48
Check	11/15/2021		Jeff Pfeiffer	X	-550.00	-18,571.48
Check	11/15/2021		A1 Equipment Rentals	X	-300.00	-18,871.48
Check	11/15/2021		Mid Valley Disposal	X	-258.26	-19,129.74
Check	11/15/2021	1045	Hall Deposit Refund	X	-200.00	-19,329.74
Check	11/15/2021		Amazon	X	-25.95	-19,355.69
Check	11/15/2021		Target	X	-25.88	-19,381.57
Check	11/15/2021		Arco	X	-25.35	-19,406.92
Check	11/15/2021		Mid Valley Distributors	X	-21.41	-19,428.33
Check	11/16/2021		Lighting Loan-De La...	X	-1,955.72	-21,384.05
Check	11/16/2021		Unifirst	X	-160.40	-21,544.45
Check	11/16/2021		Amazon	X	-11.21	-21,555.66
Check	11/17/2021		Grainger.com	X	-250.89	-21,806.55
Check	11/17/2021	1046	Hall Deposit Refund	X	-200.00	-22,006.55
Check	11/17/2021		Verizon Wireless	X	-123.62	-22,130.17
Check	11/17/2021	985239	TFS Leasing	X	-83.26	-22,213.43
Check	11/17/2021		Target	X	-10.82	-22,224.25
Check	11/18/2021		TFS Leasing	X	-210.94	-22,435.19
Check	11/19/2021		Target	X	-1,222.79	-23,657.98
Check	11/19/2021		Target	X	-678.58	-24,336.56
Check	11/19/2021		Target	X	-436.50	-24,773.06
Check	11/19/2021		Target	X	-94.26	-24,867.32
Check	11/19/2021		Amazon	X	-77.85	-24,945.17
Check	11/22/2021		AT and T	X	-192.39	-25,137.56
Check	11/23/2021	985254	City of Fresno	X	-4,351.54	-29,489.10
Check	11/23/2021		AT and T	X	-194.40	-29,683.50
Check	11/23/2021		Canva	X	-12.99	-29,696.49
Check	11/24/2021		Amazon	X	-112.60	-29,809.09
Check	11/24/2021		Amazon	X	-30.33	-29,839.42
Check	11/24/2021		Amazon	X	-19.49	-29,858.91
Check	11/26/2021		Walmart	X	-69.26	-29,928.17
Check	11/26/2021		Walmart	X	-40.62	-29,968.79
Check	11/26/2021		Amazon	X	-12.99	-29,981.78
Check	11/29/2021		Central Sanitary Sup...	X	-409.58	-30,391.36
Check	11/29/2021		Zoom Video Commu...	X	-14.99	-30,406.35
Check	11/29/2021		Adobe	X	-14.99	-30,421.34
Check	11/30/2021		Hall Deposit Refund	X	-200.00	-30,621.34

**Calwa Recreation and Park District  
Reconciliation Detail  
Bank of West NEW REV ...08, Period Ending 11/30/2021**

Type	Date	Num	Name	Clr	Amount	Balance
Check	11/30/2021		Amazon	X	-25.56	-30,646.90
Check	11/30/2021		Amazon	X	-14.07	-30,660.97
Total Checks and Payments					-30,660.97	-30,660.97
<b>Deposits and Credits - 13 items</b>						
Deposit	11/01/2021		CALWA RECREATI...	X	140.00	140.00
Deposit	11/01/2021		CALWA RECREATI...	X	405.00	545.00
Deposit	11/01/2021		CALWA RECREATI...	X	500.00	1,045.00
Deposit	11/01/2021		CALWA RECREATI...	X	30,000.00	31,045.00
Deposit	11/03/2021		CALWA RECREATI...	X	20.00	31,065.00
Deposit	11/03/2021		CALWA RECREATI...	X	250.00	31,315.00
Deposit	11/03/2021		CALWA RECREATI...	X	350.00	31,665.00
Deposit	11/03/2021		CALWA RECREATI...	X	1,000.00	32,665.00
Deposit	11/04/2021		CALWA RECREATI...	X	35.00	32,700.00
Deposit	11/08/2021		CALWA RECREATI...	X	600.00	33,300.00
Deposit	11/10/2021		CALWA RECREATI...	X	160.00	33,460.00
Deposit	11/12/2021		CALWA RECREATI...	X	725.00	34,185.00
Deposit	11/16/2021		CALWA RECREATI...	X	1,250.00	35,435.00
Total Deposits and Credits					35,435.00	35,435.00
Total Cleared Transactions					4,774.03	4,774.03
Cleared Balance					4,774.03	57,376.09
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Deposit	07/31/2020		Payroll Transfer		-5,000.00	-5,000.00
Total Checks and Payments					-5,000.00	-5,000.00
Total Uncleared Transactions					-5,000.00	-5,000.00
Register Balance as of 11/30/2021					-225.97	52,376.09
<b>Ending Balance</b>					<b>-225.97</b>	<b>52,376.09</b>

**Calwa Recreation and Park District**  
**Reconciliation Summary**  
Bank of West NEW REV ...08, Period Ending 11/30/2021

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	<u>Nov 30, 21</u>
Beginning Balance	52,602.06
Cleared Transactions	
Checks and Payments - 67 items	-30,660.97
Deposits and Credits - 13 items	35,435.00
Total Cleared Transactions	<u>4,774.03</u>
Cleared Balance	<u><u>57,376.09</u></u>
Uncleared Transactions	
Checks and Payments - 1 item	-5,000.00
Total Uncleared Transactions	<u>-5,000.00</u>
Register Balance as of 11/30/2021	<u><u>52,376.09</u></u>
Ending Balance	52,376.09

**Calwa Recreation and Park District  
Reconciliation Detail  
Bank of the West Payroll, Period Ending 11/30/2021**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						11,571.13
<b>Cleared Transactions</b>						
<b>Checks and Payments - 14 items</b>						
Check	11/01/2021	11093	Ulysses S. Grant	X	-553.33	-553.33
Check	11/01/2021	11091	Joseph Alejandrez	X	-63.80	-617.13
Check	11/02/2021		ADP TAXES	X	-38.12	-655.25
Check	11/05/2021	11094	Eduardo A Cortez	X	-210.55	-865.80
Check	11/05/2021		ADP	X	-80.83	-946.63
Check	11/09/2021		ADP	X	-5,358.68	-6,305.31
Check	11/09/2021		ADP	X	-1,642.70	-7,948.01
Check	11/12/2021		ADP	X	-72.59	-8,020.60
Check	11/16/2021	11095	Ulysses S. Grant	X	-630.39	-8,650.99
Check	11/19/2021		ADP	X	-79.26	-8,730.25
Check	11/23/2021		ADP	X	-5,568.87	-14,299.12
Check	11/23/2021		ADP	X	-1,718.49	-16,017.61
Check	11/29/2021		Ulysses S. Grant	X	-599.76	-16,617.37
General Journal	11/30/2021	GL002		X	-0.30	-16,617.67
<b>Total Checks and Payments</b>					<b>-16,617.67</b>	<b>-16,617.67</b>
<b>Deposits and Credits - 1 item</b>						
Deposit	11/08/2021		Payroll Transfer	X	10,000.00	10,000.00
<b>Total Deposits and Credits</b>					<b>10,000.00</b>	<b>10,000.00</b>
<b>Total Cleared Transactions</b>					<b>-6,617.67</b>	<b>-6,617.67</b>
<b>Cleared Balance</b>					<b>-6,617.67</b>	<b>4,953.46</b>
<b>Register Balance as of 11/30/2021</b>					<b>-6,617.67</b>	<b>4,953.46</b>
<b>Ending Balance</b>					<b>-6,617.67</b>	<b>4,953.46</b>

**Calwa Recreation and Park District**  
**Reconciliation Summary**  
**Bank of the West Payroll, Period Ending 11/30/2021**

