

**CALWA RECREATION & PARK DISTRICT
SPECIAL MEETING MINUTES**

www.calwarecreation.org

TUESDAY, JANUARY 30, 2018

Special Meeting 6:00 P.M.

CALWA PARK HALL- 4545 E. CHURCH AVE., FRESNO, CALIFORNIA

BOARD CHAIRPERSON

Mary L. Rosales

DISTRICT ADMINISTRATOR

Felix Ortiz

BOARD VICE CHAIR

Raul Guerra, Vice Chair

DISTRICT COUNSEL

Hilda Cantu Montoy

BOARD MEMBERS

Jose Luis Sanchez, Board Member

Gabriela Mares, Board Member

Esmeralda Zamora, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

A. Call to Order and Roll Call

Board Chair Mary L. Rosales was absent, Board Vice Chair Raul Guerra was present, Board Member Esmeralda Zamora was present, Board Member Jose Luis Sanchez was present, Board Member Gabriela Mares was absent.

B. Invocation and Flag Salute

Invocation was done by Board Member Esmeralda Zamora and Flag Salute was led by Vice Chair Raul Guerra.

C. Approval of Agenda

Approval of agenda as is Motioned by: Jose Luis Sanchez and Seconded by: Esmeralda Zamora. All in favor 3-0, 0 opposed

D. Ceremonial Matters (proclamations, awards, guest introductions)

E. PUBLIC COMMENT

Members of the public wishing to address the District on an item that is not on the agenda may do so now. No action will be taken by the Board this evening. But items presented may be referred to the Administrator for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your

comments. All speakers are requested to wait until recognized by the Board Chairperson.

F. Consent Calendar (all items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For any discussion of an item on the Consent Calendar, it will be enacted at the request of any member of the Board and made a part of the regular agenda.

1. Minutes, Meeting December 19, 2017
2. Financials, December 31, 2017
3. Resolution 2018-1, RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALWA RECREATION AND PARK DISTRICT AMENDING PERSONNEL POLICIES RELATING TO HOLIDAYS

Consent Calendar was passed with changes to minutes. Motioned by Board Member Esmeralda Zamora and Seconded by Board Member Jose Luis Sanchez Approved 3-0 0opposed

G. New Business

1. Discussion of Soccer Programs **(NA)**

Adult and Youth use of Soccer Fields were discussed, and prices were given to District Administrator. Ideas were given on how to divide Soccer fields for practices among the age groups so that they are used more efficiently, and the teams also have enough room to practice.

2. Work Session: Input from Board Members on Calwa Recreation and Park District long and short-term goals. **(NA)** Board Members each had a turn to suggest to District Administrator that would like to see implemented either long or short-term goal. Exercise/Walking trail, Bathroom Hall remodeled, gym, new tables/chairs for hall rental use.

H. REPORT FROM DISTRICT ADMINISTRATOR

I. CLOSED SESSION

None

J. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION

K. ADJOURNMENT

MEETING ADJOURNED at 7:13 P.M.

Agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. To receive meeting

agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or sending your request by email to info@calwarecreation.org.

Any writings or documents provided to a majority of the Board Members less than 72 hours before a regular meeting regarding any item on this agenda will be made available for public inspection during normal business hours, at District Office and posted on the District wall. The documents will also be made available on the District's website at www.calwarecreation.org.

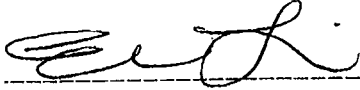
Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office and the front door window of the District Office on January _____, 2018.

A handwritten signature in cursive script, appearing to be 'E. H.', written over a horizontal dashed line.

Signature

Board Meeting Canceled

TUESDAY, February 20, 2018

Regular Meeting 6:30 P.M.

CALWA PARK HALL- 4545 E. CHURCH AVE., FRESNO, CALIFORNIA

BOARD CHAIRPERSON

Mary L. Rosales

DISTRICT ADMINISTRATOR

Felix Ortiz

BOARD VICE CHAIR

Raul Guerra, Vice Chair

DISTRICT COUNSEL

Hilda Cantu Montoy

BOARD MEMBERS

Jose Luis Sanchez, Board Member

Gabriela Mares, Board Member

Esmeralda Zamora, Board Member

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- A. Call to Order and Roll Call**
- B. Invocation and Flag Salute**
- C. Approval of Agenda**
- D. Ceremonial Matters (proclamations, awards, guest introductions)**
- E. PUBLIC COMMENT**

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comments. All speakers are requested to wait until recognized by the Board Chairperson.

