

Meeting Date: 06/15/2021

Agenda Item: D-1.

Wording for Agenda: COVID-19 Update-Discussion and Direction by Board on any potential changes to Park Operations (Informational)

Submitting: District Administrator

Contact Name: Adam J. Ramos 559-476-9309

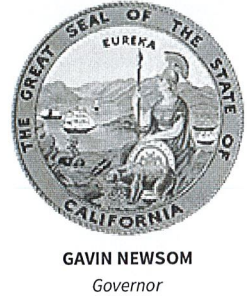
Update: The park has been open for a few weeks with limited hours and services offered to the public. We have seen our park numbers increase as the park goes back to providing full access the basketball court and soccer fields. Rental inquiries have increased as well, but staff is instructed to take information and call back when we know we can provide a safe experience for staff and public. As of now, we are anticipating the State of CA and Fresno County to fully open up to the public without or with minor limitations on June 15th 2021. The County of Fresno is currently at the “orange or moderate” tier. This does provide limitations to recreation programs and sports, as well as indoor meetings or gatherings. New mask mandates are provided in pages (05-09) in the agenda. We will still follow the States and Counties protocols for recreation programs and sporting events, which was provided in the last two agendas (*please refer to past agendas for previous information*). Summer camp programs will take place towards the last week of June and lead into July and August before the children have to return to school and those camps will be limited registration to abide by COVID protocols. Sporting events, field rentals, hall rentals, picnic rentals, and other services will be accessible and available after June 15th, 2021 unless determined otherwise by Board. We will be following programs and recreation models similar to that of the City of Fresno Recreation Department regarding their children’s program-which are open to registration for sports programs-.

DA Suggestion: Make the services available and ready for public to rent and use, while following new guidelines provided by the CDC, State of CA, and Fresno County.



TOMÁS J. ARAGÓN, M.D., Dr.P.H.
State Public Health Officer & Director

State of California—Health and Human
Services Agency
**California Department of
Public Health**



GAVIN NEWSOM
Governor

June 9, 2021

TO: All Californians

SUBJECT: Guidance for the Use of Face Coverings



Note: New Face Coverings guidance will go into effect on June 15, 2021.

Related Materials: [Face Coverings Fact sheet \(PDF\)](#) | [Face Mask Tips and Resources](#) | [Face Shields Q&A \(PDF\)](#) | [All Guidance](#) | [More Languages](#)

Guidance for the Use of Face Coverings

Note: The following guidance is in effect through June 14, 2021. See also guidance that will take effect on June 15, 2021.

Background

The risk for COVID-19 exposure and infection will continue to remain until we reach community immunity from vaccinations. Since the start of the pandemic, we have learned a lot about COVID-19 transmission: a large proportion of people who are infected do not have symptoms (asymptomatic or pre-symptomatic) but play an important part in community spread, and the virus is transmitted through the air and concentrates indoors. The use of face coverings by everyone can limit the release of infected droplets when talking, coughing, sneezing, singing, exercising, shouting, or other forms of increased respiration, and reinforce physical distancing by signaling the need to remain apart. A well-fitting face covering can also provide the wearer some protection from COVID-19.

The purpose of this guidance is to provide information about when face coverings are required for members of the general public. It does not substitute for existing guidance about physical distancing and hand hygiene. In the workplace, employers subject to the Cal/OSHA COVID-19 Emergency Temporary Standards (ETS), must ensure that all workers are provided and properly wear face coverings as required by the ETS.

For more information on face mask types, fit, and filtration, refer to the CDPH Face Mask Tips and Resources.

Guidance

1. For **fully vaccinated** persons, face coverings are not required outdoors except when attending crowded outdoor events, such as live performances, parades, fairs, festivals, sports events, or other similar settings.
2. For **unvaccinated** persons, face coverings are **required** outdoors *any time physical distancing cannot be maintained*, including when attending crowded outdoor events, such as live performances, parades, fairs, festivals, sports events, or other similar settings.
3. In indoor settings outside of one's home, including public transportation, face coverings continue to be **required** regardless of vaccination status, except as outlined below.
4. As defined in the CDPH Fully Vaccinated Persons Guidance, fully vaccinated people can*:
 - Visit, without wearing masks or physical distancing, with other fully vaccinated people in indoor or outdoor settings; and
 - Visit, without wearing masks or physical distancing, with unvaccinated people (including children) from a single household who are at low risk for severe COVID-19 disease in indoor and outdoor settings
5. Exemptions:
 - The following specific **settings** are exempt from face covering requirements:
 - Persons in a car alone or solely with members of their own household,
 - Persons who are working alone in a closed office or room,
 - Persons who are obtaining a medical or cosmetic service involving the nose or face for which temporary removal of the face covering is necessary to perform the service,
 - Workers who wear respiratory protection, or
 - Persons who are specifically exempted from wearing face coverings by other CDPH guidance.
 - The following **individuals** are exempt from wearing face coverings at all times:
 - Persons younger than two years old. Very young children must not wear a face covering because of the risk of suffocation.
 - Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance.*
 - Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
 - Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines.

*Note: Persons exempted from wearing a face covering due to a medical condition who are employed in a job involving regular contact with others must wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.

Guidance for the Use of Face Coverings (Takes Effect June 15, 2021)

Note: This guidance takes effect on June 15, 2021 and will supersede all prior face coverings guidance.

Background

The COVID-19 vaccines are effective in preventing infection, disease, and spread. Unvaccinated persons are more likely to get infected and spread the virus which is transmitted through the air and concentrates indoors. About 15% of our population remains without the option for vaccination (children under 12 years old are not yet eligible) and risk for COVID-19 exposure and infection will remain until we reach full community immunity.

The purpose of this guidance is to align with CDC recommendations and provide information about higher risk settings where masks are required or recommended to prevent transmission to persons with higher risk of infection (e.g., unvaccinated or immunocompromised persons), to persons with prolonged, cumulative exposures (e.g., workers), or to persons whose vaccination status is unknown. When people who are not fully vaccinated wear a mask correctly, they protect others as well as themselves. Consistent and correct mask use by people who are not fully vaccinated is especially important indoors.

In workplaces, employers are subject to the Cal/OSHA COVID-19 Emergency Temporary Standards (ETS) or in some workplaces the CalOSHA Aerosol Transmissible Diseases Standard, and should consult those regulations for additional applicable requirements.

Guidance for Individuals

Masks are **not required for fully vaccinated individuals, except** in the following settings where masks are required for everyone, regardless of vaccination status:

- On public transit[1] (examples: airplanes, ships, ferries, trains, subways, buses, taxis, and ride-shares) and in transportation hubs (examples: airport, bus terminal, marina, train station, seaport or other port, subway station, or any other area that provides transportation)
- **Indoors** in K-12 schools[2], childcare[3] and other youth settings.
 - Note: This may change as updated K-12 schools guidance is forthcoming, pending updates for K-12 operational guidance from the CDC.
- Healthcare settings[4] (including long term care facilities[5])
- State and local correctional facilities and detention centers[6]
- Homeless shelters[7], emergency shelters[8] and cooling centers[9]

Additionally, masks are **required** for unvaccinated individuals** in indoor public settings and businesses (examples: retail, restaurants, theaters, family entertainment centers, meetings, state and local government offices serving the public).

For additional information, individuals should refer to CDC Recommendations for Safer Activities (see CDPH Masking Guidance Frequently Asked Questions for more information).

**Guidance for Businesses, Venue Operators or Hosts

In settings where masks are required only for unvaccinated individuals, businesses, venue operators or hosts may choose to:

- Provide information to all patrons, guests and attendees regarding vaccination requirements and allow vaccinated individuals to self-attest that they are in compliance prior to entry.
- Implement vaccine verification to determine whether individuals are required to wear a mask.
- Require all patrons to wear masks.

No person can be prevented from wearing a mask as a condition of participation in an activity or entry into a business.