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	<u>Nov 30, 21</u>
Beginning Balance	11,571.13
Cleared Transactions	
Checks and Payments - 14 items	-16,617.67
Deposits and Credits - 1 item	10,000.00
Total Cleared Transactions	<u>-6,617.67</u>
Cleared Balance	<u><u>4,953.46</u></u>
Register Balance as of 11/30/2021	4,953.46
Ending Balance	4,953.46



Date	Check No.	Description	Category	Sub Category	Type	Memo	Debit	Credit	Balance
11/29/2021	11096	CHECK	Uncategorized	Uncategorized	CHECK		-599.76		\$4,953.46
11/23/2021		DIRECTDEBIT ADP WAGE PAY 112321 726083378649JIG CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-5568.87		\$5,553.22
11/23/2021		DIRECTDEBIT ADP Tax 112321 RRJIG 112324A01 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-1718.49		\$11,122.09
11/19/2021		DIRECTDEBIT ADP PAYROLL FEES ADP - FEES 111921 2RJIG 8055385 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-79.26		\$12,840.58
11/16/2021	11095	CHECK	Uncategorized	Uncategorized	CHECK		-630.69		\$12,919.84
11/12/2021		DIRECTDEBIT ADP PAYROLL FEES ADP - FEES 111221 2RJIG 8728602 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-72.59		\$13,550.53
11/9/2021		DIRECTDEBIT ADP WAGE PAY 110921 773059685644JIG CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-5358.68		\$13,623.12
11/9/2021		DIRECTDEBIT ADP Tax 110921 RRJIG 110923A01 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-1642.7		\$18,981.80
11/8/2021		XFER TRANSFER FROM CHECKING ***.**6408	Uncategorized	Uncategorized	XFER			10000	\$20,624.50
11/5/2021		DIRECTDEBIT ADP PAYROLL FEES ADP - FEES 110521 2RJIG 1270353 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-80.83		\$10,624.50
11/5/2021	11094	CHECK	Uncategorized	Uncategorized	CHECK		-210.55		\$10,705.33
11/2/2021		DIRECTDEBIT ADP Tax 110221 RRJIG 110223A01 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-38.12		\$10,915.88
11/1/2021	11093	CHECK	Uncategorized	Uncategorized	CHECK		-553.33		\$10,954.00
11/1/2021	11091	CHECK	Uncategorized	Uncategorized	CHECK		-63.8		\$11,507.33

Date	Check No.	Description	Category	Sub Category	Type	Memo	Debit	Credit	Balance
11/30/2021	1044	CHECK	Uncategorized	Uncategorized	CHECK				\$57,376.09
11/30/2021		POS XPLUVV AMAZON.COM*MFO SEATTLE WA ##3381	Bills & Utilities	Internet	POS		-200		\$57,576.09
11/30/2021		POS AMAZON PRIME*F43JT08F3 AMZN.COM/BILL WA ON 211130 #3381	Business & Office	Advertising	POS		-25.56		\$57,601.65
11/29/2021		DIRECTDEBIT CENTRAL SANITARY ONLINE PMT 112921 CKF412279708POS CCD	Entertainment	Uncategorized	DIRECTDEBIT		-409.58		\$57,615.72
11/29/2021		POS ADOBE *800-833-6687 ADOBE.LV/ENUS CA ON 211128 #3381	Entertainment	Shopping	POS		-14.99		\$58,025.30
11/29/2021		POS ZOOM.US 888-799-9666 SAN JOSE CA ON 211128 #3381	Bills & Utilities	Telephone	POS		-14.99		\$58,040.29
11/26/2021		POS 076242 Walmart.com Bentonville AR ##3381	Entertainment	Shopping	POS		-69.26		\$58,055.28
11/26/2021		POS 268201 Walmart.com Bentonville AR ##3381	Bills & Utilities	Shopping	POS		-40.62		\$58,124.54
11/26/2021		POS K5ZK89 AMAZON.COM*NZ1 SEATTLE WA ##3381	Bills & Utilities	Internet	POS		-12.99		\$58,165.16
11/24/2021		POS CQ9A0A AMAZON.COM*OUG SEATTLE WA ##3381	Entertainment	Books & Magazines	POS		-30.33		\$58,178.15
11/24/2021		POS DULGGM AMAZON.COM*O04 SEATTLE WA ##3381	Entertainment	Books & Magazines	POS		-19.49		\$58,208.48
11/24/2021		POS X7K529 AMAZON.COM*031 SEATTLE WA ##3381	Bills & Utilities	Internet	POS		-112.6		\$58,227.97
11/23/2021		DIRECTDEBIT AT&T (PAC BELL) ONLINE PMT 112321 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-194.4		\$58,340.57
11/23/2021	985254	CHECK	Uncategorized	Uncategorized	CHECK		-4351.54		\$58,534.97
11/23/2021		POS CANVA *103248-2167759 CAMDEN DE ON 211123 #3381	Entertainment	Recreation	POS		-12.99		\$62,886.51
11/22/2021		POS AT&T MOBILITY EPAY 8003310500 TX ON 211121 #3381	Bills & Utilities	Telephone	POS		-192.39		\$62,899.50
11/19/2021		POS 432881 TARGET T - 900 Sha Clovis CA ##3381	Household	Groceries	POS		-678.58		\$63,091.89
11/19/2021		POS 004531 TARGET T - 695 W H Clovis CA ##3381	Household	Groceries	POS		-1222.79		\$63,770.47
11/19/2021		POS EZK01V AMAZON.COM*2F7 SEATTLE WA ##3381	Bills & Utilities	Internet	POS		-77.85		\$64,993.26
11/19/2021		POS 505028 TARGET T - 5740 N Fresno CA ##3381	Household	Groceries	POS		-94.26		\$65,071.11
11/19/2021		POS 116670 TARGET T - 5740 N Fresno CA ##3381	Household	Groceries	POS		-436.5		\$65,165.37
11/18/2021		DIRECTDEBIT LEASE DIRECT WEB PAY 111821 73340707 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-210.94		\$65,601.87
11/17/2021		DIRECTDEBIT VERIZON ONLINE PMT 111721 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-123.62		\$65,812.81
11/17/2021	985239	CHECK	Uncategorized	Uncategorized	CHECK		-83.26		\$65,936.43
11/17/2021	1046	CHECK	Uncategorized	Uncategorized	CHECK		-200		\$66,019.69
11/17/2021		POS 052039 TARGET T - 6655 No Fresno CA ##3381	Household	Groceries	POS		-10.82		\$66,219.69
11/17/2021		POS GRAINGER 877-2022594 IL ON 211117 #3381	Uncategorized	Uncategorized	POS		-250.89		\$66,230.51
11/16/2021		DIRECTDEBIT LEASE DIRECT WEB PAY 111621 73994872 CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-1955.72		\$66,437.12
11/16/2021		DIRECTDEBIT UNIFIRST ONLINE PMT 111621 CKF412279708POS CCD	Entertainment	Books & Magazines	DIRECTDEBIT		-160.4		\$68,437.52
11/16/2021		POS S05UQV AMAZON.COM*HM5 SEATTLE WA ##3381	Entertainment	Books & Magazines	POS		-11.21		\$68,597.52
11/16/2021		CREDIT REMOTE DEP TO CHECKING *** *6408	Uncategorized	Uncategorized	CREDIT			1250	\$68,608.73
11/15/2021		DIRECTDEBIT MONTOY LAW CORPO ONLINE PMT 111521 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-705		\$67,358.73
11/15/2021		DIRECTDEBIT JEFF PFEIFFER ONLINE PMT 111521 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-550		\$68,063.73
11/15/2021	1045	CHECK	Uncategorized	Uncategorized	DIRECTDEBIT		-258.26		\$68,613.73
11/15/2021		DEBIT PREVIOUS PERIOD ACTIVITY RESULTED IN MONTHLY SERVICE CHARGE	Uncategorized	Uncategorized	CHECK		-200		\$68,871.99
11/15/2021		POS TARGET.COM * 800-591-3869 MN ON 211114 #3381	Entertainment	Shopping	POS		-25		\$69,071.99
11/15/2021		POS 667271 ARCO #42379 AMPM FRESNO CA ##3381	Auto & Transportation	Maintenance & Repair	POS		-25.88		\$69,096.99
11/15/2021		POS A1 EQUIPMENT RENTALS FRESNO CA ON 211115 #3381	Uncategorized	Uncategorized	POS		-25.35		\$69,122.87
11/15/2021		POS W5NUZG AMAZON.COM*W57 SEATTLE WA ##3381	Bills & Utilities	Internet	POS		-300		\$69,148.22
11/15/2021		POS MID VALLEY DISTRIBUTOR FRESNO CA ON 211114 #3381	Uncategorized	Internet	POS		-25.95		\$69,448.22
11/15/2021		POS SQ *FRESNO TURF SUPPLY FRESNO CA ON 211114 #3381	Entertainment	Shopping	POS		-21.41		\$69,474.17
11/15/2021		CREDIT VALUED CUSTOMER MONTHLY SERVICE CHARGE REBATE	Entertainment	Shopping	POS		-690.73		\$69,495.58
11/12/2021		POS 471506 TARGET T - 3150 W Fresno CA ##3381	Household	Groceries	CREDIT			25	\$70,186.31
11/12/2021		POS IBAV9F AMAZON.COM*ZR1 SEATTLE WA ##3381	Bills & Utilities	Internet	POS		-119.1		\$70,161.31
11/12/2021		POS BHZZ0S AMAZON.COM*VM2 SEATTLE WA ##3381	Bills & Utilities	Internet	POS		-6.48		\$70,280.41
11/12/2021			Bills & Utilities	Internet	POS		-11.18		\$70,286.89