F. Consent Calendar (all items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For any discussion of an item on the Consent Calendar, it will be enacted at the request of any member of the Board and made a part of the regular agenda.

G. New Business

H. REPORT FROM DISTRICT ADMINISTRATOR

I. CLOSED SESSION

None

J. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION

K. ADJOURNMENT

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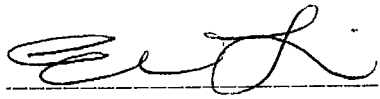
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State of California

County of Fresno

Calwa Recreation and Park District

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A handwritten signature in black ink, appearing to be 'E. H.', written over a horizontal dashed line.

Signature

Calwa Park FY 17-18 Adopted Budget

Table with columns: Calwa RPD Budget FY 17-18, Jul-17, Aug-17, Sep-17, Oct-17, Nov-17, Dec-17, Jan-18, Feb-18, YTD TOTAL, Total, Dollar, Percentage. Rows include Employee Cost (Salaries, Payroll Taxes, Fees, Stipends, etc.), Expenses (Audit, Bank Fees, Cleaning Supplies, etc.), and a Grand Total at the bottom.

11:48 AM
03/08/18

Calwa Recreation and Park District
Reconciliation Summary
Fresno County Account, Period Ending 02/28/2018

	<u>Feb 28, 18</u>
Beginning Balance	230,100.59
Cleared Transactions	
Checks and Payments - 17 items	-20,519.89
Deposits and Credits - 1 item	1,093.33
	<u>-19,426.56</u>
Total Cleared Transactions	
Cleared Balance	<u><u>210,674.03</u></u>
Register Balance as of 02/28/2018	210,674.03
Ending Balance	210,674.03

**Calwa Recreation and Park District
Reconciliation Detail
Fresno County Account, Period Ending 02/28/2018**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						230,100.59
Cleared Transactions						
Checks and Payments - 17 items						
Check	02/08/2018	65-0256075	Calwa Recreation a...	X	-8,751.61	-8,751.61
Check	02/08/2018	65-0256080	PG&E	X	-1,542.34	-10,293.95
Check	02/08/2018	65-0256076	KS StateBank	X	-162.53	-10,456.48
Check	02/08/2018	65-0256077	Unwired Broadband ...	X	-153.32	-10,609.80
Check	02/08/2018	65-0256078	Zoom Imaging Soluti...	X	-106.15	-10,715.95
Check	02/08/2018	65-0256081	Central Sanitary Sup...	X	-103.33	-10,819.28
Check	02/08/2018	65-0256079	Unifirst	X	-33.30	-10,852.58
Check	02/08/2018	65-0256074	Unifirst	X	-33.30	-10,885.88
Check	02/12/2018	65-0256086	Calwa Recreation a...	X	-7,922.64	-18,808.52
Check	02/12/2018	65-0256084	AT&T	X	-135.85	-18,944.37
Check	02/12/2018	65-0256085	Verizon Wireless	X	-118.74	-19,063.11
Check	02/12/2018	65-0256082	De Lage Landon	X	-82.97	-19,146.08
Check	02/12/2018	65-0256083	Unifirst	X	-33.30	-19,179.38
Check	02/12/2018	65-0256088	City of Fresno-Utilities	X	-904.68	-20,084.06
Check	02/21/2018	65-0256087	Montoy Law Corpora...	X	-240.00	-20,324.06
Check	02/21/2018	65-0256090	KS StateBank	X	-162.53	-20,486.59
Check	02/21/2018	65-0256089	Unifirst	X	-33.30	-20,519.89
Total Checks and Payments					<u>-20,519.89</u>	<u>-20,519.89</u>
Deposits and Credits - 1 item						
Deposit	02/28/2018			X	1,093.33	1,093.33
Total Deposits and Credits					<u>1,093.33</u>	<u>1,093.33</u>
Total Cleared Transactions					<u>-19,426.56</u>	<u>-19,426.56</u>
Cleared Balance					<u>-19,426.56</u>	210,674.03
Register Balance as of 02/28/2018					<u>-19,426.56</u>	210,674.03
Ending Balance					<u>-19,426.56</u>	<u>210,674.03</u>