Exemptions to masks requirements

The following **individuals** are exempt from wearing masks at all times:

- Persons younger than two years old. Very young children must not wear a mask because of the risk of suffocation.
- Persons with a medical condition, mental health condition, or disability that prevents wearing a mask. This includes persons with a medical condition for whom wearing a mask could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a mask without assistance.
- Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
- Persons for whom wearing a mask would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines.

[1] CDC Requirement for Face Masks on Public Transportation Conveyances and at Transportation Hubs

[2] CDC Operational Strategy for K-12 Schools through Phased Prevention

[3] CDC Guidance for Operating Child Care Programs during COVID-19

[4] CDC Updated Healthcare Infection Prevention and Control Recommendations in Response to COVID-19 Vaccination

[5] CDC Interim Infection Prevention and Control Recommendations to Prevent SARS-CoV-2 Spread in Nursing Homes

[6] CDC Interim Guidance on Management of Coronavirus Disease 2019 (COVID-19) in Correctional and Detention Facilities

[7] CDC Interim Guidance for Homeless Service Providers to Plan and Respond to Coronavirus Disease 2019 (COVID-19)

[8] CDC Interim Guidance for General Population Disaster Shelters During the COVID-19 Pandemic

[9] CDC Interim guidance to reduce the risk of introducing and transmitting SARS COV-2 in cooling centers.

California Department of Public Health
 PO Box, 997377, MS 0500, Sacramento, CA 95899-7377
 Department Website (cdph.ca.gov)



COVID-19 Adult and Youth Recreational Sports Attestation Form

Organization/Agency Name: _____

Organization/Agency Address: _____

Sports (if multiple, please add additional pages):

Prior to returning to competition (i.e. between two teams), leaders of agency must review, and agree to abide by, California Department of Public Health's (CDPH) Outdoor and Indoor Youth and Recreational Adult Sports Guidance (<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/outdoor-indoor-recreational-sports.aspx>).

If your organization plans to hold a competition with more than two teams, or with more than two teams scheduled to compete on the same day at the same facility, you must additionally send a detailed plan of how you will comply with CDPH guidance that at least addresses the following elements:

- Physical distancing before, at the start of, and after the competition
- Cleaning stations
- Cohorting of participating teams
- Observers/Fans- including plan to minimize gatherings for awards/presentations and food distribution if applicable, and cohorting

Plans will be reviewed and approved on a case by case basis.

You must complete, sign, and submit this form to the Fresno County Department of Public Health (FCDPH). Email completed forms to dph@fresnocountyca.gov with "COVID-19 Adult and Youth Recreational Sports Attestation Form," with your organization name and address in the subject line. By completing this form, you agree to comply with all CDPH's Outdoor and Indoor Youth Recreational Adult Sports Guidance and the specific requirements noted below, and to provide FCDPH information verifying compliance if requested.

Please check and sign below:

- I have read and agree to abide by CDPH's Outdoor and Indoor Youth Recreational Adult Sports Guidance.
- I understand that an informed consent form must be filled out and submitted by each participant/student before participating in an outdoor moderate or outdoor high-contact sport.
- I understand sports listed as high contact sports (either indoors or outdoors) by CDPH have testing requirements. I agree to abide by the most recent CDPH testing requirements for high contact sports once practice that includes close contact between participants commences.

Leader's Name

Leader's Signature

Date





Updated Expense Report: June 7th 2021

Vendor	Services Rendered	Date	Cost	Invoice Number	Paid and Filed (Y/N)
C-III	Skimmers Autofill Rough Plumbing/Electrical Forming of pool @ grade	12/20/20	\$18,074.26	408	Y
Precision Civil Engineering	Topographic Survey	10/13/20	\$2,900.00	0001	Y
Yellow Dog Signs & Graphics	Groundbreaking Banner	11/21/19	\$160.00	27486	Y
C-III Construction Inc.	Demo of Calwa Pool Demo of concrete deck Remove/haul debris	12/25/19	\$48,000.00	390	Y
C-III Construction Inc.	Removal, haul of palm tree stump	12/25/19	\$2,820.00	390	Y
C-III Construction Inc.	Permit for demo of pool	12/25/19	\$709.00	392	Y
C-III Construction Inc.	Pool import/fill old pool section compact grade Cut/grade new depths	09/10/20	\$22,500.00	400	Y
City of Fresno	Permit	8/17/20	\$334.25	Transaction ID: 126241759	Y
CMG Construction Mg. Inc	Allred Engineering	10/13/20	\$6,000.00	10006	Y Pd to CMG 1/19/21
C-III Construction Inc.	Steel Structural Per Plan Steel increase in price 22.7%	Services Applied: 01/21/20 1/14/21	\$13,479.00	410	Y
C-III Construction Inc.	Gunitite Pool, Masonite	2/05/2021	\$39,624.00	413	Y (Stop # 209173433)
C-III Construction Inc.	Park Pool Tile	(reissued) 02/23/21 2/19/21	\$8,328.00	414	Y
Total Donations Received:			\$168,700.00		
Totals Spent:			\$162,928.51		
Remaining Budget:			\$5,771.49		
Remaining Expenses: (Rough)	Pool Coping Handicap Lift Pool Concrete Pool Plastering Fence Pool Equipment TOTALS	EST COSTS 	\$3,840.00 \$5,200.00 \$19,296.00 \$31,750.00 \$28,949.00 \$27,682.00 \$111,517.00		

Business

CHECKING & SAVINGS	CURRENT BALANCE	AVAILABLE BALANCE
<u>CLASSIC BUSINESS CHECKING</u> [REDACTED] 8	\$49,329.86	\$49,329.86
<u>REGULAR BUSINESS CHECKING</u> [REDACTED] 4	\$10,654.83	\$10,654.83

Transfers & Payments

Unpaid eBills	0
Scheduled transactions	1

My Spending

Eligible Accounts

June 2021



Uncategorized	82%	\$1,354.80
Bills & Utilities	10%	\$172.47
Household	4%	\$73.53
Business & Office	3%	\$46.40
Total		\$1,647.20