11/12/2021	POS SMRCET AMAZON.COM*281 SEATTLE WA ##3381	Bills & Utilities	Internet	POS	-188.42		\$70,298.07
11/12/2021	CREDIT REMOTE DEP TO CHECKING ***_**6408	Uncategorized	Uncategorized	CREDIT		725	\$70,486.49
11/10/2021	DIRECTDEBIT PACIFIC GAS & EL ONLINE PMT 111021 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT	-1389.97		\$69,761.49
11/10/2021	CHECK	Uncategorized	Uncategorized	CHECK			\$71,151.46
11/10/2021	POS 146759 TARGET T- 695 W H Clovis CA ##3381	Household	Groceries	POS	-83.26		\$71,234.72
11/10/2021	POS 046758 TARGET T- 695 W H Clovis CA ##3381	Household	Groceries	POS	-1119.93		\$72,354.65
11/10/2021	POS 468125 T J FOOD LIQUO FRESNO CA ##3381	Auto & Transportation	Gas	POS	-1205.46		\$73,560.11
11/10/2021	POS GRAINGER 877-2022594 IL ON 211110 #3381	Uncategorized	Uncategorized	POS	-35.76		\$73,595.87
11/9/2021	CREDIT REMOTE DEP TO CHECKING ***_**6408	Uncategorized	Uncategorized	CREDIT	-117.76	160	\$73,713.63
11/9/2021	DIRECTDEBIT THE HOME DEPOT R ONLINE PMT 110921 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT	-238.57		\$73,553.63
11/9/2021	DIRECTDEBIT VERIZON ONLINE PMT 110921 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT	-123.62		\$73,792.20
11/8/2021	DIRECTDEBIT TERMINIX ONLINE PMT 110921 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT			\$73,915.82
11/8/2021	CHECK	Uncategorized	Uncategorized	CHECK	-60		\$73,975.82
11/8/2021	XFER TRANSFER TO CHECKING ***_**5854	Uncategorized	Uncategorized	CHECK	-1200		\$75,175.82
11/8/2021	CREDIT REMOTE DEP TO CHECKING ***_**6408	Uncategorized	Uncategorized	XFER	-10000		\$85,175.82
11/5/2021	POS SUNNYSIDE TROPHY FRESNO CA ON 211105 #3381	Uncategorized	Uncategorized	CREDIT		600	\$84,575.82
11/4/2021	CREDIT REMOTE DEP TO CHECKING ***_**6408	Entertainment	Shopping	POS	-15.17		\$84,590.99
11/3/2021	POS 267804 ARCO #42744 FRESNO CA ##3381	Uncategorized	Uncategorized	CREDIT		35	\$84,555.99
11/3/2021	POS 234162 ARCO #42744 FRESNO CA ##3381	Auto & Transportation	Gas	POS	-26.35		\$84,582.34
11/3/2021	CREDIT REMOTE DEP TO CHECKING ***_**6408	Auto & Transportation	Gas	POS	-100.35		\$84,682.69
11/3/2021	CREDIT REMOTE DEP TO CHECKING ***_**6408	Uncategorized	Uncategorized	CREDIT		1000	\$83,682.69
11/3/2021	CREDIT REMOTE DEP TO CHECKING ***_**6408	Uncategorized	Uncategorized	CREDIT		350	\$83,332.69
11/3/2021	CREDIT REMOTE DEP TO CHECKING ***_**6408	Uncategorized	Uncategorized	CREDIT		250	\$83,082.69
11/2/2021	DIRECTDEBIT LEASE DIRECT WEB PAY 110221 74107692 CCD	Uncategorized	Uncategorized	CREDIT		20	\$83,062.69
11/2/2021	POS YOGTTQ AMAZON.COM*517 SEATTLE WA ##3381	Bills & Utilities	Internet	DIRECTDEBIT	-137.08		\$83,199.77
11/1/2021	POS TNMRJ8 AMAZON.COM*AF7 SEATTLE WA ##3381	Entertainment	Books & Magazines	POS	-18.37		\$83,218.14
11/1/2021	POS AMERIGUARD SEC. SYSTEM FRESNO CA ON 211101 #3381	Household	Home Improvement	POS	-21.66		\$83,239.80
11/1/2021	POS GETSTREAMLINE.COM WEB SACRAMENTO CA ON 211101 #3381	Uncategorized	Uncategorized	POS	-51.99		\$83,291.79
11/1/2021	POS 042596 DOLLAR GENERAL FRESNO CA ##3381	Entertainment	Shopping	POS	-75		\$83,366.79
11/1/2021	POS 611540 AMIGOS FOOD MA FRESNO CA ##3381	Household	Groceries	POS	-13.95		\$83,380.74
11/1/2021	POS 587576 SMART AND FINA FRESNO CA ##3381	Household	Groceries	POS	-67.7		\$83,448.44
11/1/2021	POS AMAZON PRIME*2H9LV3EV3 AMZN.COM/BILL WA ON 211031 #3381	Business & Office	Advertising	POS	-184.55		\$83,632.99
11/1/2021	DEP	Uncategorized	Uncategorized	DEP	-14.07	30000	\$83,647.06
11/1/2021	CREDIT REMOTE DEP TO CHECKING ***_**6408	Uncategorized	Uncategorized	CREDIT		500	\$53,647.06
11/1/2021	CREDIT REMOTE DEP TO CHECKING ***_**6408	Uncategorized	Uncategorized	CREDIT		405	\$53,147.06
11/1/2021	CREDIT REMOTE DEP TO CHECKING ***_**6408	Uncategorized	Uncategorized	CREDIT		140	\$52,742.06