Report ID: GHSF9100
 Program: GHSF9100

Fund: Calwa Park And Recreation Dist SUBCLASS: ACCOUNT:

Sub class: General Subclass Beginning Balance 230,100.59

Account: Cash In Treasury

02/07/2018 REC	0001808950	Op Fund Entry - Main				
02/08/2018 AUD	0001809129	18-PRIOR UNSECURED 1ST FY2 PU1ST16-17	349.39			10,885.88
02/09/2018 REC	0001809314	Op Fund Entry - Main				8,293.50
02/12/2018 REC	0001809717	Void placed on 650255643	216.16			216.16
02/20/2018 REC	0001810404	18-CURRENT SECURED SUPPLEM CSS7 17-18	365.24			365.24
02/21/2018 REC	0001810572	Op Fund Entry - Main				1,340.51
02/28/2018 AUD	0001811537	18 - CURRENT SECURED INTER	162.54			1,340.51
Cash In Treasury						20,519.89
Ending Balance			1,093.33			20,519.89

Account: Fund Balance - Unassigned

Beginning Balance						2,193,503.94
02/07/2018 REC	0001808950	Op Fund Entry - Main				10,885.88
02/09/2018 REC	0001809314	Op Fund Entry - Main				8,293.50
02/12/2018 REC	0001809717	Void placed on 650255643				216.16
02/21/2018 REC	0001810572	Op Fund Entry - Main				1,340.51
Fund Balance - Unassigned						20,519.89
Ending Balance						2,213,807.67

Account: Suppl-Current Secured

Beginning Balance						-3,948.90
02/20/2018 AUD	0001810404	18-CURRENT SECURED SUPPLEM CSS7 17-18				0.00
Ending Balance						-4,314.14

Account: Property Taxes-Prior Unsecured

Beginning Balance						-552.04
02/08/2018 AUD	0001809129	18-PRIOR UNSECURED 1ST FY2 PU1ST16-17				0.00
Ending Balance						-901.43

Account: Interest

Beginning Balance						-2,524.43
02/28/2018 AUD	0001811537	18 - CURRENT SECURED INTER				0.00
Ending Balance						-2,686.97

Subclass Total	21,613.22	21,613.22
Fund Total	21,613.22	21,613.22

End of Report

Report ID: GLSF9109
 Program: GLSF9109

Peoplesoft
 MONTHLY GENERAL LEDGER TRIAL BALANCE
 Fiscal Year 2018
 Through Period 8

Page No. 1
 Run Date 03/02/2018
 Run Time 09:24:34

Fund:	4660	Debit Accts	Beginning Balance	Credit Accts	Year-to-Date Debits	Transaction Credits	Current Balances	Credit Accts
Calwa Park And Recreation Dist								
Subclass: 10000								
General Subclass								
Cash In Treasury		270,452.17	0.00	0.00	0.00	59,778.14	210,674.03	0.00
Due To Other Governmental		0.00	1,619,309.92	0.00	0.00	0.00	0.00	1,619,309.92
Fiduciary Closing		0.00	628,472.15	0.00	0.00	0.00	0.00	628,472.15
Fund Balance - Unassigned		0.00	-1,977,329.90	236,477.77	0.00	0.00	-2,213,807.67	0.00
RDA ABX1 26 Property Tax		0.00	0.00	0.00	0.00	17,746.36	0.00	17,746.36
Redev Tax Increm Reimb		0.00	0.00	0.00	0.00	10,345.44	0.00	10,345.44
Suppl Prior Secured		0.00	0.00	0.00	0.00	134.40	0.00	134.40
Property Taxes-Curr Sec		0.00	0.00	0.00	0.00	126,385.51	0.00	126,385.51
Suppl-Current Secured		0.00	0.00	0.00	0.00	4,314.14	0.00	4,314.14
Suppl-Current Unsec		0.00	0.00	0.00	0.00	29.27	0.00	29.27
Supplemental-Curr Unsec Pr		0.00	0.00	0.00	0.00	425.14	0.00	425.14
Property Taxes-Curr Unsec		0.00	0.00	0.00	0.00	901.43	0.00	901.43
Property Taxes-Prior Unsec		0.00	0.00	0.00	0.00	31.37	0.00	31.37
Penalties & Costs-Delinq T		0.00	0.00	0.00	0.00	2,686.97	0.00	2,686.97
Interest		0.00	0.00	0.00	0.00	6.80	0.00	6.80
State In-Lieu Taxes- Fish&		0.00	0.00	0.00	0.00	1,592.38	0.00	1,592.38
State-I/L Homeowners Prop		0.00	0.00	0.00	0.00	12,100.42	0.00	12,100.42
ABX126 Other Revenue		0.00	0.00	0.00	0.00	236,477.77	0.00	236,477.77
SUB CLASS TOTAL		270,452.17	270,452.17	236,477.77	210,674.03	210,674.03	210,674.03	210,674.03