Feedback

Calwa Recreation and Park District
Reconciliation Detail
Bank of West NEW REV ...08, Period Ending 05/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						28,967.45
Cleared Transactions						
Checks and Payments - 36 items						
Check	05/03/2021		Amazon	X	-316.97	-316.97
Check	05/03/2021		Amazon	X	-161.96	-478.93
Check	05/03/2021		Streamline	X	-75.00	-553.93
Check	05/04/2021	1011	Renaissance Repair...	X	-9,822.07	-10,376.00
Check	05/04/2021	1010	Renaissance Repair...	X	-4,660.00	-15,036.00
Check	05/05/2021		Arco	X	-100.35	-15,136.35
Check	05/05/2021		Arco	X	-13.61	-15,149.96
Check	05/06/2021	1009	Juana Torres	X	-91.00	-15,240.96
Check	05/10/2021		PG and E	X	-744.83	-15,985.79
Check	05/10/2021	1012	Mas Unlimited Inc.	X	-450.00	-16,435.79
Check	05/10/2021		La Pidad Restaurant	X	-310.00	-16,745.79
Check	05/10/2021		Foods Co.	X	-37.31	-16,783.10
Check	05/14/2021		City of Fresno	X	-569.24	-17,352.34
Check	05/14/2021		Jeff Pfeiffer	X	-550.00	-17,902.34
Check	05/14/2021		AT and T	X	-206.15	-18,108.49
Check	05/14/2021		Verizon Wireless	X	-122.07	-18,230.56
Check	05/14/2021	985164	LIVE SCAN	X	-52.00	-18,282.56
Check	05/14/2021		Terminix	X	-45.00	-18,327.56
Check	05/14/2021		The Home Depot	X	-37.13	-18,364.69
Check	05/17/2021		TFS Leasing	X	-82.97	-18,447.66
Check	05/17/2021		The Home Depot	X	-25.00	-18,472.66
Check	05/20/2021		Cuttone & Mastro	X	-840.00	-19,312.66
Check	05/20/2021		Calpers	X	-250.00	-19,562.66
Check	05/20/2021		Mid Valley Disposal	X	-246.70	-19,809.36
Check	05/20/2021		Cuttone & Mastro	X	-220.00	-20,029.36
Check	05/21/2021		AT and T	X	-37.33	-20,066.69
Check	05/24/2021		Lowe's	X	-57.18	-20,123.87
Check	05/24/2021		Target	X	-54.89	-20,178.76
Check	05/24/2021		The Home Depot	X	-25.88	-20,204.64
Check	05/25/2021		Lowe's	X	-52.82	-20,257.46
Check	05/26/2021		Target	X	-145.69	-20,403.15
Check	05/27/2021		Zoom Video Commu...	X	-14.99	-20,418.14
Check	05/27/2021		Adobe	X	-14.99	-20,433.13
Check	05/28/2021		Smart and Final	X	-221.79	-20,654.92
Check	05/28/2021	985165	Unifirst	X	-152.40	-20,807.32
Check	05/28/2021	1017	Regime Republic	X	-132.00	-20,939.32
Total Checks and Payments					-20,939.32	-20,939.32
Deposits and Credits - 6 items						
Deposit	05/03/2021	65028...	CALWA RECREATI...	X	40,000.00	40,000.00
Deposit	05/07/2021	001	CALWA RECREATI...	X	667.00	40,667.00
Deposit	05/13/2021	46690	CALWA RECREATI...	X	1,896.71	42,563.71
Deposit	05/26/2021		CALWA RECREATI...	X	30.22	42,593.93
Deposit	05/27/2021		CALWA RECREATI...	X	55.00	42,648.93
Deposit	05/28/2021	...8795	CALWA RECREATI...	X	300.00	42,948.93
Total Deposits and Credits					42,948.93	42,948.93
Total Cleared Transactions					22,009.61	22,009.61
Cleared Balance					22,009.61	50,977.06
Uncleared Transactions						
Checks and Payments - 3 items						
Check	05/30/2021	1015	Montoy Law Corpora...		-390.00	-390.00
Check	05/30/2021	1016	Blanca Parra		-145.77	-535.77
Check	05/30/2021	1013	Juana Torres		-84.00	-619.77
Total Checks and Payments					-619.77	-619.77
Total Uncleared Transactions					-619.77	-619.77
Register Balance as of 05/31/2021					21,389.84	50,357.29
Ending Balance					21,389.84	50,357.29

MAY ... 08 REV FINRA

13

Date	Check No.	Description	Category	Sub Category	Type	Memo	Debit	Credit	Balance
5/28/2021	985165	CHECK	Uncategorized	Uncategorized	CHECK		-152.4		\$50,977.06
5/28/2021	1017	CHECK	Uncategorized	Uncategorized	CHECK		-132		\$51,129.46
5/28/2021		POS 638082 SMART AND FINA FRESNO CA ##3381	Household	Groceries	POS		-221.79		\$51,261.46
5/27/2021		CREDIT REMOTE DEP TO CHECKING ***6408	Uncategorized	Uncategorized	CREDIT			300	\$51,483.25
5/27/2021		POS ADOBE *800-833-6687 ADOBE.LY/ENUS CA ON 210527 #3381	Entertainment	Shopping	POS		-14.99		\$51,183.25
5/27/2021		POS ZOOM.US 888-799-9666 SAN JOSE CA ON 210527 #3381	Bills & Utilities	Telephone	POS		-14.99		\$51,198.24
5/26/2021		CREDIT REMOTE DEP TO CHECKING ***6408	Uncategorized	Uncategorized	CREDIT			55	\$51,213.23
5/26/2021		POS 117153 TARGET T- 7600 N Fresno CA ##3381	Household	Groceries	POS		-145.69		\$51,158.23
5/25/2021		POS 593055 LOWE'S #1541 CLOVIS CA ##3381	Household	Home Improvement	POS		-52.82	30.22	\$51,303.92
5/24/2021		POS 854033 LOWE'S #795 FRESNO CA ##3381	Household	Home Improvement	POS		-57.18		\$51,273.70
5/24/2021		POS 209823 TARGET T- 5740 N Fresno CA ##3381	Household	Home Improvement	POS		-54.89		\$51,326.52
5/24/2021		POS 981701 THE HOME DEPOT 10 FRESNO CA ##3381	Household	Home Improvement	POS		-25.88		\$51,438.59
5/21/2021		POS AT&T*BILL PAYMENT 8003310500 TX ON 210521 #3381	Bills & Utilities	Telephone	POS		-37.33		\$51,464.47
5/20/2021		DIRECTDEBIT CUTTONONE & MASTRO ONLINE PMT 052021 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-840		\$51,501.80
5/20/2021		DIRECTDEBIT CALIFORNIA SPECI ONLINE PMT 052021 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-250		\$52,341.80
5/20/2021		DIRECTDEBIT MID VALLEY DISP ONLINE PMT 052021 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-246.7		\$52,591.80
5/17/2021	985162	CHECK	Uncategorized	Uncategorized	DIRECTDEBIT		-220		\$52,838.50
5/17/2021		POS 343201 THE HOME DEPOT 10 FRESNO CA ##3381	Household	Home Improvement	CHECK		-82.97		\$53,058.50
5/14/2021		DIRECTDEBIT CITY OF FRESNO ONLINE PMT 051421 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-25		\$53,141.47
5/14/2021		DIRECTDEBIT JEFF PEEIFFER ONLINE PMT 051421 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-569.24		\$53,166.47
5/14/2021		DIRECTDEBIT AT&T (PAC BELL) ONLINE PMT 051421 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-550		\$53,735.71
5/14/2021		DIRECTDEBIT VERIZON ONLINE PMT 051421 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-206.15		\$54,285.71
5/14/2021		DIRECTDEBIT TERMINIX ONLINE PMT 051421 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-122.07		\$54,491.86
5/14/2021		DIRECTDEBIT THE HOME DEPOT R ONLINE PMT 051421 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-45		\$54,613.93
5/14/2021	985164	CHECK	Uncategorized	Uncategorized	DIRECTDEBIT		-37.13		\$54,658.93
5/14/2021		DEBIT PREVIOUS PERIOD ACTIVITY RESULTED IN MONTHLY SERVICE CHARGE	Uncategorized	Uncategorized	CHECK		-52		\$54,696.06
5/14/2021		CREDIT VALUED CUSTOMER MONTHLY SERVICE CHARGE REBATE	Uncategorized	Uncategorized	DEBIT		-25		\$54,748.06
5/13/2021		CREDIT REMOTE DEP TO CHECKING ***6408	Uncategorized	Uncategorized	CREDIT			25	\$54,773.06
5/10/2021		DIRECTDEBIT PACIFIC GAS & EL ONLINE PMT 051021 CKF412279708POS CCD	Uncategorized	Uncategorized	DIRECTDEBIT		-744.83	1896.71	\$54,748.06
5/10/2021	1012	CHECK	Uncategorized	Uncategorized	CHECK		-450		\$53,596.18
5/10/2021		POS 042863 CARNITAS LA PI FRESNO CA ##3381	Entertainment	Restaurants & Dining	POS		-310		\$54,046.18
5/7/2021		POS 004037 FOODSCO # 4850 E. FRESNO CA ##3381	Household	Groceries	POS		-37.31		\$54,356.18
5/6/2021	1009	CHECK	Uncategorized	Uncategorized	CREDIT			667	\$54,393.49
5/5/2021		POS 482566 ARCO #42744 FRESNO CA ##3381	Auto & Transportation	Gas	CHECK		-91		\$53,726.49
5/5/2021		POS 254447 ARCO #42744 FRESNO CA ##3381	Auto & Transportation	Gas	POS		-13.61		\$53,817.49
5/4/2021	1011	CHECK	Uncategorized	Uncategorized	POS		-100.35		\$53,931.45
5/3/2021	1010	CHECK	Uncategorized	Uncategorized	CHECK		-9822.07		\$53,931.45
5/3/2021		POS GWU3FX AMAZON.COM*AR7 SEATTLE WA ##3381	Bills & Utilities	Internet	CHECK		-4660		\$63,753.52
5/3/2021		POS IDKAAU AMAZON.COM*4C1 SEATTLE WA ##3381	Bills & Utilities	Internet	POS		-161.96		\$68,413.52
5/3/2021		POS GETSTREAMLINE.COM WEB SACRAMENTO CA ON 210502 #3381	Uncategorized	Internet	POS		-316.97		\$68,575.48
5/3/2021		DEP	Uncategorized	Uncategorized	POS		-75	40000	\$68,892.45
					DEP				\$68,967.45