Expenses November	EST	ACT	DIFFERENCE	
			OVER	UNDER
Audit				
Bank Fees	\$ 25.00	\$ -	\$ -	
Cleaning Supplies	\$ 450.00	\$ 457.92	\$ 7.92	
District Counsel	\$ 800.00	\$ 705.00		\$ 95.00
District Board Elections				
Electricity	\$ 2,600.00	\$ 1,389.97		\$ 1,210.03
Electrical Field Lighting Loan	\$ 1,955.72	\$ 1,955.72	\$ -	
Equipment Fuel	\$90.00	\$ 187.81	\$ 97.81	
Event Costs	\$ 600.00	\$ 5,023.72	\$ 4,423.72	
Fresno Co. Service Fees				
Liability Insurance				
Internet	\$112.00	\$ 192.39	\$ 80.39	
Landline Phone	\$ 185.00	\$ 194.40	\$ 9.40	
Mobile Phone	\$ 123.00	\$ 247.24	\$ 124.24	
Memberships				
Mileage				
Office Equipment (printer lease/services)	\$ 160.00	\$ 514.54	\$ 354.54	
Office Supplies	\$ 140.00	\$ 207.47	\$ 67.47	
Professional Development	\$ -	\$ -	\$ -	
Recreation Programs	\$ 400.00	\$ 471.42	\$ 71.42	
Repairs & Maintenance	\$ 4,000.00	\$ 3,685.98		\$ 314.02
Security				
Security Monitoring System (Ameriguard)	\$ 52.00	\$ 51.99		\$ 0.01
Technology Services	\$ 105.00	\$ 146.11	\$ 41.11	
Trash Disposal	\$ 300.00	\$ 258.26		\$ 41.74
Vehicle Leasing/Financing	\$ -	\$ -	\$ -	
Water	\$ 2,500.00	\$ 4,351.54	\$ 1,851.54	
Swimming Pool Maintenance	\$ -	\$ -	\$ -	
Swimming Pool Construction				

Employee Cost				
Employee Salaries	\$ 15,500.00	\$ 12,985.38		\$ 2,514.62
Payroll Taxes	\$ 2,100.00	\$ 3,399.31	\$ 1,299.31	
Payroll Fees	\$ 160.00	\$ 232.68	\$ 72.68	
Director Stipends	\$ 1,000.00	\$ -	\$ -	
Workers Compensation		\$ -	\$ -	
HR Miscellaneous	\$ 125.00	\$ 19.49		\$ 105.51
<b>Total:</b>	<b>\$ 18,885.00</b>	<b>\$ 16,636.86</b>	<b>\$ 1,371.99</b>	<b>\$ 2,267.63</b>



Calwa Recreation and Park District FY: 21/22

	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	YTD Totals	Use %
<b>FINAL CRPD: BUDGET FY 21/22</b>														
<b>Employee Cost</b>														
A	\$ 16,500.00	\$ 16,000.00	\$ 17,000.00	\$ 19,000.00	\$ 17,500.00	\$ 15,500.00	\$ 16,150.00	\$ 16,500.00	\$ 15,500.00	\$ 20,000.00	\$ 17,000.00	\$ 19,000.00	\$ 203,650.00	29.60
B	10669.24	15495.74	10297.17	10967.32	12985.38	2100.00	1950.00	1900.00	1900.00	2000.00	2000.00	2000.00	60414.85	72.3
C	2983.8	4847.86	2905.5	2808.05	3395.31	2100.00	1900.00	1900.00	1900.00	2000.00	2000.00	2000.00	16944.52	52.9
D	160.00	160.00	160.00	160.00	160.00	160.00	160.00	160.00	160.00	160.00	160.00	160.00	1014.83	22.2
E	232.43	158.52	156.96	232.24	232.68	1000.00	500.00	500.00	1000.00	500.00	500.00	500.00	1667.42	100
F	963.03	0	0	704.39	0	100.00	100.00	100.00	125.00	125.00	125.00	100.00	16608.97	48.4
	16608.97	255.86	100.00	52	19.49								629.35	
	302													
	\$ 36,168.97	\$ 18,560.00	\$ 19,760.00	\$ 21,660.00	\$ 20,360.00	\$ 18,885.00	\$ 18,860.00	\$ 18,160.00	\$ 18,685.00	\$ 22,785.00	\$ 18,785.00	\$ 21,760.00	\$ 254,428.97	
ACT:	\$ 31,759.47	\$ 20,757.98	\$ 13,359.63	\$ 14,766.00	\$ 16,636.86									
<b>Expenses</b>														
Audit														
Bank Fees	\$ 7,930.00												\$ 8,000.00	99.1
Cleaning Supplies	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 795.00	0
District Counsel	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District Board Elections	654.62	0	426.88	0	457.92	350.00	350.00	400.00	700.00	400.00	600.00	400.00	5,850.00	26.3
Electricity	795	945	780	0	705	700.00	900.00	800.00	800.00	1,000.00	900.00	800.00	10,200.00	31.6
Electrical Field Lighting Loan	2,900.00	2,500.00	3,000.00	2,600.00	2,600.00	2,750.00	2,500.00	3,000.00	2,500.00	3,200.00	2,750.00	2,700.00	33,000.00	33.4
Equipment Fuel	1463.07	0	813.77	0	1389.97	1,955.72	1,955.72	1,955.72	1,955.72	1,955.72	1,955.72	1,955.72	11,006.81	36.3
Event Costs	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 100.00	\$ 90.00	\$ 90.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 7,822.88	53.7
Fresno Co. Service Fees	116.95	120.71	121.85	0	187.81	600.00	600.00	200.00	200.00	250.00	250.00	400.00	547.32	170
Liability Insurance	14.98	1420.73	72.75	808.25	5023.72								7340.43	
Internet	\$ 13,991.00												\$ 13,991.00	99.99
Landline Phone	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 1,399.51	44.5
Mobile Phone	37.33	37.33	37.33	294.39	192.39	185.00	185.00	185.00	185.00	185.00	185.00	185.00	\$ 598.77	46.3
Memberships	206	215.34	195.57	215.57	194.4	123.00	123.00	123.00	123.00	123.00	123.00	122.00	1,026.88	50.2
Mileage	122.07	123.84	123.84	123.72	247.24								740.71	2.3
Office Equipment (print/lease/service)	\$ 14.07	\$ 14.07	\$ 14.07	\$ 0	\$ 0								\$ 42.21	0
Office Supplies	\$ 180.00	\$ 160.00	\$ 160.00	\$ 180.00	\$ 160.00	\$ 160.00	\$ 180.00	\$ 180.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 2,000.00	69.6
Professional Development	509.23	83.26	285.47	0	514.54	140.00	140.00	140.00	140.00	140.00	140.00	140.00	1,392.5	36.2
Recreation Programs	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 608.54	0
Repairs & Maintenance	116.37	28.81	12.18	243.71	207.47								\$ 1,000.00	0
	\$ 600.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 5,000.00	101.2
	431.46	3297.68	813.81	47.33	471.42	4,500.00	3,500.00	3,000.00	3,000.00	4,000.00	3,500.00	3,250.00	\$ 50,617	21.4
	\$ 3,750.00	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,250.00	\$ 45,000.00	21.4
	1029.84	1326.64	2160.75	1443.04	3685.98								9646.25	







# CALWA RECREATION & PARK DISTRICT MEETING AGENDA

www.calwarecreation.org

## REGULAR BOARD MEETING NOTICE AND AGENDA November 19, 2021 TIME – 5:30 P.M.

**BOARD CHAIRPERSON**  
Esmeralda Zamora, Chair

**DISTRICT ADMINISTRATOR**  
Adam Ramos

**BOARD VICE CHAIR**  
Raul Guerra Vice Chair

**DISTRICT COUNSEL**  
Hilda Cantú Montoy

**BOARD MEMBERS**  
Joseph Perez, Board Member  
Laura Garcia, Board Member  
Mary L. Rosales, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All participants who call in are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

### CALL TO ORDER AND ROLL CALL

**Meeting was called to order at: 5:37pm**

#### A. INVOCATION AND FLAG SALUTE

**Invocation and Flag Salute were both lead by Board Member Mary Rosales.**

#### B. APPROVAL OF AGENDA

**1<sup>st</sup> Motion was presented by: Mary Rosales and 2<sup>nd</sup> Motion was presented by: Laura Garcia. All if favor vote: 5 ayes, 0 no, 0 abstain**