End of Report

Report ID: GLSP9109
Program: GLSP9109

Peoplesoft
MONTHLY GENERAL LEDGER TRIAL BALANCE
Fiscal Year 2018
Through Period 8

Page No. 2
Run Date 03/02/2018
Run Time 09:24:34

Fund: Calwa Park And Recreation Dist
Subclass: General Subclass

	Beginning Balance Debit Accts	Credit Accts	Year-to-Date Debits	Transaction Credits	Current Balances Debits Accts	Credit Accts
GRAND TOTALS	270,452.17	270,452.17	236,477.77	236,477.77	210,674.03	210,674.03

End of Report

12:36 PM

03/13/18

Calwa Recreation and Park District
Reconciliation Summary
Bank of The West Revenue, Period Ending 02/28/2018


	<u>Feb 28, 18</u>
Beginning Balance	27,027.36
Cleared Transactions	
Checks and Payments - 18 items	-3,442.57
Deposits and Credits - 4 items	5,204.36
Total Cleared Transactions	<u>1,761.79</u>
Cleared Balance	<u>28,789.15</u>
Register Balance as of 02/28/2018	28,789.15
Ending Balance	28,789.15


Calwa Recreation and Park District
Reconciliation Detail
Bank of The West Revenue, Period Ending 02/28/2018


Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						27,027.36
Cleared Transactions						
Checks and Payments - 18 items						
Check	02/01/2018	DEBIT	Microsoft 365	X	-598.36	-598.36
Check	02/07/2018	DEBIT	Microsoft 365	X	-0.33	-598.69
Check	02/13/2018	DEBIT	Home Depot Store	X	-371.15	-969.84
Check	02/14/2018	DEBIT	Home Depot Store	X	-398.88	-1,368.72
Check	02/14/2018	DEBIT	Jenson & Pilegard	X	-45.96	-1,414.68
Check	02/15/2018	DEBIT	Home Depot Store	X	-483.94	-1,898.62
Check	02/16/2018	DEBIT	Home Depot Store	X	-144.03	-2,042.65
Check	02/20/2018	DEBIT	EBAY	X	-99.99	-2,142.64
Check	02/20/2018	DEBIT	Ferguson	X	-76.34	-2,218.98
Check	02/20/2018	DEBIT	RING.COM	X	-10.00	-2,228.98
Check	02/21/2018	DEBIT	Home Depot Store	X	-322.00	-2,550.98
Check	02/22/2018	DEBIT	Shell Gas Station	X	-60.50	-2,611.48
Check	02/22/2018	DEBIT	Home Depot Store	X	-52.38	-2,663.86
Check	02/26/2018	DEBIT	Home Depot Store	X	-289.43	-2,953.29
Check	02/26/2018	DEBIT	Home Depot Store	X	-79.36	-3,032.65
Check	02/27/2018	DEBIT	Home Depot Store	X	-65.52	-3,098.17
Check	02/28/2018	DEBIT	Home Depot Store	X	-214.45	-3,312.62
Check	02/28/2018	DEBIT	EBAY	X	-129.95	-3,442.57
Total Checks and Payments					-3,442.57	-3,442.57
Deposits and Credits - 4 items						
Deposit	02/07/2018			X	2,840.00	2,840.00
Deposit	02/14/2018			X	1,600.00	4,440.00
Deposit	02/21/2018			X	685.00	5,125.00
Deposit	02/26/2018			X	79.36	5,204.36
Total Deposits and Credits					5,204.36	5,204.36
Total Cleared Transactions					1,761.79	1,761.79
Cleared Balance					1,761.79	28,789.15
Register Balance as of 02/28/2018					1,761.79	28,789.15
Ending Balance					1,761.79	28,789.15