4:50 PM

06/08/21

Calwa Recreation and Park District
Reconciliation Summary
Bank of the West Payroll, Period Ending 05/31/2021

	<u>May 31, 21</u>
Beginning Balance	16,124.55
Cleared Transactions	
Checks and Payments - 10 items	<u>-10,423.31</u>
Total Cleared Transactions	<u>-10,423.31</u>
Cleared Balance	<u>5,701.24</u>
Register Balance as of 05/31/2021	5,701.24
Ending Balance	5,701.24

Calwa Recreation and Park District
Reconciliation Detail
Bank of the West Payroll, Period Ending 05/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						0.00
Cleared Transactions						
Checks and Payments - 10 items						
Check	05/07/2021		ADP	X	-72.51	-72.51
Check	05/10/2021		ADP	X	-3,487.66	-3,560.17
Check	05/10/2021		ADP	X	-954.14	-4,514.31
Check	05/10/2021	11061	Raul Guerra	X	-339.79	-4,854.10
Check	05/11/2021	985047	De Lage Landon	X	-140.59	-4,994.69
Check	05/21/2021		ADP	X	-72.51	-5,067.20
Check	05/24/2021		ADP	X	-3,583.32	-8,650.52
Check	05/24/2021		ADP	X	-1,134.74	-9,785.26
Check	05/27/2021	11065	Ulysses S. Grant	X	-255.22	-10,040.48
Check	05/28/2021	11064	Eduardo A Cortez	X	-382.83	-10,423.31
Total Checks and Payments					-10,423.31	-10,423.31
Total Cleared Transactions					-10,423.31	-10,423.31
Cleared Balance					-10,423.31	-10,423.31
Register Balance as of 05/31/2021					-10,423.31	-10,423.31
Ending Balance					-10,423.31	-10,423.31

Report ID: GLSF9109
 Program: GLSF9109

PeopleSoft
 MONTHLY GENERAL LEDGER TRIAL BALANCE

Fiscal Year 2021
 Through Period 11

Page No. 1
 Run Date 06/02/2021
 Run Time 10:05:45

Fund:	4660	Beginning Balance		Year-to-Date Transaction		Current Balances	
Calwa Park And Recreation Dist		Debit Accts	Credit Accts	Debits	Credits	Debits Accts	Credit Accts
Subclass: 10000							
General Subclass							
0110 Cash In Treasury		320,752.85	0.00	48,443.88	0.00	369,196.73	0.00
0315 Interest Receivable		1,338.86	0.00	0.00	1,338.86	0.00	0.00
1435 Due To Other Governmental		0.00	1,619,309.92	0.00	0.00	0.00	1,619,309.92
1480 Fiduciary Closing		0.00	1,644,884.96	653.16	0.00	0.00	1,644,231.80
2230 Fund Balance - Unassigned		0.00	-2,942,103.17	280,000.00	0.00	0.00	-3,222,103.17
3005 RDA ABX1 26 Property Tax		0.00	0.00	0.00	0.00	0.00	0.00
3006 Redeem Tax Increm Reimb		0.00	0.00	0.00	27,876.23	0.00	27,876.23
3007 Suppl-Prior Unsecured		0.00	0.00	0.00	15,798.65	0.00	15,798.65
3008 Suppl-Prior Secured		0.00	0.00	0.00	21.22	0.00	21.22
3009 Suppl-Current Unsecured		0.00	0.00	0.00	172.86	0.00	172.86
3010 Property Taxes-Current Sec		0.00	0.00	0.00	81.86	0.00	81.86
3011 Suppl-Current Secured		0.00	0.00	0.00	254,308.24	0.00	254,308.24
3013 Supplemental-Curr Unsec Pr		0.00	0.00	0.00	5,313.81	0.00	5,313.81
3015 Property Taxes-Current Uns		0.00	0.00	0.00	56.94	0.00	56.94
3017 Property Taxes-Curr Unsec		0.00	0.00	0.00	16,663.89	0.00	16,663.89
3030 Penalties & Costs-Delinq T		0.00	0.00	0.00	3,245.76	0.00	3,245.76
3380 Interest		0.00	0.00	0.00	70.88	0.00	70.88
3565 State-I/L Homeowners Prop		0.00	0.00	0.00	2,972.91	0.00	2,972.91
SUB CLASS TOTAL		322,091.71	322,091.71	329,097.04	1,174.93	369,196.73	369,196.73

End of Report

19

Report ID: GLSF9109
Program: GLSF9109

PeopleSoft
MONTHLY GENERAL LEDGER TRIAL BALANCE

Fiscal Year 2021
Through Period 11

Page No. 2
Run Date 06/02/2021
Run Time 10:05:45

Fund: 4660
Calwa Park And Recreation Dist
Subclass: 10000
General Subclass

	Beginning Balance	Year-to-Date Transaction	Current Balances
	Debit Accts	Debits	Debits Accts
	Credit Accts	Credits	Credit Accts
GRAND TOTALS	322,091.71	329,097.04	369,196.73

End of Report

Report ID: GISF9100
 Program: GISF9100

PeopleSoft
 MONTHLY GENERAL LEDGER TRANSACTION REGISTER

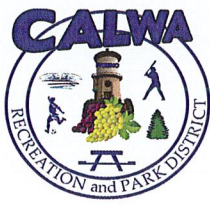
Journal Dates 05/01/2021 through 05/31/2021

Page No. 1
 Run Date 06/02/2021

Run Time 10:05:45

Fund	Account	Subclass	Journal Date	Jrnl Src	Jrnl ID	Header Description	Line Ref	Debit Amount	Credit Amount
Fund: 4660	Calwa Park And Recreation	Dist	SUBCLASS: 10000 ACCOUNT: 0110						
Sub class: 10000	Account: 0110	General Subclass							
	Cash In Treasury	0110	05/12/2021	AUD	0001960809	21 - CURRENT SECURED SUPPL CSS9		527.09	527.09
			05/25/2021	AUD	0001962713	21 - Billing for Taxes Col BILL4TAXES		527.09	527.09
						Account Total		369,196.73	
Account: 1480						Beginning Balance		-1,644,884.96	
						05/25/2021 AUD		653.16	
						Fiduciary Closing		653.16	
						Ending Balance		-1,644,231.80	
Account: 3011						Beginning Balance		-4,786.72	
						05/12/2021 AUD		0.00	
						Suppl-Current Secured		527.09	527.09
						Ending Balance		-5,313.81	
						Subclass Total		1,180.25	1,180.25
						Fund Total		1,180.25	1,180.25

End of Report



CALWA RECREATION & PARK DISTRICT MEETING AGENDA

www.calwarecreation.org

REGULAR BOARD MINUTES

NOTICE AND AGENDA

May 18, 2021

TIME – 5:30 P.M.

IMPORTANT NOTE:

- Residents may participate via Zoom by entering meeting code: 442 630 5086
- Comments will also be accepted by email at Info@calwarecreation.org

BOARD CHAIRPERSON

Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR

Adam Ramos

BOARD VICE CHAIR

Raul Guerra Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Jose Luis Sanchez, Board Member

Laura Garcia, Board Member

Mary L. Rosales, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All participants who call in are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

CALL TO ORDER AND ROLL CALL

Meeting was called to order at 5:30 p.m. and roll call was as follows:

Board Chairperson Esmeralda Zamora was present.

Board Vice Chair Raul Guerra was present.

Board Member Jose Luis Sanchez was present.

Board Member Laura Garcia was present.

Board Member Mary L. Garcia was present.

5-0 present 0-opposed 0- absentee.