#### C. PUBLIC COMMENTS

Members of the public wishing to address the District may do so when the item is called. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When

addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

**Public Member Joe Hinojosa, address 1406 E. Floradora Fresno 93728 acting as a representative of Southeast Fresno Youth Soccer League. Stated that he would like to have Calwa Park act as the official home field for the youth soccer league. Requested to host practices and games here. Willing to donate a contribution of \$250.00 as a gesture of appreciation for the field use that they are currently using as well as providing/purchasing two new soccer nets for the parks goal posts. Seeking spring and fall use. They are currently at Sunnyside Park and can potentially host 2 soccer tournaments at park. Willing to give children from the 93725 zip code a discount of 20% off registration fees. Does have insurance for the league.**

#### **D. OLD BUSINESS**

- a. COVID-19 Update – Discussion and Direction by Board on current procedures to Park Operations **(Informational)**

*Presented By DA: Pages 4-5*

**Presented board with current metrics on the COVID-19 positivity rate. Mentioned staff and program participants are required to wear a mask if unvaccinated or assisting with the public. No new mask mandates were suggested.**

- b. Update on Swimming Pool Project **(Informational)**

*Presented By: DA Pages 6-9*

**Presented board with information on current budget, current donations/donors. Presented new donor from Kaiser for a total of \$30,000.00. Mentioned that the construction permit is expired and waiting on Ari (Project Leader) to renew through the City of Fresno. No work can be completed until permit is renewed.**

#### **F. NEW BUSINESS**

1. Bank Account Information (all accounts) **(Informational)**

*Presented By DA: Pages 10-17*

**Reviewed REV and PR accounts. Board was impressed with income generated and Raul G. noticed the rising trend of revenue generated for District. On page 17, comments/questions were provided to DA. Board would like to see why the water bill is high in the fall/winter months and requested to see the last 6 months of water**



spending in comparison to previous fiscal years. Purple Pipe structures were presented as options to decrease water bill from City of Fresno. Requested to look into water options to decrease spending. Board requested to view a percentage uses against the overall budget. Board requested purchasing a hall for rent sign to increase REV and put on the gate.

2. Approval of Board Meeting Minutes (**Action**)  
Minutes-Regular Meeting October 19, 2021  
*Presented By DA: Pages 18-22*

**1<sup>st</sup> Motion to Approve Minutes: Board member Laura Garcia. 2<sup>nd</sup> Motion was Board member Esmeralda Zamora. All in favor vote: 5 ayes, 0 nays, 0 abstain.**

3. Approval to Update District Tobacco Policy (**Action**)  
Presented By: *Bao Xiong*, Program Manager  
Asian Pacific Islander Partners & Advocates Countering Tobacco (API PACT) Program and DA. *Pages: 23-28*

**Transmittal report presented board with new information on adding electronic smoking to the signage and policy of the District. Organization would provide free updated signs for the park to include updated images that reflect the adjustments to the policy. 1<sup>st</sup> motion: Laura Garcia and 2<sup>nd</sup> motion: Joseph Perez. Laura is requested old policy vs new policy. All if favor vote casted: 5 yes, 0 no, 0 abstain. Was directed to work with Legal Counsel to create amendment to current tobacco policy to reflect e-smoking.**

4. Halloween Trunk or Treat Event Expense Report and Future Events for November-December 2021: (**Informational**)  
*Presented By: DA Pages 29-30*

**DA presented board with an expense report for the Halloween Event. Presented estimated attendance to board and outcomes and feedback from the public. Presented flyer for turkey giveaway. Board member Laura Garcia presented information to reach out to the Food Bank and seek food boxes of produce and perishables. Presented information for potential event for Christmas for the public, nothing is finalized. Board member Laura Garcia requested all program flyers for the District. Presented information on newest program, the toddler soccer program on Mondays that is indoors.**

5. Consider and approve raises for Current Full Time Staff Members: Office Assistant and Maintenance Supervisor (**Action**)  
*Presented By: DA Pages: 31-35*

**Board approved raises for both positions. 1<sup>st</sup> Motion Laura Garcia, 2<sup>nd</sup> motion: Esmeralda Zamora. All in favor vote casted: 4 yes, 0 no, 1 abstain (JP). Board suggested in the future we provide approved scheduled raises for all employees, not just individuals. Board requested to review the tax apportionments, should be increasing.**

6. Approval of Bizarre Art Festival Contract, Event Host: Serena Lujan (**Action**)  
*Presented By: DA Pages: 36-41*

**1<sup>st</sup> motion: Mary Rosales 2<sup>nd</sup> Motion: Joseph Perez. All in favor voted casted: 5 yes, 0 no, 0 abstain. Contract was approved with edits to the contract. Board requested that contract approval is based on the stipulations provided as such: all final payments and proof of security, trash, restrooms all submitted**

**15 days in advance, anyone 18 years of age and below must be accompanied by an adult, 4 security guards are required due to the estimated attendance numbers. Failure to provide these documents will warrant termination of contract and event.**

7. Approval of Boxing Contract with Elias Blajos Jr of Velardes Boxing Gym  
Presented By: DA and Elias Blajos **(Action)** Pages: 42-49

**1st Motion to approve contract: Mary Rosales 2<sup>nd</sup> Motion to approve: Esmeralda Zamora. All in favor voted casted: 5 yes, 0 no, 0 abstain. Board did request that Elias Blajos Jr. pass a background check through the District.**

8. Consider Approval of Hector Hernandez Men's Adult Soccer League Renting District Fields for Practice and Games **(Action)**  
Presented By: DA Pages: 50

**Board has stated in the past that the District will not approve adult mens soccer leagues moving forward due to numerous past incidents at the park. Motion to deny: 1<sup>st</sup> motion to Deny: Raul Guerra and 2<sup>nd</sup> motion: Mary Rosales. All in favor voted casted to deny F-8, 5 yes, 0 no, 0 abstain.**

9. Consider approval of Field Use Agreement for Trial Use of Soccer Fields for 7 v 7 501(c) Non-Profit Soccer League Papi Futbol Inc. **(Action)**  
Presented By: DA and Luis Torres Pages: 51-58.

**Moved item from F-9 to F-5 in agenda. Mr. Torres presented information about his league to the board. Requesting to approve his contract for use of the practice and play at Park. Is a 4-6 month season, each team has a coach, only allowing female adult teams and kids aged 17 and under. Requested by board that female players only play against their own ages. Requesting enrollment information and ages of all participants. Kids will play only Saturdays or Sundays, weekdays will be practice days. Board requested to clean up language in the contract to include one field use, ages of the participants, and ages play their own age. Board tabled item to vote at December board meeting and update contract language.**

10. Update on Prop 68 **(Informational)**  
Presented By: DA Pages: 59-65

**Board was presented with update on Prop 68. Zoom community meeting was held on 11-9-21. Slides from the presentation were provided to the Board to show final layout of the planned construction. Board requested that information about attendance numbers and results be provided for Board regarding the meetings that took place in the last year. Contract information about the project were also requested. Board member MR, presented asking WRT (Design and Consultation firm) if Prop 68 project be canceled due to lack of community input.**

11. Approval of Contract Tenant Blanca Parra of El Dorado Taqueria **(Action)**  
Presented By: DA Pages: 66-70

**Board presented with current contract. After review, board requested that rent increase to \$600 and they cover 100% of PGE charges to their structure. 1<sup>st</sup>**

motion with the increase in rent to \$600 was provided by Board Member Joseph Perez and 2<sup>nd</sup> motion was provided by Laura Garcia. DA will take information back to tenants to see if new adjustments are feasible and if they accept new terms. All in favor voted casted with new stipulations: 5 yes, 0 no, 0 abstain.

**H. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION**

**I. ADJOURNMENT**

Time adjourned: 9:08pm

Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. However, due to current COVID-19 emergency, the office is partially open. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to [info@calwarecreation.org](mailto:info@calwarecreation.org). The agenda packet is posted at [www.calwarecreation.org](http://www.calwarecreation.org).