CALWA RECREATION & PARK DISTRICT
4545 E CHURCH AVE
FRESNO CA 93725-1537

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 1-800-659-5495 TTY/TDD

Security Center

Stay informed. Visit the Bank of the West Security Center for tips and information on financial scam awareness at bankofthewest.com/security.

Remember to confirm your email during your next branch visit or call our Contact Center at 800-488-2265. Our emails keep you educated about our services, products and more.

CLASSIC BUSINESS CHECKING

CALWA RECREATION & PARK DISTRICT

Revenue Account

ACCOUNT SUMMARY

Beginning Balance	\$27,027.36
2 Credits	89.36
3 Deposits	5,125.00
19 Withdrawals	-3,452.57
0 Checks	0.00
Ending Balance	\$28,789.15

EARNINGS SUMMARY

Interest this statement period	\$0.00
Interest credited year-to-date	\$0.00
Interest credited prior year	\$0.00
Annual percentage yield earned	0.00%
Average monthly balance	\$28,853.91

For your protection:

Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers: A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

CLASSIC BUSINESS CHECKING

(continued)

ACCOUNT DETAIL

Credits

<u>Date</u>	<u>Amount</u>	<u>Description</u>
02/01	\$10.00	SERVICE CHG REBATE VALUED CUSTOMER MONTHLY SERVICE CHARGE REBATE
02/26	79.36	POS CREDIT 594801 THE HOME DEPOT 10 FRESNO CA ##7602

2 credits for a total of \$89.36

Deposits

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
02/07	\$2,840.00	02/14	\$1,600.00	02/21	\$685.00

3 deposits for a total of \$5,125.00

Withdrawals

<u>Date</u>	<u>Amount</u>	<u>Description</u>
02/01	\$10.00	MONTHLY SVC CHG PREVIOUS PERIOD ACTIVITY RESULTED IN MONTHLY SERVICE CHARGE
02/07	598.36	DEBIT CARD POS MSFT * E07005A99U 08006427676 WA ON 180207 #7602
02/07	0.33	DEBIT CARD POS MSFT * E07005A99V 08006427676 WA ON 180207 #7602
02/13	371.15	POS PURCHASE 605901 THE HOME DEPOT 10 FRESNO CA ##7602
02/14	45.96	DEBIT CARD POS JENSON & PILEGARD #2 FRESNO CA ON 180214 #7602
02/14	398.88	POS PURCHASE 156401 THE HOME DEPOT 10 FRESNO CA ##7602
02/15	483.94	POS PURCHASE 418701 THE HOME DEPOT #0 FRESNO CA ##7602
02/16	144.03	POS PURCHASE 726801 THE HOME DEPOT 10 FRESNO CA ##7602
02/20	76.34	DEBIT CARD POS FERGUSON ENT, INC 690 FRESNO CA ON 180218 #7602
02/20	10.00	DEBIT CARD POS RING.COM RING UNLIMITE 8006561918 CA ON 180220 #7602
02/20	99.99	POS PURCHASE 751609 PAYPAL *WANG Y San Jose CA ##7602
02/21	322.00	POS PURCHASE 953201 THE HOME DEPOT 10 FRESNO CA ##7602
02/22	52.38	POS PURCHASE 337201 THE HOME DEPOT 10 FRESNO CA ##7602
02/22	60.50	POS PURCHASE 773546 SHELL Service S FRESNO CA ##7602
02/26	289.43	POS PURCHASE 149601 THE HOME DEPOT 10 FRESNO CA ##7602
02/26	79.36	POS PURCHASE 562401 THE HOME DEPOT 10 FRESNO CA ##7602
02/27	65.52	POS PURCHASE 190701 THE HOME DEPOT 10 FRESNO CA ##7602
02/28	214.45	POS PURCHASE 229401 THE HOME DEPOT 10 FRESNO CA ##7602
02/28	129.95	POS PURCHASE 470014 PAYPAL *GIFTSG San Jose CA ##7602