A. INVOCATION AND FLAG SALUTE

Invocation and Flag Salute were led by Board Member Mary L. Rosales.

B. APPROVAL OF AGENDA

May 18, 2021 Agenda was approved Motioned by Board Member Jose Luis Sanchez and Seconded by Board Member Laura Garcia. Roll call was as follows:

Board Chairperson Esmeralda Zamora vote was a yes.

Board Vice Chair Raul Guerra vote was a yes.

Board Member Jose Luis Sanchez vote was a yes.

Board Member Laura Garcia vote was a yes.

Board Member Mary L. Rosales vote was a yes.

5-0 approved and 0-opposed 0- absentee.

C. PUBLIC COMMENTS

Members of the public wishing to address the District may do so when the item is called. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

None

D. OLD BUSINESS

1. COVID-19 Update – Discussion and Direction by Board on any potential changes to Park Operations (**Informational**)

Presented By: DA Pages 4-5

Soft opening is in place for May 24, 2021. Covid-19 items for reopening items have been ordered and will be put in place for the safety of community and staff members. Hours of operation will not be normal hours they will be modified for now to 8:00 a.m.-6:30 p.m. New rules that will be implemented for vaccinated, non-vaccinated, as well as any other CDC guidelines that need to be followed at park will be posted and shared on Calwa Park's social media.

Grand reopening of Calwa Park with movie in the park will take place on May 28, 2021, from 7:30 p.m. -10:00 p.m. Fresno EOC will possibly be donating items such as hotdogs, condiments, and chips if they are unable to then Calwa will purchase. UFW foundation and Donaghy will be donating beverages, Radio Lazare will be paying to have screen and audio rented out for use at event. There will also be different local organizations providing resources to the community.

E. NEW BUSINESS

1. Update on Swimming Pool Project **(Informational)**

Presented By: DA Pages 6-7

There are industry shortages and voluntary shortages as well. Ari from Sal Quintero 's office expressed that we still are a priority.

No questions or concerns from board members.

2 Bank Account information (all accounts) **(Informational)**

Presented By: DA Pages 8-14

Page 9 shows a balance of account.

Page 10 shows a breakdown of operation.

Page 11 shows payroll

Page 12 shows Fresno County General Ledger

Page 13 shows beginning balance and ending balance.

No questions or concerns from board members.

3. Approval of Board Meeting Minutes **(Action)**

Minutes- April 20th, 2021 *Pages 15-20*

Minutes-April 29th, 2021 *Pages 21-22*

Presented By: DA

Board Member Laura Garcia wanted to be sent a copy of the financial workshop video presented on April 20, 2021, Board Meeting by Sheila and team.

Minutes for April 20, 2021, and April 29, 2021, were approved with Motion being made by Board Member Mary L. Rosales and Seconded by Board Member Jose Luis Sanchez. Roll call vote was as follows:

Board Chairperson Esmeralda Zamora's vote was a yes.

Board Vice Chair Raul Guerra's vote was a yes.

Board Member Jose Luis Sanchez's vote was a yes.

Board Member Laura Garcia's votes was a yes.

Board Member Mary L. Rosales' vote was a yes.

5-0 approved and 0-opposed 0-absente.

4. Prop 68 Update **(Informational)**

Presented By: DA Page 23

Will be presenting the final layout to the community at movie night event at Calwa Park on May 28, 2021, then they will be setting up another meeting.

Restrooms by art wall not included in Prop. 68 but it is on the DA's wish list.

5. Consider Approval of purchase of Point-of-Sale device Clover and Streamline POS Website Option. **(Action)**

Presented By: DA Pages 24-26

Approval of Streamline POS Website Option was approved. Motion was made by Board Member Laura Garcia and Seconded by Board Member Jose Luis Sanchez. Roll call vote was as follows:

Board Chairperson Esmeralda Zamora's vote was a yes.

Board Vice Chair Raul Guerra's vote was a yes.
Board Member Jose Luis Sanchez's vote was a yes.
Board Member Mary L. Rosales' vote was a yes.
Board Member Laura Garcia's vote was a yes.

5-0 approved, 0-opposed 0-absente.

7. Update of Potential Accounting Service Contract with CPA Firms
(Informational)

Presented By: DA Pages 27-31

District Administrator shared information that he had gathered from proposals that he received from potential CPA firms and or experienced bookkeepers. and prices presented, still waiting on other proposals of price point \$500 to \$1,000. District Counsel recommended that all the CPA proposals be presented at the same time.

8. Consideration of Creating New "Reserve Account" for District
(Direction)

Presented By: DA Page 32

Board Members gave District Administrator direction to create a new line item in the budget and what the funds could be used for instead of creating a new "reserve account"; Board Vice Chair Raul Guerra wanted to meet with District Counsel to address creation of "reserve account."

10. District Administrator Report **(Informational)**

Presented By: DA Pages 33-35

District Administrator reviewed his report items in detail with Board Members and allowed them to ask questions or express concerns.

It was recommended by District Counsel that the font on the District Administrator's report be made larger.

Possibility of a Special Meeting was mentioned by District Administrator to Board Members if needed they would all be contacted to verify availability and attendance.

A. CLOSED SESSION

None

B. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION

None

C. ADJOURNMENT

Meeting was adjourned at 6:51 p.m.

Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. However, due to current COVID-19 emergency, the office is closed. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org.

NEXT REGULAR MEETING:

June 15, 2021

Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on May 14, 2021.

Signature

Conceptos del Área de Juegos

Playground concepts



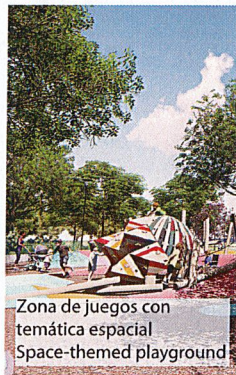
El cohete Calwa mantiene un lugar de honor en la entrada principal del área de juego.
The Calwa rocket maintains a place of honor at the main entrance to the playground



Área de día de campo con vista hacia el área de juegos
Picnic area with views toward the playground



Plaza del mercado con área de aperitivo renovado
Market plaza with renovated snack bar



Zona de juegos con temática espacial
Space-themed playground



Área de juegos con características accesibles para todos los niños / Playground with accessible features for all children



Jardín de demostración, pasarela y asientos a lo largo de un Muro de Arte existente
Demonstration garden, walkway, and seating along existing Art Wall



Zona de juegos con temática espacial con toboganes y escalada / Space-themed playground with slides and climbing

Equipo del Proyecto / Project Team

mayo del 2021
May 2021



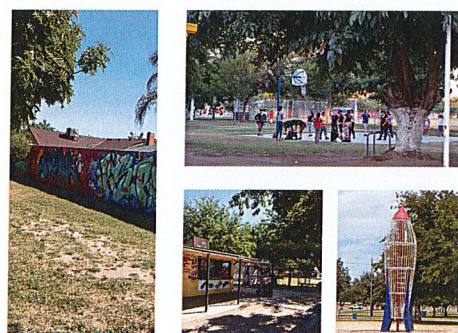
PARQUE CALWA- RENOVACION DEL AREA DE JUEGOS DE LA PROPOSICIÓN 68

CALWA PARK - PROP68 PLAYGROUND RENOVATION



Renovación del Área Total / Total Renovation Area

El Parque The Park



Proyectos / Projects



Renovación del Área de Juego / Playground Renovation

• Subvención de la Proposición 68 - \$6.6 millones de fondos Prop68 Grant - \$6.6 million of funding

• Financiará un nuevo patio de juegos para niños y adultos, con una plaza y área de reunión.

Will fund new playground for children and adults, with a plaza and gathering areas.