**NEXT REGULAR MEETING:**

**December 21, 2021**

**Certification of Posting**

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at [www.calwarecreation.org](http://www.calwarecreation.org) on Oct 15, 2021.

*Adam J. Ramos*

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Calwa Recreation and Park District  
Agenda Item Transmittal



Meeting Date: December 21, 2021

Agenda Item Number: F-3

Wording for Agenda: Thanksgiving Event Expense Report and Future Events for December (Informational)

Submitting: District Administrator  
Contact Name and Phone Number: Adam Ramos  
559-264-6867

<b>For action by:</b> <input checked="" type="checkbox"/> District Board
<b>Regular Session:</b> <input type="checkbox"/> Consent Calendar <input checked="" type="checkbox"/> Regular Item <input type="checkbox"/> Public Hearing
<b>Review:</b> District Administrator (Initials Required)  AR

Department Recommendation: NA

**Summary/Background:** District hosted its 2<sup>nd</sup> Annual Thanksgiving Turkey Giveaway. We partnered with MLTV, Binational of Central California, and other donors who provided the District with \$4,665.00 in donations. Turkey Drive Giveaway happened on 11/19/21 and DA has raised \$4,665.00 through various donors and resources. We partnered with Wawona Cold Food Storage, MLTV, Binational of Central California, Knights of Columbus, Dr. Joaquin Arambula and others to ensure that many families in Calwa had a turkey this holiday season. We purchased our turkeys for .79/pound from Target and with the average cost per turkey being \$8-\$15. We were able to provide 400 turkeys and 150 small chickens (donated items, no cost to District/Donors) to the public. We asked all public to provide a zip-code when acquiring the turkey/chicken and the results are listed in the table provided on page 3 of this report. We also received positive news coverage about this event from Abc30, Univision, Telemundo, and other media outlets.

*Christmas Event reports will be provided to board in January 2022.*

Prior Board Actions: NA.

Attachments: Financial Expense Report, Attendants Zip Code Table.

Recommended motion to be made by Board: NA

Copies of this report have been provided to: Board Members and District Counsel

## Calwa Recreation and Park District Agenda Item Transmittal

### Calwa Recreation and Park District Thanksgiving Event Expense Report

Event Date: 11/19/2021  
Public Attendance: 500 Vehicles  
Est. Community Members Impacted: 1,200

Donors	Amount
Ricardo Castroean/DBA MLTV- Live/Binational	\$1,250.00
Knights of Columbus St. Helens Council 11335	\$1,000.00
Wawona Frozen Foods	\$1,000.00
Calwa Budgeted Line Items: Events	\$600.00
Board Member Director Stipend Donations	\$815.00
<b>Totals:</b>	<b>\$4,665.00</b>

Vendor	Expense Items	Totals	Date of Purchase
Target	Turkeys	\$436.50	11/18/21
Target	Turkeys	\$1,222.79	11/19/21
Target	Turkeys	\$1,205.46	11/10/21
Target	Turkeys	\$1,119.93	11/10/21
Target	Turkeys	\$678.58	11/19/21
<b>Totals</b>		<b>\$4,663.26</b>	

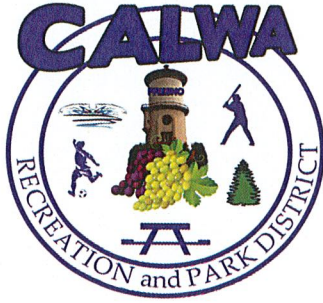
**Calwa Recreation and Park District  
Agenda Item Transmittal**

Zip Code of Event Attendants

Zip Code	Totals
93725	261
93727	21
93702	98
93706	49
93703	11
93728	8
93722	8
93705	9
Misc Zip Codes (small #'s): 93701,93612, 93610, 93704, 93612, 93638, 93657, 93286, 93622, 93726, 93710, 93707, 93630, 93721, 93720, 93723.	35
Totals:	500

**Top three zip codes of event: 93725, 93702, 93706.**

Calwa Recreation and Park District  
Agenda Item Transmittal



Meeting Date: December 21, 2021

Agenda Item Number: F-4

Wording for Agenda: Reconsideration of Approval of District Staff Step Increases (Action)

Submitting: District Administrator

Contact Name and Phone Number: Adam Ramos  
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

District Administrator  
(Initials Required)

AR

Department Recommendation: Approve step increases.

Summary/Background: Updated "Step Increases" document for full and part time employees is needed as part time employees are approaching evaluations. Suggested increases are at a 5% per year increases.

Prior Board Actions: Approved previous step increase documents.

Attachments: Step Increases document for Years 2022,2023,2024,2025.

Recommended motion to be made by Board: Approve step increases.

Copies of this report have been provided to: Board Members and District Counsel

**Calwa Recreation and Park District  
Agenda Item Transmittal**

*Calwa Recreation and Park District Employees Step Increases*

<b>Position</b>	<b>July-2022</b>	<b>July-2023</b>	<b>July-2024</b>	<b>July-2025</b>
Maint. Supervisor	18.25	19.16	20.12	21.12
Office Supervisor	18.25	19.16	20.12	21.12
Financial Manager (Vacant)	NA	NA	NA	NA
PT-Maint (1)	16.00	16.80	17.64	18.52
PT-Maint (2)	14.50	15.23	15.99	16.79
Recreation Coordinator	17.00	17.85	18.74	19.68



**STEP INCREASES**

**OLD**

**PER HOUR**

**STEPS**

	Jul-19	20-Jul	21-Jul	22-Jul
MAINT. SUPERVISOR	A	B	C	D
OFFICE MANAGER	\$15.75	\$16.54	\$17.36	\$18.23
FINANCIAL MANGER	\$15.75	\$16.54	\$17.36	\$18.23
GROUND MAINT.	\$16.80	\$17.64	\$18.52	\$19.45
GROUND MAINT.	\$13.65	\$14.33	\$15.05	\$15.80
GROUND MAINT.	\$13.00	\$13.65	\$14.33	\$15.05

Calwa Recreation and Park District  
Agenda Item Transmittal



**Meeting Date:** December 21, 2021

**Agenda Item Number:** F-5

**Wording for Agenda:** Approval of Lease Agreement with Blanca Parra of El Dorado Taqueria (Informational)

**Submitting:** District Administrator

**Contact Name and Phone Number:** Adam Ramos  
559-264-6867

**For action by:**

District Board

**Regular Session:**

Consent Calendar

Regular Item

Public Hearing

**Review:**

**District Administrator  
(Initials Required)**

AR

**Department Recommendation:** Approve contract.

**Summary/Background:** El Dorado has been a very important component to the District. They create foot traffic that brings new people to the park as well as assist in keeping the park maintained. Previously suggested contract was amended as suggested by the Board. The rent was increased from \$500.00 per month to \$600.00 per month as well as cover 100% of the PG&E expenses that their location generates. District will provide monthly invoices reflecting PG&E costs and monthly rent.

**Prior Board Actions:** Approved contract.

**Attachments:** Updated Contract.

**Recommended motion to be made by Board:** Approve updated contract.

Copies of this report have been provided to: Board Members and District Counsel

# RENTAL AGREEMENT

## Calwa Recreation and Park District

### Tenant Blanca Parra dba El Dorado Taqueria

This Agreement is made this date, December 21<sup>st</sup> 2021 between Calwa Recreation & Park District (**Landlord**) and Blanca Parra, an individual doing business as El Dorado Taqueria. (**Tenant**)

#### 1. Premises:

The Premises will consist of a snack bar building located north of the parking lot located within the Calwa Recreation & Park District property situated at 4545 E. Church Avenue, Fresno, CA 93725. The Premises together with all other buildings and parking area for the Calwa Recreation and Park District is owned by Landlord.