19 withdrawals for a total of \$3,452.57



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12:39 PM

03/13/18

Calwa Recreation and Park District
Reconciliation Summary
Bank of the West Payroll, Period Ending 02/28/2018


	<u>Feb 28, 18</u>
Beginning Balance	12,070.94
Cleared Transactions	
Checks and Payments - 13 items	-18,060.89
Deposits and Credits - 2 items	16,674.25
	<u>-1,386.64</u>
Total Cleared Transactions	
Cleared Balance	<u>10,684.30</u>
Register Balance as of 02/28/2018	10,684.30
Ending Balance	10,684.30


**Calwa Recreation and Park District
Reconciliation Detail
Bank of the West Payroll, Period Ending 02/28/2018**


Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						12,070.94
Cleared Transactions						
Checks and Payments - 13 items						
Check	02/01/2018	10936	Eleno Hernandez Ortega	X	-787.48	-787.48
Check	02/02/2018	10938	Daniel Turrubiatez	X	-918.89	-1,706.37
Check	02/02/2018	DEBIT	ADP	X	-75.23	-1,781.60
Check	02/06/2018	DEBIT	ADP	X	-4,612.48	-6,394.08
Check	02/06/2018	DEBIT	ADP	X	-2,022.50	-8,416.58
Check	02/07/2018	10940	Eleno Hernandez Ortega	X	-641.82	-9,058.40
Check	02/08/2018	10941	Daniel Turrubiatez	X	-645.84	-9,704.24
Check	02/14/2018	10937	Gabriela Mares	X	-91.35	-9,795.59
Check	02/16/2018	DEBIT	ADP	X	-69.82	-9,865.41
Check	02/21/2018	DEBIT	ADP	X	-4,308.46	-14,173.87
Check	02/21/2018	DEBIT	ADP	X	-2,017.46	-16,191.33
Check	02/23/2018	10942	Eleno Hernandez Ortega	X	-841.83	-17,033.16
Check	02/26/2018	10943	Daniel Turrubiatez	X	-1,027.73	-18,060.89
Total Checks and Payments					-18,060.89	-18,060.89
Deposits and Credits - 2 items						
Check	02/08/2018	65-0256075	Calwa Recreation and Park Di...	X	8,751.61	8,751.61
Check	02/12/2018	65-0256086	Calwa Recreation and Park Di...	X	7,922.64	16,674.25
Total Deposits and Credits					16,674.25	16,674.25
Total Cleared Transactions					-1,386.64	-1,386.64
Cleared Balance					-1,386.64	10,684.30
Register Balance as of 02/28/2018					-1,386.64	10,684.30
Ending Balance					-1,386.64	10,684.30

CALWA RECREATION & PARK DISTRICT
4545 E CHURCH AVE
FRESNO CA 93725-1537

At your service

 bankofthewest.com

 1-800-488-2265

 1-800-659-5495 TTY/TDD

Security Center

Stay informed. Visit the Bank of the West Security Center for tips and information on financial scam awareness at bankofthewest.com/security.

Remember to confirm your email during your next branch visit or call our Contact Center at 800-488-2265. Our emails keep you educated about our services, products and more.

REGULAR BUSINESS CHECKING

CALWA RECREATION & PARK DISTRICT **Payroll Account**

ACCOUNT SUMMARY

Beginning Balance	\$12,070.94
0 Credits	0.00
1 Deposits	16,674.25
6 Withdrawals	-13,105.95
7 Checks	-4,954.94
Ending Balance	\$10,684.30

EARNINGS SUMMARY

Interest this statement period	\$0.00
Interest credited year-to-date	\$0.00
Interest credited prior year	\$0.00
Annual percentage yield earned	0.00%
Average monthly balance	\$10,639.38

For your protection:

Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers: A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.