Plan Maestro / Master Plan

• Esboza una visión de largo alcance para el parque. Outlines a long-range vision for the Park

• Una hoja de ruta para las inversiones para los próximos 20 años
A roadmap for investments for the next 20 years

• Priorice las mejoras y alinee los fondos disponibles. Prioritize improvements and align available funding

Nosotros Escuchamos We Listened

Lista de Deseos Comunitarios / Community Wishlist

- Área Circular para Caminar / Walking Loop
- Área de Juego / Playground
- Equipo de Ejercicio / Exercise Equipment
- Mejor Alumbrado / Better Lighting
- Troques de Comida/ Plaza de Compras/ Food Trucks/Market Plaza
- Área para Día de Campo/ Picnic Area
- Arte / Art
- Bancas / Benches
- Jardín de Demostración / Demonstration Garden
- Cohete Renovado / Renovated Rocket



Alcance Comunitario / Community Outreach

Un parque comunitario hermoso y seguro con arte, comida y juegos

A beautiful, safe community park with art, food and play

¿Alguna Pregunta O Comentario? / Any Questions or Comments?

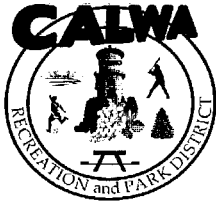
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CALWA RECREATION AND PARKS DISTRICT
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W: www.calwarecreation.org

Equipo del Proyecto / Project Team



mayo del 2021
May 2021



Calwa Recreation and Park District
June 15th Agenda Item Report

Meeting Date: 06/15/2021

Agenda Item: E-6

Wording for Agenda: Update on Potential Accounting Service Contract with CPA Firms (Action)

Status: Tabled from last month's Board Meeting

Submitting: District Administrator

Contact Name: Adam J. Ramos 559-476-9309

Summary Background

It was presented in the last board meeting that bids for a CPA or Bookkeeper was needed to maintain the District finances, based off of the recommendations from the DA. Bids were provided in the last board meeting and the costs for those services were between \$500-\$1500 per month. The District can afford this expense, but after in depth review of the accounts and working with our Audit CPA Team, it was obvious that the amount of transactions that the District processes per month was not enough to warrant securing a contract from a CPA firm. The budget that would cover the costs of the bids, is high and the workload is not enough to justify the cost.

After review with our accountants processing our audit(s) we were able to bring the accounts for the District all up to date as well as our QuickBooks general ledgers. During this process, it was evident that the need for a CPA service contract to oversee the Districts finances was no longer necessary. The District processes around 40 transactions per month from our Revenue Account and 6 transactions per month from our Payroll Account. Our District has new systems and technology in place to process transactions (website registration, portable payment processing) and through these new systems, transparency of revenue generated is apparent.

DA Recommendation:

It is recommended that we "reject" the tabled item from the previous board meeting and agree that DA will oversee the finances of the District. In simplistic terms, the need for a CPA or Bookkeeper to process 50 transactions a month does not justify the District taking on the expense of \$500-\$1500 per month. The benefit of having the DA process the finances creates transparency and direct communication with the board, eliminating a third party. DA is confident in maintaining the books and answering any questions regarding the finances of the District.



Calwa Recreation and Park District
June 15th Agenda Item Report

Meeting Date: 06/15/2021

Agenda Item: 7

Wording for Agenda: *Consider Approval of Purchases for Recreation Technology Room Project (Action)*

Submitting: District Administrator
Contact Name: Adam J. Ramos 559-476-9309

Summary Background: As the summer is approaching the need for indoor recreation and education programs is in demand. The room that will undergo a renovation will be the Children's Area -which used to have those blue windows in the top sections next to the boxing area-. It will be converted into a tech and computer resource room for the public. Here after school programs will take place, special training programs for adults, job placement assistance, and a playroom for the youth. This room will provide the opportunity for adults to apply to jobs, update resumes, and seek further education. For the children, this will be the center for the youth to not only use for entertainment use, but also create a tech environment where we will host coding programs, creative digital media (videos/photography), and any classroom assistance they would need. The need for a technology room aligns with our mission statement values of steering our education and park programs towards a STEM background which stands for Science, Technology, Engineering, and Mathematics.

Purchase List (EST):

- 6 Desktop Computers = $\$449.99(6) = \$2,699.94$ round up to $\$3,000.00$ after taxes (Office Depot)
- 6 Computer Desks= (Wayfair) $\$82.99(6) = \497.94
- Update Paint: Free through Donation, Labor provided Staff and Volunteers
- Recreation Materials: Miscellaneous items that are needed for particular programs= $\$100/\text{month}$
- Miscellaneous Decorating Items: $\$200-\300
- Funds will be used from "Recreation Programs" line from last FY totaling: $\$4,850.00$
- **EST COST TOTALS: $\$3,800.00-\$4,000.00$**

Pros

- Increase public participation of the park programs and resources
- Provides safe location for children of the community
- Provides opportunities for special program development and public assistance programs

Possible Issues:

- Increased attention to the building, increases chance of theft and property damage to the building.
 - Solution: Ameriguard alarm system in place with armed guards on stand-by
- Lack of internet access
 - Solution: purchase a new portable internet device for that specific room price will be \$37.33/month and is already included in new FY 21/22 Budget.

DA Recommendation

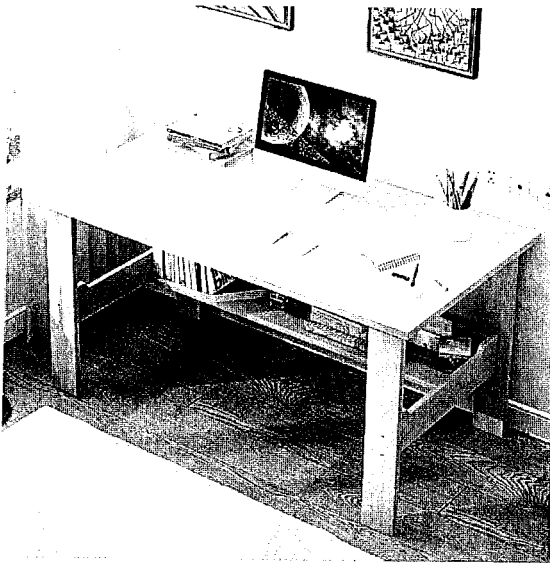
To increase the parks image and outreach to the community, from children to adults, a technology room is absolutely necessary. We are going to start summer camps and a new tech recreation room is needed for those camps to thrive and entice participation. The tech room will be the foundation of all recreation programs here at Calwa Park and sets the tone on the District Mission Statement to provide resources and programs for empowering our youth and adults here in the community. The issues are predictable and to prevent theft we have the alarm system in place and down the line the District will seek bids to replace the windows with secure framed windows.

See support documents attached



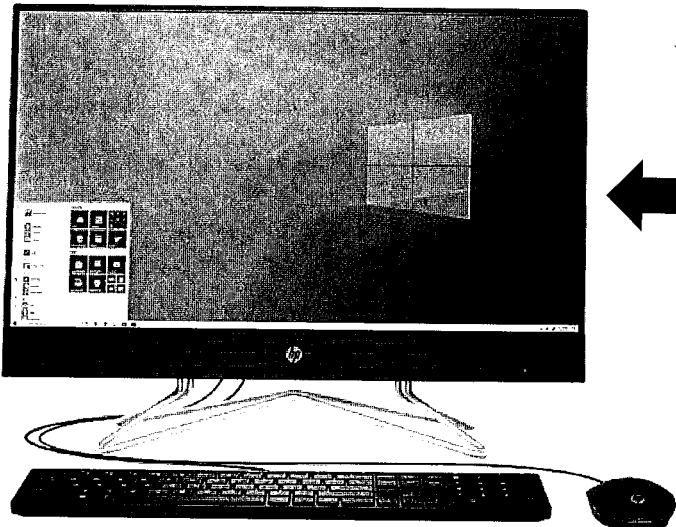
Consider Approval of Purchases for Computer Room Project (Action)
Support Images

Computer Desks (6X)



6 Computer Desks= (Wayfair)
 $\$82.99(6) = \497.94

Computers (6X)