#### 2. Term:

The term of this Agreement shall be for a term of one (1) calendar year commencing December 21st, 2021, (Commencement Date) and continuing thereafter until terminated. In the event the Commencement Date is a day other than the first day of the calendar month, rent will be pro-rated on the number of calendar days in that month. Tenant shall have the right to open 365 days a year excluding the three (3) days of Thanksgiving, Christmas, and New Year.

Upon the Termination Date of this Agreement, Tenant shall surrender the Premises in the same condition as when the Premises were first utilized by the Tenant. Any repairs to any damage to the property while in the possession of Tenant, will be paid by the Tenant to Landlord.

#### 3. Rent:

- a. Rent shall be due and payable on or before the first day of each calendar month. Payment will be paid in lawful money of the United States of America forwarded to the Landlord at the address specified in this agreement. Rent for the first month commencing on November 17<sup>th</sup> 2021 will be prorated. Rent shall be \$600 per month.
- b. The District Administrator and Tenant will contact PG&E immediately to have the power and gas connecting to the snack bar be in in Tenant's name.

A payment received after the tenth (10<sup>th</sup>) day of each month shall be subject to a late charge of ten percent (10%) in addition to the amount due. Returned or dishonored payments shall be subject to a twenty-five (\$25.00) penalty charge and Tenant shall thereafter be required to make all future rent payments in the form of a money order or cashier check.

An additional will be charged for any event in which Tenant's Taco Truck is used and Tenant will be responsible for any damages by the Taco Truck in its presence on the Calwa

Recreation and Park District property. Taco Truck will not be allowed to park on cement slab by North entrance.

4. **Permitted and Prohibited Uses:**

- a. Permitted Uses: Tenant shall use the Premises solely as a Concession Stand for food and beverages and may showcase taco truck during large park events if invited.
- b. Prohibited Uses:
  - (1) Tenant shall not do or permit anything to be done on or about Premises which will materially obstruct or interfere with the rights of visitors or staff of the Calwa Recreation & Park District.
  - (2) Tenant agrees not to allow the Premises to be used for any unlawful or objectionable purpose nor shall Tenant cause, maintain or permit any nuisance in or about the Premises.
  - (3) Tenant shall not sell alcoholic beverages, tobacco, cigarettes, e-cigarettes, marijuana or illegal substances.

5. **Ordinances and Statutes:**

Tenant shall comply with all statutes, ordinances, and requirements of all municipal, state and federal authorities now in force or which may hereafter be in force pertaining to the Premises, occasioned by or affecting the use thereof by Tenant.

Tenant will comply with all Fresno Health department requirements in the storage, cleanliness and preparation of their food and will not premises for any other purpose except for the preparation and sale of food and beverages.

6. **Assignment and Subletting:**

Tenant shall not assign this Agreement or sublet the Premises without prior written consent of the Landlord which may be withheld at Landlord's sole and absolute discretion. Any such assignment of subletting without written consent from Landlord shall be void and at the option of the Landlord may terminate this Agreement.

7. **Indemnification:**

Tenant shall indemnify and hold Landlord harmless from and against all claims arising from Tenant's use of the Premises in it business activity or work permitted or suffered by Tenant in or about the Premises and shall further hold Landlord harmless from and against any and all claims arising from an breach or default in the performance or obligation on Tenant's part be performed under the terms of this Agreement arising from any act or negligence of the Tenant or any of its agents, employees, guests, or invitees and from any against all cost, attorney fee expenses and liabilities incurred in or about any such claim or any action or proceeding brought thereon.

Landlord agrees to indemnify, defend, protect and hold Tenant free and harmless from and against any liability, claims or damages arising from or in connection with any negligence or willful acts of misconduct by Landlord or by any person who is an agent or employee of Landlord acting in the course of its agency or employment.

Landlord will provide a monthly invoice to showcase the monthly charges of PG&E to Tenet included with rent.

8. **Insurance:**

At all times during the term of this Agreement at Tenant's sole cost and expense, Tenant shall obtain and maintain full force an effect public liability insurance with a single limit for personal injury of including bodily injury and property damage of One Million Dollars (\$1,000,000) with an insurance company licensed to do business in the State of California. Such insurance shall name Landlord as additional insured. Tenant shall provide Landlord with a duplicate certificate of insurance effective on the Commencement Date and annually thereafter.

Tenant shall also maintain special property insurance on all equipment in the snack bar during the term of this Agreement.

9. **Termination of Agreement:** This Agreement may be terminated based upon any one or more of the following events:

- a. Termination for Convenience with 30 days' notice to the other party.
- b. With notice as required by law for termination of lease for failure of Tenant to pay the Rent due under this Agreement or for failure to perform any of the terms and conditions of this Agreement.

10. **Attorney Fees:**

In case suit should be brought for recovery of the Premises or for any sum due hereunder or because of any act which may arise out of the possession of the Premises by either party, the prevailing party shall be entitled to all costs incurred in connection with such action, including a reasonable attorney fee.

11. **Waiver:**

No failure of Landlord to enforce any term hereof shall be deemed to be a waiver and one or more waiver of any term of condition of this Agreement by either party shall not be considered by the other party as a waiver of subsequent breach of the same or any other term or condition of this Agreement.

12. **Legal Notice:**

Any notice as may be required from one party to the other shall be deemed to be delivered forty-eight hours from the date of delivery which must be delivered in person or by certified

or registered mail, return receipt requested or by certified tracking mail service which provides receipt or delivery to the addresses as stated herein.

**13. California Law:**

The laws of the State of California shall govern the validity, performance and enforcement of this Agreement.

**14. Heirs, Assigns Successors:**

This Agreement is binding upon and inures to the benefit of the heirs, assigns and successors in Landlord's interest to the parties

**15. Entire Agreement:**

The foregoing constitutes the entire agreement between the parties and may be modified only by writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in Fresno, California.

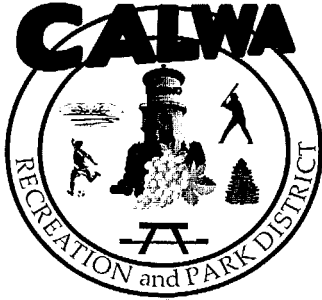
Adam Ramos, District Administrator  
Calwa Recreation and Park District  
**Landlord**

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Blanca Parra,  
El Dorado Taqueria y Botanta  
**Tenet**

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Calwa Recreation and Park District  
Agenda Item Transmittal



Meeting Date: December 21, 2021

Agenda Item Number: F-6

Wording for Agenda: Approval of Field Use Contract with Southeast Fresno Youth Soccer League (Action).

Submitting: District Administrator

Contact Name and Phone Number: Adam Ramos  
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

District Administrator  
(Initials Required)

AR

Department Recommendation: Approve contract.

**Summary/Background:** Southeast Fresno Youth Soccer League representatives approached District to use the soccer fields as their permanent location for their league. This league includes children's soccer teams that vary in ages. During the winter months the need for lighting is a must for their soccer teams to run practices. The impact of this agreement will give our communities a chance to register their children into organize soccer. The 6 month agreement has a rent of \$375 month for Monday-Thursday use of two fields with lightning for two hours each day. The league has agreed to assist with Calwa residents with special rates for Calwa residents. This league will bring more community members to the park and will provide a recreational option for our Calwa residents.

Prior Board Actions: NA

Attachments: Contract.

Recommended motion to be made by Board: Approve contract.

Copies of this report have been provided to: Board Members and District Counsel

**CALWA RECREATION & PARK DISTRICT  
FIELD(S) USE AGREEMENT**

This License Agreement, hereinafter referred to as "Agreement," is made and entered into by and between the Calwa Recreation & Park District, a California special district, hereinafter referred to as "District," and President Juvencio Alacron and Vice President Joe Hinojosa representing Southeast Fresno Youth Soccer League, hereinafter referred to as "Licensee."