REGULAR BUSINESS CHECKING

ACCOUNT DETAIL

Deposits

<i>Date</i>	<i>Amount</i>
02/14	\$16,674.25

1 deposit for a total of \$16,674.25

Withdrawals

<i>Date</i>	<i>Amount</i>	<i>Description</i>
02/02	\$75.23	ELECTRONIC DBT ADP PAYROLL FEES ADP - FEES 020218 2RJIG 0475038 CCD
02/06	2,022.50	ELECTRONIC DBT ADP Tax ADP Tax 020618 RRJIG 020603A01 CCD
02/06	4,612.48	ELECTRONIC DBT ADP WAGE PAY WAGE PAY 020618 485045387311JIG CCD
02/16	69.82	ELECTRONIC DBT ADP PAYROLL FEES ADP - FEES 021618 2RJIG 2651167 CCD
02/21	2,017.46	ELECTRONIC DBT ADP Tax ADP Tax 022118 RRJIG 022004A01 CCD
02/21	4,308.46	ELECTRONIC DBT ADP WAGE PAY WAGE PAY 022118 533046088947JIG CCD

6 withdrawals for a total of \$13,105.95

Checks Paid

<i>Number</i>	<i>Date paid</i>	<i>Amount</i>	<i>Number</i>	<i>Date paid</i>	<i>Amount</i>	<i>Number</i>	<i>Date paid</i>	<i>Amount</i>
10936	02/01	787.48	10940*	02/07	641.82	10943	02/26	1,027.73
10937	02/14	91.35	10941	02/08	645.84			
10938	02/02	918.89	10942	02/23	841.83			

7 checks paid for a total of \$4,954.94

* Break in check number sequence.



IMPORTANT INFORMATION**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS**
(For accounts that are maintained primarily for personal, family or household purposes.)

Telephone us at (800) 488-2265, or write us at Bank of the West*, Branch Service Center, P.O. Box 2573, Omaha, NE 68103-2573 as soon as you can if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. We will need to know the following:

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (20 business days for transactions involving new accounts) to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

*In South Dakota, Bank of the West operates under the name of Bank of the West California.

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1-800-488-2265



1-800-659-5495 TTY/TDD

Account Statement

February 1, 2018 - February 28, 2018

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Meeting Date: March 20, 2018

Agenda Item Number: G - 1

Wording for Agenda: Draft Budget FY 18/19

Submitting: District Administrator

Contact Name and Phone Number: Felix Ortiz
559-264-6867

For action by:

District Board

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

**District Administrator
(Initials Required)**

Department Recommendation: No recommendation.

Summary/Background: Attached is the Draft Budget for FY 18/19. It will be coming for approval at the May or June meeting. Please look it over for discussion for the April meeting. Prior to the April meeting, any questions you may have can be directed to me by email, phone and/or visit to the office.

Prior Board Actions: None

Attachments: None

Recommended motion to be made by Board: None

Copies of this report have been provided to: Board Members and District Attorney

Calw Park Revenue FY 18-19													
	\$ 43,298.00	\$ 43,329.00	\$ 43,360.00	\$ 43,390.00	\$ 43,421.00	\$ 43,451.00	\$ 43,482.00	\$ 43,513.00	\$ 43,541.00	\$ 43,572.00	\$ 43,602.00	\$ 43,633.00	Total
FY 17-18 Carryover	\$ 120,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000.00
Tax Apportionment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000.00	\$ 280,000.00
Other Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 30,000.00
Events/Rental	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 29,400.00
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
Total	\$ 122,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 157,450.00	\$ 42,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 157,450.00	\$ 499,400.00
Adopted Cost	\$ 72,854.67	\$ 25,233.55	\$ 29,513.26	\$ 26,662.02	\$ 30,331.61	\$ 28,990.50	\$ 36,843.56	\$ 26,117.95	\$ 30,535.02	\$ 27,195.96	\$ 29,302.38	\$ -	\$ 363,580.49
Balance	\$ 49,595.33	\$ 26,811.78	\$ (251.48)	\$ (24,463.51)	\$ (62,345.12)	\$ 76,114.38	\$ 81,720.82	\$ 58,052.87	\$ 29,967.85	\$ 5,221.89	\$ (21,630.49)	\$ 135,819.51	\$ 135,819.51
Carryover FY 19-20													\$ 135,819.51