6 HP Desktop Computers:
HP.com $\$449.99(6) =$
 $\$2,699.94$



Explore

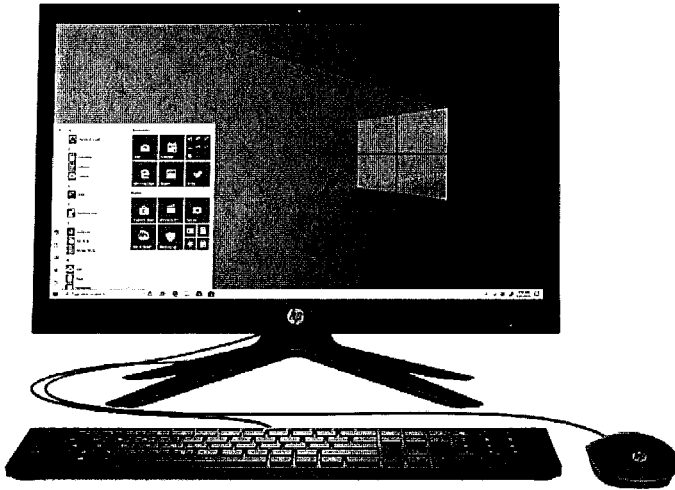
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Calwa Recreation and Park District
June 15th Agenda Item Report

Meeting Date: 06/15/2021

Agenda Item: **8**

Wording for Agenda: *Consider Approval of New Services/Product Prices for Calwa Recreation & Park District*

Submitting: District Administrator

Contact Name: Adam J. Ramos 559-476-9309

Summary Background

After review of the revenue generated for the District in the last FY 20/21, new price points are required for the new inflated economy and to recoup revenue lost during the COVID-19 pandemic. The District's prices have not been adjusted for at least two fiscal years and new prices are needed to sustain the new facilities and provide a new level of product/services for our community. The "Hall" has been upgraded with new paint, new baseboards, repairs to the air conditioning unit, gas line has been repaired for kitchen use, side room has been converted for "hall" use, and new floors will be installed. The costs of the upgrades will be covered by the new price adjustments thus another need for the adjustments. Prices were adjusted mainly for the "Hall" rental use, as well as put into clear and concrete packages. Terms of the new packages are as is, and no adjustments or additions will be added by District staff, Administrators, or Board of Directors.

Exhibits

See attachments of the new proposed prices.

DA Recommendation:

It is recommended that we adjust the prices to the park, including the art wall as well. New prices are needed to sustain the new park upgrades to the infrastructure of the park and any potential improvements and programs to the park.



RENTAL FEES
CALWA RECREATION AND PARK DISTRICT
UPDATED FOR 2021-2022

HALL RENTAL PACKAGES

Package A

4 Hour Rental

- Chairs, Table, Hall, Kitchen Access, Side Room Access, Private Restrooms
- \$300.00 Flat Rate
- Total with deposit/fees: \$550.00

Package B

8 Hour Rental

- Chairs, Table, Hall, Kitchen Access, Side Room Access, Private Restrooms
- Total with deposit/fees: \$750.00

Package C

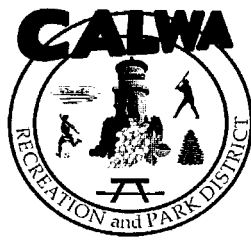
Pay by the Hour Rental

- \$75.00/hour
- Chairs, Table, Hall, Kitchen Access, Private Restrooms
- Totals: TBD

**All Hall Rentals will automatically include a \$200.00 Refundable Deposit Upon Reservation*

** \$50 Non-Refundable Cleaning/Trash Disposal Fee is required upon reservation*

ALL RULES AND TERMS ARE LOCATED ON "HALL RENTAL AGREEMENT"



CALWA RECREATION AND PARK DISTRICT
FACILITIES FEES

CALWA COMMUNITY HALL	COSTS
CLEANING FEE- NON REFUNDABLE	\$50.00
PACKAGE A: 4 HOURS	\$550 w/ deposit and cleaning fee
PACKAGE B: 6-8 HOURS	\$750.00 w/deposit and cleaning fee
PACKAGE C: BY THE HOUR	\$75.00/hour

ENTIRE PARK RENTAL (Contract Agreement Required)	COSTS
Cleaning Deposit (Refundable if park is clean)	\$500.00
All Day Park Rental Fee (Non-Profit) Per Day	\$1200.00
All Day Park Rental Fee (General)	\$1700.00

PARTIAL PARK RENTAL ¼ OF PARK	COSTS
Cleaning Deposit (Refundable)	\$150.00
All Day Rental Fee Per Day (NP)	\$265.00
All Day Rental Fee Per Day (General)	\$375.00
Contract Required	TBD

PICNIC AREAS (1-5)	COSTS
Picnic Shelters (1-3 and 5)	\$35.00
Picnic Shelter (Large Area 4)	\$40.00
Electricity Use Fee	\$15.00
Bounce House Use Fee	\$20.00

SOCCER FIELDS	COSTS
ADULT GAME/LIGHTS PER HOUR	\$55.00/\$35.00
ADULT NP GAME/LIGHTS PER HOUR	\$45.00/\$25.00
YOUTH PER GAME/LIGHTS PER HOUR	\$35.00/\$25.00
YOUTH NP PER GAME/LIGHTS PER HOUR	\$30.00/\$20.00

RESOLUTION NO. 2021- 3

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALWA
RECREATION AND PARK DISTRICT ADOPTING THE FISCAL YEAR
2021-2022 PRELIMINARY BUDGET**

WHEREAS, the Board of Directors is required to adopt a Preliminary Budget by June 30, 2021; and

WHEREAS, the Board at its regular meeting of June 15, 2021, discussed the budget and gave direction to staff; and

WHEREAS, at its meeting of June 15, 2021, the Board considered the Preliminary Budget; and

WHEREAS, after adoption of the Preliminary Budget, the Board will hold a public hearing regarding adoption of the Final Budget pursuant to published notice as required by law.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Calwa Recreation and Park District as follows:

SECTION 1. FINDINGS. The Board finds and declares as follows:

A. The Board has reviewed the budget documents and recommended Preliminary Budget for Fiscal Year 2021-2022 which as attached as Exhibit A; and

B. The proposed Final Budget is based upon appropriate estimates and financial planning for the District's operations, and services; and

C. The proposed Final Budget provides continued services at current levels to the District.

D. This budget also includes continuation and/or completion of projects to enhance the community; and

E. All procedural requirements for adopting the District's Preliminary Budget have been fulfilled by the Board of Directors; and

F. It is in the public interest for the Board to adopt the Preliminary Budget.

G. A public hearing for the Final Budget will be noticed and held in accordance with legal requirements.

SECTION 2. ADOPTION OF PRELIMINARY BUDGET. The Fiscal Year 2021-2022 Preliminary Budget presented, amended, and incorporated by reference together with the anticipated revenues for Fiscal Year 2021-2022 is approved and adopted.

SECTION 3. EFFECTIVE DATE. This Resolution will become effective immediately upon adoption and will remain effective unless repealed, amended, or superseded.

CERTIFICATION

Adoption of the foregoing Resolution No. 2021 -3 was moved by Director _____, seconded by Director _____, and adopted on roll call at a regular meeting on June 15, 2021, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENCES:

Esmeralda Zamora, Board Chair

ATTEST:

District Secretary

MEMORANDUM FROM THE DISTRICT COUNSEL

May 19, 2021

TO: Board of Directors and District Administrator

FROM: Hilda Cantu Montoy, District Counsel

RE: Budget Process

As noted at the board meeting of May 18, I am sending the process for adoption of Calwa's annual budget. All quoted code sections are references to the Public Resources Code which includes laws regarding Parks and Recreation Districts. Please note the imminent deadline for adoption of the Preliminary Budget.

§ 5788. Preliminary budget; categories

On or before July 1 of each year, the board of directors shall adopt a preliminary budget that shall conform to the accounting and budgeting procedures for special districts contained in Subchapter 3 (commencing with Section 1031.1) of, and Article 1 (commencing with Section 1121) of Subchapter 4 of Division 2 of Title 2 of the California Code of Regulations. The board of directors may divide the preliminary budget into categories, including, but not limited to:

- (a) Maintenance and operation.
- (b) Employee compensation.
- (c) Capital outlay.
- (d) Interest and redemption for indebtedness.
- (e) Restricted reserve for capital outlay.
- (f) Restricted reserve for contingencies.
- (g) Unallocated general reserve.

