



**CALWA RECREATION & PARK DISTRICT  
MEETING AGENDA**

[www.calwarecreation.org](http://www.calwarecreation.org)

**BOARD OF DIRECTORS  
REGULAR MEETING  
NOTICE AND AGENDA**

**October 11, 2022**

**Start Time: 5:36PM**

**End Time: 7:37PM**

**BOARD CHAIRPERSON**

Esmeralda Zamora, Chair **Present**

**DISTRICT ADMINISTRATOR**

Adam Ramos **Present**

**BOARD VICE CHAIR**

Raul Guerra Vice Chair **Present**

**DISTRICT COUNSEL**

Hilda Cantú Montoy **Present**

**BOARD MEMBERS**

Joseph Perez, Board Member **Present**

Laura Garcia, Board Member **Present**

Mary L. Rosales, Board Member **Present**

THE BOARD OF DIRECTORS HAS RESUMED MEETINGS IN PERSON. Members of the public may attend or the meeting or participate per the Zoom information below. The Board welcomes you to its meetings and encourages you to participate at the meeting or via Zoom. This agenda contains a brief general description of each item that will be considered by the Board. All persons who call in or who attend the meeting are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/87593477395>

**Meeting ID: 875 9347 7395**

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## CALL TO ORDER AND ROLL CALL

- A. INVOCATION AND FLAG SALUTE**  
Invocation and Flag Salute were led by Director Perez.
- B. APPROVAL OF AGENDA**  
1<sup>st</sup>: Joseph Perez  
2<sup>nd</sup>: Esmeralda Zamora  
Roll Call Vote: EZ: Yes, RG: Yes, JP: Yes, MR: Yes, LG: Yes
- C. PUBLIC COMMENTS**  
No public comments via online through zoom or in person.

Members of the public who wish to address the Board on an item that is not on the agenda may do so now. Members of the public wishing to address the District on an agenda item may do so when the agenda item is called. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

## D. CONSENT CALENDAR

*All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be considered separately at the request of any member of the Board or any person in the audience.*

1. **SUBJECT:** Minutes of the Regular Meeting held on August 16, 2022, and Minutes of the Special Meeting held on September 13, 2022.  
1<sup>st</sup>: JP  
2<sup>nd</sup>: MR  
Roll Call Vote: EZ: Yes, RG: Yes, JP: Yes, MR: Yes, LG: Yes

**RECOMMENDATION:** That the Board approve the minutes.

2. **SUBJECT:** COVID Update.

**RECOMMENDATION:** That the Board accept the report.

**Bank accounts were reviewed and discussed per request of Director Perez. Director Perez stated concern for the salaries of the employees and the increase. DA replied that the increase was increase hours of employees for the new Zumba Kids program. DA also stated that next month would decrease significantly due to decrease availability, and**

staffing decreasing overall. Water was reviewed as well as internet where DA stated those costs will decrease as season shifts and watering schedule shifts as well as paying off equipment for the internet.

3. SUBJECT: Bank Account Information (all accounts)

RECOMMENDATION: That the Board accept the report.

4. SUBJECT: Remote City Council Meetings Under New Brown Act Requirements (AB 361).

RECOMMENDATION: It is recommended that it adopt Resolution No. 2022-13 Reauthorizing Remote Teleconference Public Meetings by the Board of in Accordance with Assembly Bill 361.

**1st: Joseph Perez**

**2nd: Esmeralda Zamora**

**Roll Call Vote: EZ: Yes, RG: Yes, JP: Yes, MR: Yes, LG: Yes**

**E. UNFINISHED BUSINESS**

NONE

Commented [HM1]: You already have this under Consent

**F. DISTRICT ADMINISTRATOR'S REPORT**

Informational report on COVID 19, Swimming Pool Project, Prop 68 Project, City of Fresno Annexation, and other information.

DA reviewed some key points in each item. Swimming Pool project was discussed with questions from Director Garcia about a timeline for the start of construction. Legal Counsel Montoy stated they are awaiting the permit to change over and finalizing RFP through her consultant. She stated that this project has a stigma to it where many people would not like to assist with the completion of the project. Prop 68 was discussed with Director Garcia asking if the timeline is consistent with overall updates, DA stated it was on timeline with a start date estimated by the design group between February-April of 2023. Director Perez also stated that the concession stand needs more attention from the Prop 68 funds, but understands that all designs are completed with no room for alterations. City of Fresno annexation was presented by DA and stated that Mayor Dyer will be present at the next meeting.

**G. NEW BUSINESS**

1. SUBJECT: Procedures for Contracts

RECOMMENDATION:

That the Board receive report on procedures for contracts, discuss, and

Commented [AR2]: Would this need a resolution? Or can I draft a general policy that caters to what they are looking for on contract procedure.

provide direction if any.

**Legal Counsel Montoy discussed the current contract policy for Director Perez and all other Directors. She went into detail about the policy and answered any questions, none were presented by Board.**

#### **H. Director Communications/Agenda Items**

*This portion of the meeting is reserved for the Directors (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to initiate new matters and to request updates, (iii) and to initiate new agenda items. Under this section the Board may take action only on items specifically agendized and which meet other requirements for actions.*

1. SUBJECT: Perimeter Fencing Repairs  
(Request initiated by Director Rosales)

**RECOMMENDATION:**

Approve bid from MAS Unlimited in the amount of \$2,294.61 and authorize District Administrator to execute documents.

**1<sup>st</sup>: Joseph Perez**

**2<sup>nd</sup>: Laura Garcia**

**Roll Call: EZ: Yes, RG: Yes, JP: Yes, MR: Yes, LG: Yes**

2. SUBJECT: Review of Current District Vendors and Charges.  
(Request initiated by Director Perez)

**RECOMMENDATION:**

That the Board receive report on current District Vendors, discuss, provide direction, if any.

**Direction was given by Board to create a document that showcases the rent increases by how many days of the week each vendor utilizes District property for their own establishments. It was suggested that the increases follow a distinct scale and easy to follow. An example was provided by Director Perez with the following recommendations: 2 days/week at \$200, 3 days/week at \$300, etc..DA stated he is going to draft document for next board meeting.**

**Commented [AR3]:** Want to discuss what rent will be after contracts expire in middle of October.

#### **H. CLOSED SESSION**

1. Public Employee Performance Evaluation  
Government Code Section 54957  
Title: District Administrator
2. Conference with Labor Negotiators  
Government Code Section 54957.6  
Agency Designated Representatives: Board Member Mary Rosales and Chair

Esmeralda Zamora  
Unrepresented Employee: District Administrator

**I. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION, IF ANY**

**No action to report**

**J. ADJOURNMENT**  
**Adjourn at 7:37pm.**

Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. However, due to current COVID-19 emergency, the office is partially open. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to [info@calwarecreation.org](mailto:info@calwarecreation.org). The agenda packet is posted at [www.calwarecreation.org](http://www.calwarecreation.org).

**NEXT REGULAR MEETING:                    October 18, 2022**

**Certification of Posting**

State of California  
County of Fresno  
Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at [www.calwarecreation.org](http://www.calwarecreation.org) on October 6, 2022.

*Adam J. Ramos*

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