



CALWA RECREATION & PARK DISTRICT MINUTES FOR MEETING

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TUESDAY, October 17, 2017

Regular Session 6:30 P.M.

CALWA PARK HALL — 4545 E. CHURCH AVE., FRESNO, CALIFORNIA

BOARD CHAIRPERSON

Mary L. Rosales

DISTRICT

ADMINISTRATOR Felix Ortiz

BOARD VICE CHAIR

Raul Guerra, Vice Chair

DISTRICT COUNSEL

Hilda Cantu Montoy

BOARD MEMBERS

Jose Luis Sanchez, Board Member

Gabriela Mares, Board Member

Esmeralda Zamora, Board Member

A. OPENING CEREMONIES — 6:30 P.M.

Meeting was called to order at 6:34 P.M. by Director Raul Guerra

1. Pledge of Allegiance

Held by Director Raul Guerra

2. Invocation

Led by District Counsel Hilda Cantu Montoy

3. Roll Call

Director Raul Guerra, Director Esmeralda Zamora, Director Jose Luis Sanchez and Director Gabriela Mares were all present. Chair Mary Rosales walked in at 6:38 P.M.

4. Approval of Agenda

Agenda was approved, and Director Raul Guerra made the Motion to move agenda item C3 to become C1, motioned by Director Jose Luis Sanchez and Seconded by Director Gabriela Mares, 4-0 All in Favor Opposed-0

B. PUBLIC COMMENT

No public Comment

C. SCHEDULED MATTERS

1. **Consideration and approval of potential lease amendments regarding request for lease payment adjustment by Jacob Flores of El Cangrejito Playero Concession Stand and discussion of issues with payments due and lease breach. (A)**

Jacob Flores and Carlos Flores presented themselves before the Board Members and was discussed lease amendments and request for lease payment adjustments and issues with payments due. **Action:** Approve amendment to pay owed leases by October 31, 2018. District Administrator is to set up a payment plan with Jacob Flores which is to have a deadline to pay in full and catch up on rent. Lease Payments will be dropped to \$600.00 starting November 1, 2017. Meters for PG&E will be installed so that El Cangrejito Playero Concession has separate PG&E meters installed for electricity and gas. Motioned by Director Jose Luis Sanchez and Seconded by Director Esmeralda Zamora. All in Favor 5-0 Opposed-0

2. **Discussion and direction to Staff on Presentation of Electrical Incentive Program — Skip Marquez, Alameda Electrical Distributors, Inc. (NA)**

Skip Marquez was not able to attend to present before Board Members. District Administrator Felix Ortiz explained that the program was so that all lighting would be replaced with LED lighting through a loan. Where PG&E bill should be reduced and the difference (savings) would be used towards paying off the loan. **(NA)** Not an Action item but District Administrator was given consensus to start program by Board Members.

3. **Discussion and direction to staff on After School Program — Oluwatoyin Mixon-Emeseh, Tee 4 Women Inc. (NA)**

Emeseh came and presented before Board Members. After School Program would be Monday- Friday from 3:00 P.M. to 6:00 P.M. The program would be free of charge to students and she has 6 volunteers and two of them speak Spanish. Volunteers are all finger printed and background checks are done, she writes grants and receives donations. She just needs the space to hold program, computer room needed and a place to store materials. **(NA)**. Board Members asked for a lay out of After School Program

4. **Consideration and approval of Security Cameras for Park — Jose Sanchez/District Administrator. (A)**

Camera topics were discussed of having surveillance for the park as well as the service fees and quality of service was a concern. District Administrator Ortiz recommended that we pay for the service fee to have the two existing cameras already purchased record plus buy another two cameras. **Action:** Approved by Board

Members to pay \$100 for service fee of camera recording program (Ring) and purchase of two more cameras for Calwa Park.
Motedioned by: Director Gabriela Mares and Seconded by Director Esmeralda Zamora

All in Favor 5-0 Opposed-0

5. Consideration and approval of Resolution 2017-21: Regarding Procedures for Checks, Warrants, or Other Orders for the Payment of Money; Authorizing Persons in Specified Positions to act as District Signatories; Authorizing Specified Positions to Pick up Validated Checks and Blank Checks Stock; and Directing Staff to Update All Necessary County and Bank Documents. (A)

Action: Resolution 2017-21 approved by Board Members that District Administrator Felix Ortiz would be added to Fresno County Form.
Motedioned by Director Jose Luis and Seconded by Director Gabriela Mares
All in Favor- 5-0 Opposed-0

6. Consideration and approval of Resolution 2017-22: Authorizing the Execution of a Program Supplement Agreement with the California Department of Transportation for Federal Funds appropriated by the State. (A)

Action: Make amendment where it is added that the “The District Administrator To Execute And Write Program Supplement Agreements For Federal And State Grants With The California Department of Transportation Appropriated By The State”.
Motedioned by Director Esmeralda Zamora and Seconded by Chair Mary Rosales
Oposed-0

D. REPORTS FROM DISTRICT BOARD

Director Gabriela Mares: Thanked District Administrator and that she loves that he has thirty plus years in experience and that she has heard from staff that they are happy.

Director Raul Guerra: Thanked District Administrator Felix Ortiz for all that he has done in the short time employed with Calwa Park. He also wanted to thank office staff for their work.

Director Jose Luis Sanchez brought up that the Board may have already approved to have a Message/Bulletin Board put up in Calwa Park so that Calwa Park and the Community could post items to help keep the community informed.

E. REPORT FROM DISTRICT ADMINISTRATOR

District Administrator Felix Ortiz gave an informative report to Board Members about his goals set for Calwa Park, Events going to be held at Calwa Park and what he is currently working on now. Woodchips for the playground will be presented on next agenda. Hilda Montoy and Gabriela Mares have volunteered to be judges at Calwa Park Trunk or Treat for pumpkin carving contest.

F. CONSENT CALENDAR

- 1. Minutes, Meeting September 19, 2017**
- 2. Minutes, Meeting August 15, 22, 29, 2017**
- 3. Minutes, Meeting July 10, 18, 2017**
- 4. Financials September 30, 2017**

Changes to be made: September 19, 2017 minutes to remove John Flores as District Administrator. On Agenda change Calwa Community Center to Calwa Park Hall

Approved: Motioned by Esmeralda Zamora and Seconded by Gabriela Mares
Opposed-0

G. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9

Conference with Legal Counsel, Initiation of Litigation
District v. Javier Soto
Went into Closed session at 8:03 P.M.

H. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION

The Board by vote 5-0 decided not to sue; debt will not be pursued

I. ADJOURNMENT

Meeting adjourned at 8:15 P.M.