**DISTRICT AND LICENSEE AGREE AS FOLLOWS:**

1. **Term:** This Agreement shall commence on January 01, 2022, and continue for 6 months, or unless terminated earlier as provided in this Agreement. If Licensee wishes to renew for another 6-month period, Licensee shall provide notice to District thirty (30) days before the 6-month period ends.
  
2. **Premises:** District, on the dates and times set forth herein, and subject to the terms and conditions of this Agreement, hereby grants to Licensee a license to use the Soccer Fields 3 and 4, hereinafter referred to as "Fields," solely to conduct soccer practices and organized games for multiple teams of various age groups.
  - a. District agrees to permit exclusive field use of the two north fields, fields 3 and 4.
  - b. Licensee agrees to accept the fields in its "as-is" condition "with all faults."
  - c. District agrees to provide adequate lighting in the Fields and external restrooms.
  
3. **Licensee's Requirements:** Licensee shall:
  - a. Use the Premises to perform organized soccer games and practices use only. Any other use may only be permitted in writing by the District Administrator.
  - b. Be responsible for chalking or painting the fields lines for fields 3 and 4 only.
  - c. Be responsible for
  - d. Conduct practices and games on fields 2 and 3 only.
  - e. Provide, unless otherwise agreed upon by both parties, and be solely responsible for, all necessary equipment, records, and clean-up to insure effective instruction and safety of all players.
  - f. Fee will be charged upon acceptance of this contract in the amount of \$250.00
  - g. Calwa Residents who can verify physical address will be entitled to a discounted league registration fee.
  - h. Licensee further agrees that District shall not at any time be liable for damage to property in or upon the facility, even when left outside dates and times of permitted use.
  - i. Keep accurate enrollment records, including the players name, contact information (i.e. address, phone numbers, email, etc.) and attendance record; and name of parents if a minor. Licensee shall provide a copy of these records to District seasonal basis.
  - j. Licensee will be responsible for the operations of their practices and games.



District will have no right to direct, supervise, or control the day-to-day operations or activities of the practices or games provided by Licensee.

- k. Licensee shall only provide services to children, men's leagues will not be permitted to organize or participate in any organized games.
  - l. Licensee shall use the Fields in a manner which shall not cause interference with the use or occupancy of the other portions of the building by District or others in any way. Licensee's use hereunder will be done in such a manner so as not to interfere with or impose any additional expense upon District in maintaining the fields.
  - m. Licensee shall be respectful to other soccer use and participants and shall require that participants who are not following District rules are asked to leave the field.
  - n. Substitute coaches shall not be permitted. Only Licensee may conduct games/practices.
  - o. Licensee shall not assign or sublease this License Agreement to anyone.
  - p. Licensee shall follow all COVID-19 protocols that District has in place.
4. **Dates and Times of Permitted Use:** The practices will be commencing at 6:00 p.m. and ending at 8:80 p.m. Monday through Friday and Saturday 9am-5pm and Sunday 9am-3pm from, starting on (01/02/2021). Field use shall reflect agreed hours and not exceed agreed times.
- a. No access will be granted from December 25<sup>th</sup> through January 2<sup>nd</sup>.
  - b. Failure to vacate the premises outside of the permitted dates and times of use shall constitute a breach of this contract.
  - c. Licensee shall submit a written schedule or requested change of schedule of classes to District Administrator for approval.
  - d. District shall notify Licensee of such special meetings at least five (5) days in advance which will require Licensee to cancel class or, if possible, reschedule as approved by District Administrator.
  - e. No alcohol is allowed while participating in games/practices
  - f. No drug use is allowed while participating in games/practices
  - g. All trash must be cleaned up by Licensee prior to every field use
  - h. Licensee will be responsible for marking out their field boundaries and is allowed to use spray paint or chalk on fields.
  - i. District will be responsible for providing goal posts for the leagues.
  - j. Licensee may host tournaments for adjusted park rental fee, TBD with District Administrator if applicable.
5. **License Fee:** Licensee shall make payments in the amount of \$375/month, to the District as a license fee for the use of two soccer north Fields 3 and 4, the amount will be due on or before the 1<sup>st</sup> of every month. Price was reduced due to Licensee and participants being residents of the Calwa Recreation and Park District.

6. **Independent Contractor:** Licensee enters into this Agreement, and will remain throughout the term of this Agreement, as an independent contractor. Licensee agrees that they are not and will not become employees, partners, agents, or principals of District while this Agreement is in effect. Licensee is responsible for providing, at their own expense, disability, unemployment, and other insurance, workers' compensation, training, permits and licenses for themselves and for their employees and subcontractors.
7. **Compliance with Laws and Regulations:** Licensee shall, at Licensee's expense, faithfully observe and comply with all District, Municipal, State and Federal laws, regulations, rules, requirements and orders (collectively referred to as "Rules"), now in force or which may hereafter be in force pertaining to Hall, its building or use thereof.
8. **Indemnification:** Licensee shall indemnify, defend, and hold harmless District, its officers, agents and employees from and against any and all loss, cost (including attorneys' fees), damage, expense and liability (including statutory liability and liability under workers' compensation laws) in connection with claims, judgements, damages, penalties, fines, liabilities, losses, suits administrative proceedings, arising out of any act of neglect by Licensee, its agents, employees, contractors, Lessees, participants, representatives, in, on or about the Hall. This indemnity shall survive the termination of this Agreement.

Licensee hereby releases District from any and all liability or responsibility to Licensee or anyone claiming through or under Licensee by way of subrogation or otherwise for any loss or damage to equipment or property of Licensee covered by any insurance then in force.

- a. Licensee acknowledges that District has advised them that while it is not a requirement of this agreement, general liability insurance protects Licensee from claims for financial, personal injury, property damage and other damages by students. Failure on the part of Licensee to secure general liability insurance does not in any way transfer the responsibility or burden for having such to District.
  - b. District shall not at any time be liable for damage or injury to person or property in or upon the facility during the license periods.
  - c. Licensee agrees to have class participants sign waivers provided by the District for indemnification and release of liabilities. District may prohibit entry to classes by individuals refusing to sign waivers. It is the responsibility of Licensee to ensure that all participants sign and turn in waivers to District personnel.
9. **Restoration:** If any damage occurs to the Fields, fixtures or equipment, or if any repairs or replacements need to be made to those as a result of Licensee exercise of its rights under this Agreement, Licensee shall pay District for any such damage, repairs or replacements upon demand by District.
  10. **Assignment and Sublicensing:** Licensee shall not assign any interest in this Agreement or otherwise transfer or sublicense the Hall or any part thereof the use of the Fields to any

party. All legal obligations and responsibilities assigned to Licensee in this Agreement are hence transferred to the substitute for the agreed period but may not exceed two weeks.

11. **Termination:** This Agreement may be terminated based upon any one or more of the following events:
  - a. Termination for Convenience with 30 day's notice to the other party.
  - b. With 5 day's notice for failure of Licensee to pay the License Fee by the last day of the month.
  - c. With 5 day's notice for Licensee's failure to perform any of the terms and conditions of this Agreement.
  
12. **Notices:** Any notices required to be given under this agreement by either party to the other may be effected by personal delivery in writing. Mailed notices must be addressed to the parties at the addresses appearing with the signatures of this Agreement, but each party may change the address by giving written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of the day of mailing.
  
13. **Attorneys Fees:** If any legal action, including an action for declaratory relief, is brought to enforce or interpret the provisions of this agreement, the prevailing party will be entitled to reasonable attorneys' fees, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which that party may be entitled.
  
14. **Venue:** Any lawsuit arising from this Agreement shall be filed in Fresno County, California.
  
15. **Waiver of Default:** The failure of any party to enforce against the other a provision of this Agreement shall not constitute a waiver of that party's right to enforce such a provision at a later time and shall not serve to vary the terms of the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in Fresno, California.

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**Adam Ramos, District Administrator**  
Calwa Recreation & Park District

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**Joe Hinojosa, Licensee**  
Southeast Fresno Youth Soccer League

Date: \_\_\_\_\_

Date: \_\_\_\_\_