Events/Rentals	Monthly	Year Amount	Grants	Tax
Zumba 9-10 am	\$ 100.00	\$ 1,200.00	SIVAPCD	Apportionment
Zumba 10-11 am	\$ 100.00	\$ 1,200.00	for Vehicles	Other Taxes/RDA
Senior Leisure	\$ -	\$ -		
After School Prog.	\$ -	\$ -		
Zumba 630-730 pm	\$ 200.00	\$ 2,400.00		
Boxing	\$ 400.00	\$ 4,800.00		
Zumba 730-830 pm	\$ 200.00	\$ 2,400.00		
Concession Stand	\$ 500.00	\$ 6,000.00		
Recycling Center	\$ 500.00	\$ 6,000.00		
Field Rentals	\$ 150.00	\$ 1,800.00		
Picnic Rentals	\$ 100.00	\$ 1,200.00		
Hall Rental	\$ 100.00	\$ 1,200.00		
Sports Sponsors	\$ 100.00	\$ 1,200.00		
		\$ 29,400.00	\$ 40,000.00	\$ 310,000.00
			TOTAL	\$ 379,400.00

DRAFT BUDGET FY 18-19

Calwa RPD Budget FY 17-18	
	Total
Employee Cost	
Employee Salaries	\$ 144,223.63
	\$ 2,429.97
Payroll Taxes	\$ 14,554.22
Payroll Fees	\$ 1,299.89
Director Stipends	\$ 11,631.04
Workers Compensation	\$ 7,489.00
HR miscellaneous	\$ 2,872.94
Total	\$ 184,500.69
Expenses	
Audit	\$ 11,200.00
Bank Fees	\$ 264.00
Cleaning Supplies	\$ 8,033.31
District Counsel	\$ 15,412.37
District Board Elections	\$ -
Electricity	\$ 27,854.94
Equipment Fuel	\$ 1,031.34
Event Costs	\$ 1,200.00
Fresno Co Service Fees	\$ 747.00
Liability Insurance	\$ 2,160.00
Internet	\$ 1,810.90
Landline Phone	\$ 1,092.55
Mobile Phone	\$ 1,654.81
Memberships	\$ 1,300.00
Mileage	\$ 1,470.41
Office Equipment	\$ 3,406.82
Office Supplies	\$ 4,296.71
Professional Development	\$ 4,200.00
Recreation programs	\$ 1,639.44
Repairs and Maintenance	\$ 83,306.91
Security	\$ 2,700.00
Security Monitoring System	\$ 1,895.55
Technology Services	\$ 960.00
Trash Disposal	\$ 2,848.94
Vehicle leasing/Financing	\$ 5,749.74
water	\$ 20,676.63
Total	\$ 206,912.37
Grand Total	\$ 391,413.06

Calwa RPD Budget FY 18-19	
	Total
Employee Cost	
Employee Salaries	\$ 165,100.00
Overtime	\$ 2,500.00
Payroll Taxes	\$ 14,750.00
Payroll Fees	\$ 1,500.00
Director Stipends	\$ 7,500.00
Workers Compensation	\$ 4,500.00
HR miscellaneous	\$ 1,500.00
Total	\$ 197,350.00
Expenses	
Audit	\$ 10,000.00
Bank Fees	\$ 264.00
Cleaning Supplies	\$ 9,400.00
District Counsel	\$ 12,000.00
District Board Elections	\$ 3,000.00
Electricity	\$ 25,550.00
Equipment Fuel	\$ 1,000.00
Event Costs	\$ 1,500.00
Fresno Co Service Fees	\$ 750.00
Liability Insurance	\$ 2,800.00
Internet	\$ 2,000.00
Landline Phone	\$ 1,300.00
Mobile Phone	\$ 2,160.00
Memberships	\$ 1,300.00
Mileage	\$ 1,000.00
Office Equipment	\$ 3,500.00
Office Supplies	\$ 3,000.00
Professional Development	\$ 4,200.00
Recreation programs	\$ 2,500.00
Repairs and Maintenance	\$ 75,000.00
Security Monitoring System	\$ 4,000.00
Technology Services	\$ 500.00
Trash Disposal	\$ 3,000.00
Vehicle leasing/Financing	\$ 54,800.00
water	\$ 30,000.00
Total	\$ 254,524.00
Grand Total	\$ 451,874.00

Honda Accord/Gator