



## CALWA RECREATION & PARK DISTRICT MEETING AGENDA

[www.calwarecreation.org](http://www.calwarecreation.org)

### BOARD MEETING

February 18, 2020

Regular Session 6:30 P.M.

CALWA PARK HALL– 4545 E. CHURCH AVE., FRESNO, CALIFORNIA

#### BOARD CHAIRPERSON

Raul Guerra, Chair

#### DISTRICT ADMINISTRATOR

Veronica Luchessa

#### BOARD VICE CHAIR

Mary L. Rosales Vice Chair

#### DISTRICT COUNSEL

Hilda Cantú Montoy

#### BOARD MEMBERS

Jose Luis Sanchez, Board Member

Gabriela Mares, Board Member

Esmeralda Zamora, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

#### A. Call to Order and Roll Call

#### B. Invocation and Flag Salute

#### C. Approval of Agenda

#### D. Ceremonial Matters and Presentations

Each presentation is limited to five (5) minutes.

#### E. PUBLIC COMMENT

Members of the public wishing to address the District on an item that is not on the agenda may do so now. No action will be taken by the Board this evening. But items presented may be referred to the Administrator for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes, with a

fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

**F. CONSENT CALENDAR** (all items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For any discussion of an item on the Consent Calendar, it will be enacted at the request of any member of the Board and made a part of the regular agenda.

1. Minutes, November 19, 2019
2. Special Meeting Minutes, December 9, 2019
3. Acceptance of January 2020 Financials

**G. OLD BUSINESS**

1. Consider resolution 2020-3, Amending Park Facilities Fees, (increase for non-residence) **(A) STAFF**
2. Personnel Matters
  - a. Consider staffing level and determine whether to add staff and/or addition of a third shift for weekends
  - b. Consider and approve employee yearly evaluation form.
  - c. Consider and approve pay increase for staff.
  - d. Consider Job descriptions for following positions: Administrative assistant, Accounting/Office Manager, Program Coordinator, Maintenance Supervisor, and Maintenance Employee. **(A) STAFF**

**H. NEW BUSINESS**

1. Receive annual audit overview and the financial statements of the Calwa Recreation and Park District for fiscal year 18/19 from Cuttone and Mastro, Certified Public Accountants. **(A) Mike Cuttone**
2. Boxing- Presentation from Steve Rivas to discuss his boxing program- **Steve Rivas**
3. Authorize Interim District Administrator to renegotiate contracts with the following: Recycling Center, Concession Stand, Boxing, RYSL and Zumba Instructors. Final contracts to be approved by board at later date. **(A) – STAFF**

**I. CLOSED SESSION**

none

**J. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION, IF ANY**

**K. ADJOURNMENT**

Agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. To receive meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to [info@calwarecreation.org](mailto:info@calwarecreation.org).

Any writings or documents provided to a majority of the Board Members less than 72 hours before a regular meeting regarding any item on this agenda will be made available for public inspection during normal business hours, at District Office and posted on the District wall. The documents will also be made available on the District's website at [www.calwarecreation.org](http://www.calwarecreation.org).

**NEXT REGULAR MEETING:**

**March 16, 2020**

**Certification of Posting**

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office and the front door window of the District Office on February \_\_\_\_\_, 2020.

-----  
Signature