NOTE: that this contemplates including a restricted and/or unallocated general reserve.

§ 5788.1. Publication of notice relating to finance; contents

(a) **On or before July 1 of each year**, the board of directors shall publish a notice stating all of the following:

- (1) That it has adopted a preliminary budget that is available for inspection at a time and place within the district specified in the notice.
- (2) The date, time, and place when the board of directors will meet to adopt the final budget and that any person may appear and be heard regarding any item in the budget or regarding the addition of other items.

(b) The board of directors shall publish the notice at least two weeks before the hearing in at least one newspaper of general circulation in the district pursuant to Section 6061 of the Government Code.

PUBLICATION NOTES:

Gov't Code § 6061

Publication of notice pursuant to this section shall be for one time.

Gov't Code § 6060.

Whenever any law provides that publication of notice shall be made pursuant to a designated section of this article, such notice shall be published in a newspaper of general circulation for the period prescribed, the number of times, and in the manner provided in that section. As used in this article, "notice" includes official advertising, resolutions, orders, or other matter of any nature whatsoever that are required by law to be published in a newspaper of general circulation.

§ 5788.3. Hearing

At the time and place specified for the meeting, any person may appear and be heard regarding any item in the budget or regarding the addition of other items. The hearing on the budget may be continued from time to time.

§ 5788.5. Adoption of final budget; copies for auditors of each county

On or before August 30 of each year, after making any changes in the preliminary budget, the board of directors shall adopt a final budget. The board of directors shall forward a copy of the final budget to the auditor of each county in which the district is located.

§ 5788.7. Resolution amending final budget and ordering transfer of funds between categories

At any regular meeting or properly noticed special meeting after the adoption of its final budget, the board of directors may adopt a resolution amending the budget and ordering the transfer of funds between categories, other than transfers from the restricted reserve for capital outlay and the restricted reserve for contingencies.

§ 5788.9. Restricted reserves

(a) In its annual budget, the board of directors may establish a restricted reserve for capital outlay and a restricted reserve for contingencies. When the board of directors establishes a restricted reserve, it shall declare the exclusive purposes for which the funds in the reserve may be spent. The funds in the restricted reserve shall be spent only for the exclusive purposes for which the board of directors established the restricted reserve. The reserves shall be maintained according to generally accepted accounting principles.

(b) Any time after the establishment of a restricted reserve, the board of directors may transfer any funds to that restricted reserve.

(c) If the board of directors finds that the funds in a restricted reserve are no longer required for the purpose for which the restricted reserve was established, the board of directors may, by a four-fifths vote of the total membership of the board of directors, discontinue the restricted

reserve or transfer any funds that are no longer required from the restricted reserve to the district's general fund.

§ 5788.11. Appropriation. Cal. Pub. Res. Code § 5788.11 limits and other determinations for following fiscal year

On or before July 1 of each year, the board of directors shall adopt a resolution establishing its appropriations limit and make other necessary determinations for the following fiscal year pursuant to Article XIII B of the California Constitution and Division 9 (commencing with Section 7900) of Title 1 of the Government Code.

Galva Recreation and Park District FY: 21/22

	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	YTD Totals
Employee Cost	\$ 17,500.00	\$ 15,000.00	\$ 16,350.00	\$ 19,000.00	\$ 15,500.00	\$ 15,500.00	\$ 15,500.00	\$ 15,500.00	\$ 15,500.00	\$ 20,000.00	\$ 16,000.00	\$ 19,000.00	\$ 200,000.00
Employee Salaries	\$ 2,100.00	\$ 2,100.00	\$ 2,000.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,000.00	\$ 2,100.00	\$ 2,100.00	\$ 25,000.00
Payroll Taxes	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 1,920.00
Director Stipends	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 7,500.00
Workers Compensation	\$ 17,704.76												\$ 17,704.76
HR Miscellaneous	\$ 100.00	\$ 100.00	\$ 150.00	\$ 100.00	\$ 150.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 100.00	\$ 1,500.00
Total:													\$ 253,624.76
Expenses Audit	\$ 21-Jul	\$ 21-Aug	\$ 21-Sep	\$ 21-Oct	\$ 21-Nov	\$ 21-Dec	\$ 22-Jan	\$ 22-Feb	\$ 22-Mar	\$ 22-Apr	\$ 22-May	\$ 22-Jun	
Bank Fees	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 10,000.00
Cleaning Supplies	\$ 1,000.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 450.00	\$ 300.00	\$ 350.00	\$ 400.00	\$ 700.00	\$ 300.00	\$ 600.00	\$ 400.00	\$ 5,700.00
District Counsel	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 12,000.00
District Board Elections													
Electricity	\$ 2,900.00	\$ 2,500.00	\$ 3,000.00	\$ 2,600.00	\$ 2,600.00	\$ 2,750.00	\$ 2,500.00	\$ 3,000.00	\$ 2,500.00	\$ 3,200.00	\$ 2,750.00	\$ 2,700.00	\$ 33,000.00
Electrical Field Lighting Loan	\$ -	\$ 1,955.72	\$ 1,955.72	\$ 1,955.72	\$ 1,955.72	\$ 1,955.72	\$ 1,955.72	\$ 1,955.72	\$ 1,955.72	\$ 1,955.72	\$ 1,955.72	\$ 1,955.72	\$ 21,512.92
Equipment Fuel	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 1,200.00
Event Costs	\$ 400.00	\$ 400.00	\$ 400.00	\$ 600.00	\$ 600.00	\$ 500.00	\$ 200.00	\$ 300.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 5,000.00
Fresno Co. Service Fees													\$ -
Liability Insurance	\$ 13,991.00												\$ -
Internet	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 112.00	\$ 1,399.00
Landline Phone	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00	\$ 2,220.00
Mobile Phone	\$ 123.00	\$ 123.00	\$ 123.00	\$ 123.00	\$ 123.00	\$ 123.00	\$ 123.00	\$ 123.00	\$ 123.00	\$ 123.00	\$ 123.00	\$ 122.00	\$ 1,475.00
Memberships										\$ 360.00		\$ 1,500.00	\$ 1,860.00
Mileage	\$ 100.00												\$ 100.00
Office Equipment (printer/lease/services)	\$ 180.00	\$ 160.00	\$ 160.00	\$ 180.00	\$ 160.00	\$ 160.00	\$ 180.00	\$ 180.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 2,000.00
Office Supplies	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 1,680.00
Professional Development													\$ -
Recreation Programs	\$ 800.00	\$ 800.00	\$ 400.00	\$ 400.00	\$ 450.00	\$ 350.00	\$ 300.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 500.00	\$ 800.00	\$ 6,000.00
Repairs & Maintenance	\$ 3,750.00	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 4,000.00	\$ 4,750.00	\$ 3,500.00	\$ 3,000.00	\$ 3,500.00	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00	\$ 45,000.00
Security		\$ 500.00					\$ 500.00						\$ 1,500.00
Security Monitoring System (Ameriguard)	\$ 52.00	\$ 52.00	\$ 52.00	\$ 52.00	\$ 52.00	\$ 52.00	\$ 52.00	\$ 52.00	\$ 52.00	\$ 52.00	\$ 52.00	\$ 52.00	\$ 625.00
Technology Services	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 2,055.00
Trash Disposal	\$ 300.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 300.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 300.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 3,150.00
Vehicle Leasing/Financing													\$ -
Water	\$ 3,700.00	\$ 4,500.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,400.00	\$ 1,700.00	\$ 1,300.00	\$ 1,300.00	\$ 1,550.00	\$ 1,550.00	\$ 2,000.00	\$ 30,000.00
Swimming Pool Maintenance	\$ 850.00	\$ 850.00								\$ 850.00	\$ 850.00	\$ 850.00	\$ 3,400.00
TOTALS:													\$ 205,812.92
OLD FY TOTALS:													\$ -
DIFF													\$ 205,812.92